



Petawawa OPP Detachment Board Minutes

October 14, 2025 at 2:30 p.m.

Town of Petawawa Public Works Boardroom

Present:

Councillor James Carmody
Deputy Mayor Theresa Sabourin
Sharon Dainty
Michelle Chapin

Regrets:

Olivia Fraser
Inspector Stephan Neufeld, Upper Ottawa Valley OPP

Also Present:

Dawn Recoskie, Director of Legislative Services/Clerk
Staff Sergeant Christopher Miller, Upper Ottawa Valley OPP

1. Call to Order

James Carmody, Chair, called the meeting to order at 2:30 p.m.

2. Adoption of Agenda (additions/deletions)

Moved by Theresa Sabourin and seconded by Michelle Chapin that the agenda be adopted as presented. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) September 17, 2025

Moved by Michelle Chapin and seconded by Theresa Sabourin, that the minutes of the meeting held September 17, 2025, be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

- (b) OPP Cost Recovery Model Review – The Honourable Michael S. Kerzner

Received for information.

7. Financial Report

- (a) Detailed Budget Trial Balance to October 6, 2025 – provided by Town Acting-Treasurer

Moved by Theresa Sabourin and seconded by Michelle Chapin, that the detailed trial balance to October 6, 2025, which was provided by the Town Acting-Treasurer, be approved. Motion carried.

8. Old Business

- (a) PDB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

Regarding the annual evaluation for the Detachment Commander, D. Recoskie was directed to contact the East Region Commander to see if the 2025 evaluation can be deferred due to the secondments experienced at UOVOPP over the last year.

- (b) myFM Radio Advertising

The Board discussed the draft scripts provided by myFM. The Board approved script #1 for pedestrian safety and script #1 for Halloween safety. The Board approved 20 publications for each script to be published the week of October 20th (pedestrian safety) and the week of October 27th (Halloween safety). D. Recoskie was directed to communicate these decisions to myFM.

At this point, 2:53 p.m., Board member T. Sabourin left the meeting. The Board took a short recess until quorum is re-established.

At this point, 3:12 p.m., Board member T. Sabourin returned to the meeting. The meeting resumed.

(c) 2026-2029 Detachment Action Plan Community Feedback Survey

This item was deferred to the next meeting when Inspector Neufeld can be present to speak to it.

9. New Business

(a) Invoice from Gallant MEDIA for Petawawa Showcase (May 1-3, 2025) Early Bird Pricing

Moved by Michelle Chapin and seconded by Theresa Sabourin, that the invoice from GallantMEDIA for the Petawawa Showcase (May 1-3, 2025) be authorized for payment in the amount of \$591.40 (including HST). Motion carried.

(b) Purchase of Promotional Items

T. Sabourin to investigate pricing options for pop-up signs (ones that can sit on a table) and investigate if the Board's old larger pop-up signs can be resurfaced with a new cover.

D. Recoskie was directed to investigate pricing for the following promotional items: mini first aid kits, webcam covers, OPP car stress ball, and reflective slap bands.

(c) Additional Radio Advertising

For the remaining radio advertisements, D. Recoskie was directed to get scripts from myFM for subjects such as impaired driving and holiday safety that Board members can record for publication on the radio during the month of December.

(d) Black Cat Speed Awareness Monitoring

J. Carmody presented the speed data for Biesenthal Road and Laurentian Drive. Staff Sergeant C. Miller indicated directed patrols for the two streets will be conducted again as the statistics show speeding on both streets.

10. Detachment Commander's Report

(a) UOVOP Second Quarter Report – April to June 2025

Staff Sergeant C. Miller provided an overview of the Second Quarter Report and highlighted statistics from April to June 2025 when compared to April to June 2024 regarding: motor vehicle collisions (up 130% from 2024), criminal code and provincial statute charges laid (up 5% from 2024), speeding charges (down 17% from 2024), impaired charges (down 50% from 2024),

violent crime (up 11% from 2024), and property crime (down 52% from 2024).

(b) Updates/report of policing activities in Petawawa

Staff Sergeant C. Miller provided an update on the 207 calls for service that were responded to since the last Board meeting in September. There were 9 false alarms, 8 bear calls, 1 fraud investigation, 26 speeding tickets issued, and 2 impaired charges.

(c) Upcoming Detachment/Provincial initiatives and/or events

Members of the UOVOP conducted safety talks at St. Francis of Assisi Catholic School and Valour JK-12 School. The detachment will be assisting with traffic control for the upcoming Algonquin Trail run during the Petawawa Ramble event in October. During the recent Operation Impact, the UOVOP Detachment issued 40 Provincial Offences Notices and 3 impaired charges.

11. Board Member Input/Report

Theresa Sabourin – commented on the success of the recent National Seniors Day event held on October 1, 2025 and reported the OPP presentation regarding fraud/scams was excellent and well attended.

Sharon Dainty – reported she also attended the OPP presentation regarding fraud/scams.

Michelle Chapin – nothing to report.

James Carmody – commented he attended some of the sessions at the National Seniors Day event as well.

12. Date of Next Meeting

(a) November 19, 2025 at 2:30 p.m.

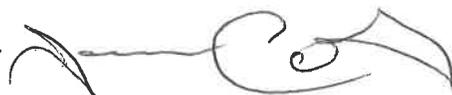
Michelle Chapin indicated she will not be able to attend the meeting.

13. Adjournment

Moved by Michelle Chapin and seconded by Theresa Sabourin that the meeting adjourn at 4:02 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by D. Recoskie.

Signature of the Chair



Date Minutes Approved

2025 Nov 19