



**PETAWAWA OPP DETACHMENT BOARD  
CONSEIL DU DÉTACHEMENT DE PETAWAWA  
DE LA POLICE PROVINCIALE**

**UPPER OTTAWA VALLEY OPP DETACHMENT  
DÉTACHEMENT DE LA VALLÉE SUPÉRIEURE DE L'OUTAOUAIS DE LA POLICE PROVINCIALE**

**Petawawa OPP Detachment Board Minutes**

**January 28, 2026 at 1:00 p.m.  
Town Hall Boardroom**

**Present:**

Councillor James Carmody  
Deputy Mayor Theresa Sabourin  
Michelle Chapin  
Olivia Fraser  
Sharon Dainty

**Also Present:**

Dawn Recoskie, Director of Legislative Services/Clerk  
Acting Inspector/Interim Detachment Commander Sarah Darraugh, Upper Ottawa  
Valley OPP  
Staff Sergeant Christopher Miller, Upper Ottawa Valley OPP

**1. Call to Order**

Dawn Recoskie, Clerk, called the meeting to order at 1:00 p.m.

(a) Election of Board Chair (one year term) – Clerk

Dawn Recoskie called for nominations for the position of Board Chair for 2026. Theresa Sabourin nominated James Carmody for the position of Board Chair, and Olivia Fraser seconded the nomination. James Carmody accepted the nomination. The Clerk called for further nominations. There were no further nominations.

Move by Theresa Sabourin, and seconded by Olivia Fraser, that James Carmody be elected as Chair of the Petawawa OPP Detachment Board for 2026. Motion carried.

## **2. Adoption of Agenda (additions/deletions)**

Moved by Olivia Fraser, and seconded by Theresa Sabourin, that the agenda be adopted as presented. Motion carried.

## **3. Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **4. Adoption of Minutes**

### **(a) December 17, 2025**

Moved by Michelle Chapin, and seconded by Olivia Fraser, that the minutes of the meeting held December 17, 2025, be adopted as presented. Motion carried.

## **5. Presentations**

There were no presentations.

## **6. Correspondence**

### **(a) Various items of correspondence circulated electronically to members prior to meeting**

Received for information.

## **7. Financial Report**

### **(a) Detailed Budget Trial Balance to December 31, 2025 – provided by Town Treasurer**

Moved by Theresa Sabourin, and seconded by Michelle Chapin, that the detailed trial balance to December 31, 2025, which was provided by the Town Treasurer, be approved. Motion carried.

## **8. Old Business**

### **(a) PDB Calendar of Annual Events**

J. Carmody presented the calendar of annual events. Received for information.

### **(b) New Banners – Discussion and Approval**

T. Sabourin presented the proofs for the table top banners and the large banner for review by the Board members. Following discussion, the Board adopted the following motion:

Moved by Theresa Sabourin, and seconded by Olivia Fraser, that proof option #1 with the triangle be approved for production for the table top banners and the large banner. Motion carried.

## **9. New Business**

### **(a) Establish 2026 Meeting Schedule**

Moved by Michelle Chapin, and seconded by Olivia Fraser, that the Petawawa OPP Detachment Board 2026 meeting schedule be set as follows:

- Meetings to be held on the 3<sup>rd</sup> Wednesday of each month at 2:30 p.m. in the Town Hall Boardroom;
- With no meetings scheduled for July and August; and
- The Chair has the option to call a special meeting of the Board as required.

Motion carried.

### **(b) Establish 2026 Board Goals and Strategies**

The Board reviewed the 2025 goals and strategies, and suggested the following goals and strategies for 2026, to be reviewed further at the next Board meeting:

1. Promote the role of the Petawawa OPP Detachment Board in our community by participating in social media messaging, attending the annual Showcase Event, supporting the RIDE Program, and the CAMSafe Program among other strategies.
2. Establish and maintain partnerships with local advisory and community groups, to promote a safety support network for children, youth, families, and seniors.
3. Maintain an active educational program that addresses speeding, distracted driving, and impaired driving.
4. Board members ensure their commitment to their role with the Petawawa OPP Detachment Board through continued participation in educational and training opportunities offered through the Ontario Association of Police Service Boards (OAPSB) and the Ontario Police College (OPC).

(c) Potential Interview Questions for New UOVOPP Detachment Commander Position (Petawawa perspective)

J. Carmody requested Board members submit any potential interview questions to him via email.

(d) Traffic Logix Speed Reports

J. Carmody presented the speed reports for Biesenthal Road and Laurentian Drive. The Board discussed the data and indicated it was not as helpful as the speed reports from the BlackCat units for targeting best times to conduct speed enforcement. Staff was directed to cease reporting on speed statistics until the BlackCat units are put back into operation in the spring.

**10. Detachment Commander's Report**

(a) UOVOPP Fourth Quarter Report – October to December 2025

Acting Inspector S. Darraugh provided an overview of the Fourth Quarter Report and highlighted statistics from October to December 2025 when compared to October to December 2024 regarding: motor vehicle collisions (up 19% overall from 2024, although collisions causing property damage only, were up 40%), criminal code and provincial statute charges laid (down 7.7% overall from 2024, although Highway Traffic charges were up 13.1%), speeding charges (up 73.3% from 2024), impaired charges (down 58.3% from 2024), and other crime occurrences specifically for bail violations (up 41.7% from 2024).

(b) Updates/report of policing activities in Petawawa

Staff Sergeant C. Miller provided an update on the 358 calls for service that were responded to since the last Board meeting in December. There were 12 false alarms, 4 mischief calls, 8 thefts of gas, 19 intimate partner violence investigations, 7 impaired driving charges (5 for alcohol and 2 for drugs), 39 provincial offences notices were issued, there were 20 RIDE checks, 16 collisions, and 9 various charges were laid against snowmobilers within the UOVOPP detachment area.

Acting Inspector S. Darraugh reported on the traffic enforcement position indicating 2 officers have been hired starting in mid-February for the UOVOPP detachment area to focus solely on traffic enforcement (speeding, seatbelts etc.). Acting Inspector S. Darraugh also spoke regarding the Offender Management and Apprehension Program, 2 officers have been assigned to this program to focus on bail conditions while conducting compliance checks. The UOVOPP wants to focus on community

engagement and see officers in the schools again. The Board was asked to help encourage local schools to invite the OPP to visit more often.

Acting Inspector S. Darraugh also reported that 6 new recruits will join the UOVOPP detachment area with 2 being assigned to Petawawa.

(c) Upcoming Detachment/Provincial initiatives and/or events

Staff Sergeant C. Miller reported Ontario Snowmobile Safety Week will occur during the week of February 9-15, 2026.

**11. Board Member Input/Report**

S. Dainty reported that she received notification from the Solicitor General's office that her application for re-appointment to her Provincial representative role for the Board has been received and is under review. This March will be one year since the expiry of her previous appointment term.

**12. Date of Next Meeting**

(a) February 18, 2026 at 2:30 p.m.

**13. Adjournment**

Moved by Michelle Chapin, and seconded by Olivia Fraser, that the meeting adjourn at 2:51 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by D. Recoskie.

Signature of the Chair

Date Minutes Approved (Original Signed February 18, 2026)