



Petawawa OPP Detachment Board Minutes

**June 18, 2025 at 2:30 p.m.
Town of Petawawa Municipal Office**

Present:

Councillor James Carmody
Deputy Mayor Theresa Sabourin
Ryan McFadden

Regrets:

Sharon Dainty
Michelle Chapin
Acting Detachment Commander Staff Sergeant Steve Bosa, Renfrew OPP

Also Present:

Colin Howard, CAO/Deputy Clerk
Staff Sergeant Christopher Miller, Upper Ottawa Valley OPP

1. Call to Order

2. Adoption of Agenda (additions/deletions)

Moved by Ryan McFadden and seconded by Theresa Sabourin that the agenda be adopted. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) May 21, 2025

Moved by Theresa Sabourin and seconded by Ryan McFadden, that the minutes previously circulated be adopted as amended. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

- (b) Ontario Provincial Police Municipal Policing Bureau

Received for information.

- (c) OAPSB Zone 2 Meeting Update

Received for information

7. Financial Report

- (a) Detailed Budget Trial Balance to June 5, 2025 – provided by Town Treasurer

Moved by Ryan McFadden and seconded by Theresa Sabourin, that the detailed trial balance to June 5, 2025, which was provided by the Town Treasurer, be approved. Motion carried.

8. Old Business

- (a) PDB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

- (a) myFM Radio Advertising

James Carmody commented on the Boards interest in considering myFM radio advertising.

Moved by Theresa Sabourin and seconded by Ryan McFadden that the Board approves myFM radio advertising expenditure in the amount of \$1,275.00 plus HST for 100 radio advertisements. Motion carried.

- (c) Safe Boating Awareness Media Release

The Board discussed safe boating awareness, and they supported including an advertising message with the myFM radio ads to be split between fraud prevention/senior awareness day, boating safety, and back to school safety.

(d) Black Cat Speed Awareness Monitoring

Deferred until next meeting until speed data is uploaded and reviewed.

10. Detachment Commander's Report

(a) Updates/report of policing activities in Petawawa

Staff Sergeant C. Miller provided an update on the 269 calls for service that were responded to over the month. S. Sgt. Miller noted that there were 7 alarm calls, 8 traffic collision calls, 3 fire assist calls, and 16 intimate partner violence calls responded to by the UOVOPP. S. Sgt. Miller also noted that there were 32 traffic complaint calls responded to by the UOVOPP. S. Sgt. Miller reported on the recovery of a stolen handgun that was turned over to the OPP detachment and he also reported on the OPP assistance that was provided during the recent accident along Hwy 17 that resulted in the closure of the highway. S. Sgt. Miller provided an update to the Board on the staffing levels at the detachment, highlighting the arrival of two new recruits in the coming months.

(b) Upcoming Detachment/Provincial initiatives and/or events

Staff Sergeant Miller commented on the recent ATV Safety Week which resulted in three charges and sixteen offenses over the long weekend campaign. S. Sgt. Miller also commented on the Marine Unit campaign which resulted in six charges and five warnings being issued over the duration of the campaign. S. Sgt. Miller reported that the Detachment provided support for the recent Ottawa Valley Stomp event, Canada Day celebrations, Petawawa Pride event, and Garrison Petawawa's 3RCR Family Day.

11. Board Member Input/Report

Theresa Sabourin – nothing to report.

Ryan McFadden – nothing to report.

James Carmody – nothing to report.

12. Date of Next Meeting

(a) September 17, 2025

13. Adjournment

Moved by Ryan McFadden and seconded by Theresa Sabourin that the meeting adjourn at 3:49 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair

A handwritten signature in black ink, appearing to be 'C. Howard', written over a horizontal line.

Date Minutes Approved

2025 SEPT 17