



Petawawa OPP Detachment Board Minutes

November 19, 2025 at 2:30 p.m.

Town Hall Boardroom

Present:

Councillor James Carmody
Deputy Mayor Theresa Sabourin
Olivia Fraser
Sharon Dainty

Regrets:

Michelle Chapin

Also Present:

Dawn Recoskie, Director of Legislative Services/Clerk
Inspector Stephan Neufeld, Upper Ottawa Valley OPP
Staff Sergeant Christopher Miller, Upper Ottawa Valley OPP

1. Call to Order

James Carmody, Chair, called the meeting to order at 2:32 p.m.

2. Adoption of Agenda (additions/deletions)

Moved by Theresa Sabourin, and seconded by Olivia Fraser, that the agenda be adopted as presented. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) October 14, 2025

Moved by Theresa Sabourin, and seconded by James Carmody, that the minutes of the meeting held October 14, 2025, be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

- (b) OPP and Missing Children Society of Canada Partnership – PLT-East Region

The OPP has partnered with Missing Children Society of Canada (MCSC) as a streamlined and effective approach to inform officers and engage the public in the search of missing people.

The Board agreed to support this initiative and directed staff to add this item as correspondence on a future meeting of Council for discussion. Staff was also directed to share this information on the Board's Facebook page and other public engaging social media.

- (c) Supporting Crime Stoppers in 2026 – Bennett Blackwell

The Board agreed to discuss this request for funding as part of its 2026 budget deliberations.

- (d) Criminal Reference Checks – Mayor Ron Gervais

Mayor Gervais' correspondence indicated criminal record checks are very backlogged and having a large impact on people's lives looking to work, volunteer etc. Mayor Gervais requested support from the Petawawa OPP Detachment Board to write a letter to MPP Denault to have the issue reviewed and resolved.

Inspector Neufeld indicated criminal record checks used to be conducted at the local detachments but are now conducted online through a centralized location. The OPP recognized there is a backlog and more staff are being hired by the external contractor hired to provide this service for the OPP.

The Board directed that a letter be drafted to MPP Denault to support the request. Chair, J. Carmody to draft the correspondence.

7. Financial Report

- (a) Detailed Budget Trial Balance to November 5, 2025 – provided by Town Acting-Treasurer

Moved by Theresa Sabourin, and seconded by Olivia Fraser, that the detailed trial balance to November 5, 2025, which was provided by the Town Acting-Treasurer, be approved. Motion carried.

8. Old Business

- (a) PDB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

The preparation of the Board's 2026 budget will be put on the December meeting agenda. It was noted the Town's new Treasurer starts on December 8th.

- (b) 2026-2029 Detachment Action Plan Community Feedback Survey

Inspector Neufeld reported the community feedback survey has been completed and the action plan is being drafted.

- (c) myFM Radio Advertising (December)

The Board agreed to move forward with radio script #2 "Gift of Safety" (community safety reminder) for the remaining 27 radio advertisements and to have member O. Fraser record the message for the radio. D. Recoskie to notify myFM of the Board's decision.

- (d) Purchase of Promotional Items

T. Sabourin provided pricing for the small pop-up signs (approximately \$99.00 plus taxes) and for a new large pop-up sign (approximately \$549.00 plus taxes). The estimate to resurface a large pop-up sign (if the current one is compatible) was \$399.00 plus taxes. D. Recoskie was directed to locate the Board's older pop-up signs to determine if they can be resurfaced or not.

Moved by Theresa Sabourin, and seconded by Olivia Fraser, that the Board authorizes the purchase of some small pop-up signs and either a new or resurfaced large pop-up sign with the combined purchase not to exceed \$1,000.00 exclusive of HST. Motion carried.

The Board further discussed the other promotional items contained in the agenda package (police car stress reliever, mini-first aid kit, webcam privacy cover, and reflective slap-wrap band), plus introduced new items for D.

Recoskie to get pricing on, such as fidget spinners, highlighters, and different types of pens. To be discussed further at next meeting.

9. New Business

(a) Invoice from Ontario Association of Police Services Boards – Annual Zone 2 Fees

Moved by Olivia Fraser, and seconded by Theresa Sabourin, that Invoice 507 in the amount of \$150.00 for OAPSB Zone 2 fees is authorized for payment, and that Invoice 557 in the amount of \$1,881.81 plus HST for OAPSB OPP Detachment Board Membership be authorized for payment. Motion carried.

(b) Detachment Commander Annual Review

Board members reviewed the email correspondence from Chief Superintendent East Region Lisa Wilhelm in response to the Board's inquiry about deferring the 2025 annual evaluation for the Detachment Commander due to the secondments experienced during 2025.

Moved by Theresa Sabourin, and seconded by Olivia Fraser, that the Petawawa OPP Detachment Board cancels the 2025 performance review for the Detachment Commander of the Upper Ottawa Valley OPP due to the secondments experienced in 2025. Motion carried.

(c) Black Cat Speed Awareness Monitoring

J. Carmody presented the speed data for Mohns Avenue (27%), Herman Street (2%), Leeder Lane (2%), and Radtke Road (21%). Based on the data presented, directed patrols were not warranted for these streets.

10. Detachment Commander's Report

(a) UOVOPP Third Quarter Report – July to September 2025

Staff Sergeant C. Miller provided an overview of the Third Quarter Report and highlighted statistics from July to September 2025 when compared to July to September 2024 regarding: motor vehicle collisions (down 25.9% from 2024), criminal code and provincial statute charges laid (down 3.3% from 2024), speeding charges (up 185% from 2024), impaired charges (up 71.4% from 2024), violent crime (down 10.8% from 2024), and property crime (down 8.9% from 2024).

(b) Updates/report of policing activities in Petawawa

Staff Sergeant C. Miller provided an update on the 339 calls for service that were responded to since the last Board meeting in October. There were 8

frauds, 4 counterfeit currency, 13 intimate partner violence investigations with one receiving charges under the Criminal Code, 25 speeding tickets issued, including 1 speeding ticket and 3 warnings issued on Radtke Road, 1 speeding ticket issued on Schwanz Road, 2 speeding tickets issued on Laurentian Drive, and 4 tickets for “disobey stop sign – fail to stop” at the Murphy/Butler/Herman intersection, as well as 1 warning issued at the same intersection.

Staff Sergeant Miller also commented on community patrols conducted by the OPP during the Haunting on Selkirk, officers visited with a local Girl Guides troop, officers escorted the parade for the Remembrance Day Ceremony, and officers participated in bullying presentations with local schools in Petawawa.

The UOV OPP Detachment will have two new recruits joining the detachment this month.

Inspector Neufeld commented he participated in the Blanket Exercise on November 7th and was thankful for the invitation.

(c) Upcoming Detachment/Provincial initiatives and/or events

Inspector Neufeld spoke regarding the new Service Delivery Model that is a priority for Commissioner Thomas Carrique. According to the new model officers are to spend 40% of their time responding to calls for service, 5% on community engagement, 34% on administration, and 21% on proactive patrol/presence.

The Commissioner has introduced the following priorities: Traffic (speeding, seatbelts/impaired/distracted driving, including more commercial vehicle inspections); Adjusting shifts to better respond to calls for service (introducing a swing shift); Introducing OMAP (Offender Management Apprehension Program); Data integrity; and Development of future leaders (succession planning).

11. Board Member Input/Report

There was nothing to report for this meeting.

12. Date of Next Meeting

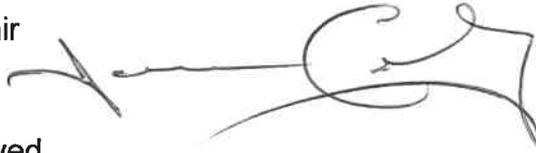
(a) December 17, 2025 at 2:30 p.m.

13. Adjournment

Moved by Theresa Sabourin, and seconded by Olivia Fraser, that the meeting adjourn at 4:40 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by D. Recoskie.

Signature of the Chair

A handwritten signature in black ink, appearing to be 'D. Recoskie', written over a horizontal line.

Date Minutes Approved

2025 Dec 17