



**PETAWAWA OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT DE PETAWAWA
DE LA POLICE PROVINCIALE**

**UPPER OTTAWA VALLEY OPP DETACHMENT
DÉTACHEMENT DE LA VALLÉE SUPÉRIEURE DE L'OUTAOUAIS DE LA POLICE PROVINCIALE**

Petawawa OPP Detachment Board Minutes

**March 18, 2026 at 2:30 p.m.
Town Hall Boardroom**

Present:

Councillor James Carmody
Deputy Mayor Theresa Sabourin
Olivia Fraser
Sharon Dainty

Regrets:

Michelle Chapin

Also Present:

Dawn Recoskie, Director of Legislative Services/Clerk
Acting Inspector Sarah Darraugh, Interim Detachment Commander, Upper Ottawa Valley OPP
Staff Sergeant Christopher Miller, Upper Ottawa Valley OPP

1. Call to Order

James Carmody, Chair, called the meeting to order at 2:30 p.m.

- Oath of Office – Sharon Dainty was recently reappointed by the Province for a two-year term effective March 5, 2026. Sharon Dainty took the Oath of Office in accordance with Ontario Regulation 416/23 under the *Community Safety and Policing Act, 2019*, as amended.

2. Adoption of Agenda (additions/deletions)

Moved by Sharon Dainty, and seconded by Theresa Sabourin, that the agenda be adopted as presented. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) February 18, 2026

Moved by Olivia Fraser, and seconded by Theresa Sabourin, that the minutes of the meeting held February 18, 2026, be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

(a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

7. Financial Report

(a) Detailed Budget Trial Balance to March 10, 2026 – provided by Town Treasurer

Moved by Theresa Sabourin, and seconded by Olivia Fraser, that the detailed trial balance to March 10, 2026, which was provided by the Town Treasurer, be approved. Motion carried.

8. Old Business

(a) PDB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

(b) Review 2026 Board Goals and Strategies

J. Carmody presented the running list of accomplishments under the 2026 Board Goals and Strategies categories. Received for information.

Board members discussed the recent fraud and scam awareness presentation provided by the OPP and hosted by the Petawawa Public Library.

T. Sabourin reported the Town's Seniors Advisory Committee will be hosting its second annual International Seniors Day event on October 1, 2026 and

requested participation from the OPP. T. Sabourin indicated at the 2025 event a presentation was provided regarding fraud awareness. Staff Sergeant Chris Miller to coordinate.

(c) UOVOPP Community Engagement with Local Schools

J. Carmody reported that he, along with Mayor Serviss, Deputy Mayor Sabourin, and Councillor Driscoll attended Valour JK-12 School on March 3rd and spoke to two grade 10 Civics classes about municipal government. T. Sabourin reported she spoke with a teacher that day about inviting members of the OPP to attend the school at a later date.

Acting Inspector Sarah Darraugh reported the OPP recently communicated with the local school boards and discovered a communication error. Since the last Board meeting, UOVOPP members have conducted seven (7) school visits.

(d) Petawawa Showcase 2026 – May 1-3, 2026

Staff Sergeant C. Miller reported he has obtained OPP promotional items for the Board's use at the Showcase event regarding fraud, CAMSafe, recruitment, and activity books for children. Staff Sergeant C. Miller to coordinate delivery of the promotional items.

(e) OAPSB Spring Conference & AGM – June 1 & 2, 2026

Board members will not be attending the Conference & AGM this year.

(f) myFM Radio Advertising Special

O. Fraser has recorded the radio advertisement regarding speeding, which is already airing on myFM.

Board members will discuss the topic for the next 50 radio ads at the April meeting. D. Recoskie to contact myFM prior to the next meeting to determine if the Pembroke OPP Detachment Board has purchased any radio ads so that the topics are not duplicated.

9. New Business

(a) OAPSB Zone 2 meeting – April 24, 2026

Board members will review the agenda once it is issued prior to making a decision on attendance at the Zone 2 meeting.

10. Detachment Commander's Report

(a) Updates/report of policing activities in Petawawa

Acting Inspector Sarah Darraugh reported she has been announced as the successful candidate for the Upper Ottawa Valley OPP Detachment Commander position; a start date has not been announced yet. Board members extended their congratulations.

Acting Inspector S. Darraugh reported communications with the local schools has improved as discussed earlier. The OPP has increased its presence across the province near places of worship and community centres due to world events. There will be more fraud presentations conducted in the UOVOPP Detachment area to increase awareness about crypto and bitcoin frauds. Interviews will be held for the Sergeant position later this month. Acting Inspector S. Darraugh discussed the OPP Billing Model and data integrity and indicated she is going to invite the Municipal Policing Bureau to provide a presentation in the UOVOPP Detachment area for elected officials and municipal staff.

Staff Sergeant C. Miller provided an update on the 205 calls for service that were responded to since the last Board meeting in February. There were 8 false alarms, 10 frauds, 1 romance scam, 14 intimate partner violence investigations, 2 high risk arrests for OMAP, 4 thefts, 1 vehicle theft, and a young adult was arrested for impaired and brandishing a weapon. There were 23 traffic tickets issued, 1 impaired driving charge (alcohol), 2 novice drivers were over 0% alcohol, 8 RIDEs conducted, and 6 motor vehicle collisions.

Staff Sergeant C. Miller reported 7 foot patrols (2 at school drop off locations) were conducted in Petawawa as part of community engagement and 7 school presentations were provided as discussed earlier. Officer(s) will be in attendance the week of March 23rd between 8:30 a.m. & 9:30 a.m. and between 3:30 p.m. & 4:30 p.m. at the Pedestrian Crossover (PXO) at the intersection of Doran Road and Herman Street. The officer(s) will be providing a refresher to students on how to use the new PXO after being off school for March Break.

(b) Upcoming Detachment/Provincial initiatives and/or events

Staff Sergeant C. Miller reported there will be a joint commercial vehicle enforcement blitz next week with MTO in the Rolphton area. The provincial seatbelt safety campaign will be conducted over the Easter long weekend in April.

11. Board Member Input/Report

S. Dainty extended her congratulations to Acting Inspector Sarah Darraugh on her promotion.

T. Sabourin reported she participated in an anti-racism presentation last evening, noting it was a tremendous experience.

O. Fraser shared that frauds are being prevented at local bank branches where clients conduct business in-person.

J. Carmody also extended his congratulations to Acting Inspector Sarah Darraugh on her promotion.

12. Date of Next Meeting

(a) April 15, 2026 at 2:30 p.m.

13. Adjournment

Moved by Sharon Dainty, and seconded by Olivia Fraser, that the meeting adjourn at 4:08 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by D. Recoskie.

Signature of the Chair

Date Minutes Approved (Original Signed April 15, 2026)