



**PETAWAWA OPP DETACHMENT BOARD  
CONSEIL DU DÉTACHEMENT DE PETAWAWA  
DE LA POLICE PROVINCIALE**

**UPPER OTTAWA VALLEY OPP DETACHMENT  
DÉTACHEMENT DE LA VALLÉE SUPÉRIEURE DE L'OUTAOUAIS DE LA POLICE PROVINCIALE**

**Petawawa OPP Detachment Board Minutes**

**February 18, 2026 at 2:30 p.m.  
Town Hall Boardroom**

**Present:**

Councillor James Carmody  
Deputy Mayor Theresa Sabourin  
Michelle Chapin  
Olivia Fraser  
Sharon Dainty

**Also Present:**

Dawn Recoskie, Director of Legislative Services/Clerk  
Staff Sergeant Christopher Miller, Upper Ottawa Valley OPP

**1. Call to Order**

James Carmody, Chair, called the meeting to order at 2:30 p.m.

**2. Adoption of Agenda (additions/deletions)**

Moved by Olivia Fraser, and seconded by Michelle Chapin, that the agenda be adopted as presented. Motion carried.

**3. Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

**4. Adoption of Minutes**

(a) January 28, 2026

Moved by Michelle Chapin, and seconded by Theresa Sabourin, that the minutes of the meeting held January 28, 2026, be adopted as presented. Motion carried.

## **5. Presentations**

There were no presentations.

## **6. Correspondence**

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

## **7. Financial Report**

- (a) Detailed Budget Trial Balance to February 10, 2026 – provided by Town Treasurer

Moved by Theresa Sabourin, and seconded by Olivia Fraser, that the detailed trial balance to February 10, 2026, which was provided by the Town Treasurer, be approved. Motion carried.

## **8. Old Business**

- (a) PDB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

- (b) Review 2026 Board Goals and Strategies

Moved by Michelle Chapin, and seconded by Olivia Fraser, that the 2026 Board Goals and Strategies for the Petawawa OPP Detachment Board be adopted as follows:

1. Promote the role of the Petawawa OPP Detachment Board in our community by participating in social media messaging, attending the annual Showcase Event, supporting the RIDE Program, and the CAMSafe Program among other strategies.
2. Establish and maintain partnerships with local advisory and community groups, to promote a safety support network for children, youth, families, and seniors.
3. Maintain an active educational program that addresses speeding, distracted driving, and impaired driving.
4. Board members ensure their commitment to their role with the Petawawa OPP Detachment Board through continued participation in educational and training opportunities offered through the Ontario

Association of Police Service Boards (OAPSB) and the Ontario Police College (OPC).

Motion carried.

J. Carmody requested that the 2026 board goals and strategies be a standing agenda item moving forward, and that a running list of accomplishments under each goal/strategy be provided at each meeting.

## **9. New Business**

### **(a) UOVOP Community Engagement with Local Schools**

Staff Sergeant Chris Miller explained since COVID-19 there has been a reluctance from local schools to have OPP members attend local schools and interact with students. Staff Sergeant C. Miller asked if the Board could assist the OPP and encourage local schools to invite the OPP to attend. Staff Sergeant C. Miller indicated the OPP can conduct safety talks with students regarding bullying, cyber-bullying, texting safety, and bicycle safety among other topics. The other benefit of having the OPP attend schools is to learn the layout of the local schools should there ever be a call or threat made to the school that the OPP needs to investigate.

T. Sabourin and J. Carmody indicated they will be speaking with civics classes in early March at a local high school and will use the opportunity to speak with some teachers about inviting the OPP to visit.

J. Carmody requested this item be put on the next meeting agenda for further discussion.

### **(b) Petawawa Showcase 2026 – May 1-3, 2026**

J. Carmody requested Board members review their schedules to see when they would be available over the Showcase weekend to volunteer at the booth for the Petawawa OPP Detachment Board. J. Carmody indicated a sign-up sheet is typically circulated in early April from the Clerk's Department for members of Council, staff, and Board/Committee members to indicate their availability.

The Board requested Staff Sergeant C. Miller review what promotional items/pamphlets the OPP could provide for Showcase weekend. Subjects such as CamSafe, fraud, speeding etc. were discussed.

J. Carmody requested this item be put on the next agenda for further discussion.

### **(c) OAPSB Spring Conference & AGM – June 1 & 2, 2026**

The spring conference will be held in Niagara Falls this year. J. Carmody indicated there are funds in the Board budget to send one member to the conference. J. Carmody asked Board members to review the agenda for the conference and indicate their desire to attend the conference at the next meeting.

(d) 2025 Year End Report to Council – April 2026

J. Carmody indicated the year end report to Council is typically presented in April but the Board has until the end of June to present the report in accordance with the *Community Safety and Policing Act, 2019*.

Board members agreed to present the year end report at the May 4, 2026 Council meeting. J. Carmody indicated the new Detachment Commander for UOVOPPP should be in place by that time and that the Detachment Commander usually gives a presentation to Council on the same evening. Staff Sergeant C. Miller to communicate with Acting Inspector/Interim Detachment Commander S. Darraugh regarding this item.

(e) myFM Radio Advertising Special

J. Carmody presented the advertising special from myFM. Board members discussed having a spring Public Service Announcement (PSA) regarding speeding and possibly a summer PSA regarding boating safety.

Moved by Theresa Sabourin, and seconded by Olivia Fraser, that the Board authorizes radio advertising with myFM for approximately 100 radio messages at \$13 each for a price not to exceed \$1,500.00 including taxes. Motion carried.

D. Recoskie was directed to communicate with myFM to see if the radio ads can be split to have half (50) for one topic to run before April 26<sup>th</sup> and the other half (50) on a different topic to run in May/June/July.

## **10. Detachment Commander's Report**

(a) Updates/report of policing activities in Petawawa

Staff Sergeant C. Miller provided an update on the 182 calls for service that were responded to since the last Board meeting in January. There were 5 false alarms, 3 frauds, 4 thefts, 3 shoplifting calls, 1 call regarding a stolen travel trailer, 3 thefts of gas, and 9 intimate partner violence investigations. The UOVOPPP assisted the Sheriff's Office with an eviction order in a residential area in Petawawa. A school bus rear-ended an SUV on February 12<sup>th</sup>; there were no injuries reported but the bus driver has been charged under the *Highway Traffic Act*. There were 25 traffic tickets issued, 1

impaired driving charge (alcohol), 7 RIDEs conducted, and 4 motor vehicle collisions.

(b) Upcoming Detachment/Provincial initiatives and/or events

Staff Sergeant C. Miller reported 7 foot patrols were conducted in Petawawa as part of community engagement and Constable S. Peever recently attended Herman Street School for a safety presentation with students, the UOVOPP received a thank you email from the school regarding Constable Peever's presentation.

Dawn Recoskie, Director of Legislative Services/Clerk, reported the Town's only crossing guard recently retired. The Town and the County also recently installed a Pedestrian Crossover (PXO) with flashing lights at the intersection of Doran Road and Herman Street. Due to the retirement of the crossing guard, Town Public Works staff has been taking on the role of crossing guard and teaching the students how to use the PXO to safely walk to and from school. D. Recoskie indicated Public Works staff will be providing this service until Friday, March 13<sup>th</sup>. She asked Staff Sergeant Miller if the UOVOPP would be able to attend the PXO after March Break to give the students a refresher on the use of the PXO and to conduct community engagement with the students? Staff Sergeant Miller indicated members of UOVOPP would be able to attend the PXO after March Break to engage with students, subject to operational requirements.

**11. Board Member Input/Report**

There was nothing to report.

**12. Date of Next Meeting**

(a) March 18, 2026 at 2:30 p.m.

Michelle Chapin indicated she will not be able to attend the meeting.

**13. Adjournment**

Moved by Olivia Fraser, and seconded by Michelle Chapin, that the meeting adjourn at 3:49 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by D. Recoskie.

Signature of the Chair

Date Minutes Approved (Original Signed March 18, 2026)