



PETAWAWA
DYNAMIC BY NATURE

CAMP GUIDE

Summer 2026





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Welcome
Welcome to the Town of Petawawa's Summer Day Camp! This guide was created to clearly outline the policies and procedures of Summer Day Camp. Please read this guide carefully, as it will help your child(ren) have a successful experience. Feel free to talk to the program staff if you ever have any questions or concerns.

We thank you for choosing the Town of Petawawa to help your child(ren) learn and grow.

Questions?

Should you have questions about Summer Day Camp, please contact
613-687-5678 ext. 2103
sdament@petawawa.ca.

Summer Day Camp registration opens Thursday March 26, 2026 at 9:00am.

In-Person

Please note, in-person does not guarantee you a spot. Paperwork is processed at the same time as online registration is occurring. Camp weeks may fill during this process. Credit card payment is only available online.

Recreation, Culture and Tourism Office
16 Civic Centre Rd., Petawawa, Ontario
Monday – Friday 8:00 am - 4:30 pm

In-Person Paper Registration Form

A completed signed camp registration form is required for camper participation. Signatory must be a parent/guardian.

Payment

Full payment must be made for registration to be confirmed.

Forms of Payment

Cash or Debit. Credit cards are only accepted through the online registration option. **Credit cards cannot be processed in-person.**



Questions?

613-687-5678 ext. 2103
sdament@petawawa.ca

Online Registration

Instructions for online registration are on page 3. A **test environment** has been created to give parents/guardians a chance to become familiar with our online registration system before summer camp registration opens.

Waiver

This waiver must be e-signed by a parent/guardian for a child to be able to attend camp ([click here](#)).

Individual Camper Profile

This form will help us get to know your child better. We want to make sure every child has a positive camp experience and all their needs are being met ([click here](#)). If you are signing up for more than one week of camp, only one form for the season is required.



Online Camp Registration

1

Where to Register?

Download the [Daysmart Recreation mobile app](#) or follow this [link](#) if using a desktop (this link will not work properly on mobile!)

2

Log in or Create Your Daysmart Account:

Creating an Account

1. Select a company: "Corporation of the Town of Petawawa" (if using the link above, the location should be selected automatically!)
2. Enter your email and password.
3. Enter **YOUR** information first

'I am trying to create an account, but an account with that email already exists?'

If you have registered in-person for any of our recreational programs, events, or have had a rental with us, you already have a Daysmart Account!

- Hit 'sign in' and then select "forgot my password"
- Enter your email address & hit submit
- Check your email for a password reset link (check your junk folder!)

3

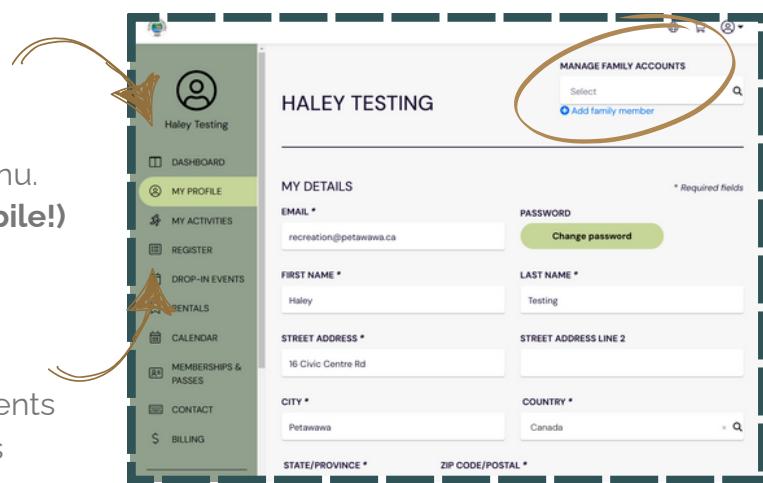
Adding Family Members

When **creating an account**, there is an option to add your child(ren) and/or partner to your account before hitting 'submit'.

Adding Family to Existing Account

If you already have an account, you can add family members at any time by selecting 'my profile' from the green menu.

(HIT ≡ to find the green menu on mobile!)



HALEY TESTING

MANAGE FAMILY ACCOUNTS

Select
 Add family member

MY DETAILS

EMAIL * recreation@petawawa.ca

PASSWORD Change password

FIRST NAME * Haley

LAST NAME * Testing

STREET ADDRESS * 16 Civic Centre Rd

STREET ADDRESS LINE 2

CITY * Petawawa

COUNTRY * Canada

STATE/PROVINCE * ZIP CODE/POSTAL *

4

Program / Camp Registration

Select "Register" from the green menu.

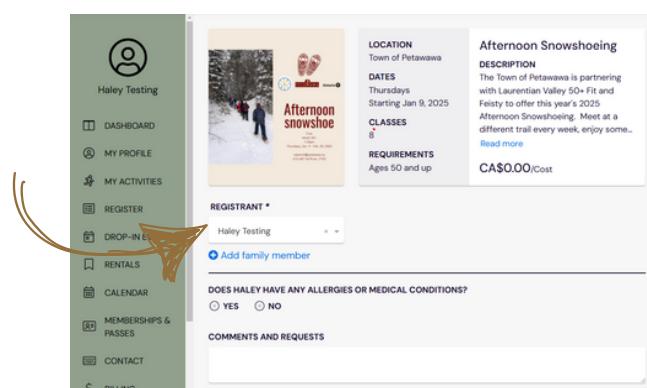
Boxes will appear here for Programs, Events and **Summer Camps** while registration is open.

- Select 'View' button on desired category
- Programs/Camps are organized into age category; select the view button on the desired category

5

Select the Registrant

When registering for a program, make sure that you have selected the correct participant



HALEY TESTING

REGISTER

Afternoon snowshoe

LOCATION Town of Petawawa

DATES Thursdays Starting Jan 9, 2025

CLASSES

REQUIREMENTS Ages 50 and up

DESCRIPTION The Town of Petawawa is partnering with Laurentian Valley 50+ Fit and Feisty to offer this year's 2025 Afternoon Snowshoeing. Meet at a different trail every week, enjoy some... Read more

CA\$0.00/Cost

REGISTRANT * Haley Testing

Add family member

DOES HALEY HAVE ANY ALLERGIES OR MEDICAL CONDITIONS?

YES NO

COMMENTS AND REQUESTS

6

Submit Registration & Check Out!

Once you have submitted a registration, the program will be in your cart.

Add all desired programs, review & check out!

If your registration was successful, you will receive an email receipt. Check your junk folder!

7

Need a how to video tutorial?

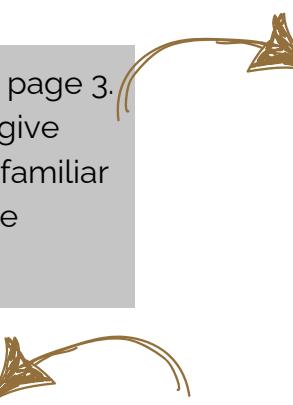
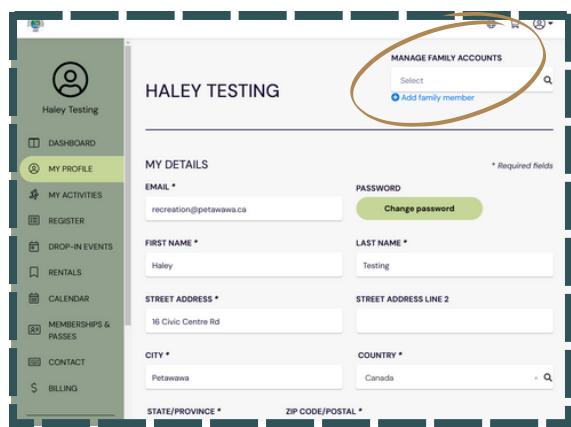
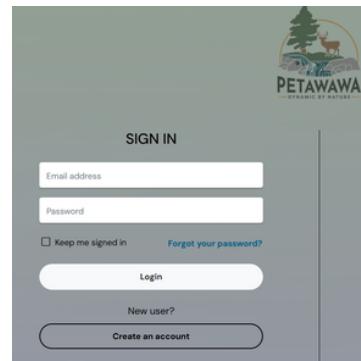
Go to [this link](#)

Helpful Registration Tips

The Town of Petawawa's Summer Day Camps are in high demand and often sell out within minutes. To make sure you don't miss out, we've put together some helpful tips to make your registration process as smooth and successful as possible.

Create an account and practice!

Instructions for online registration are on page 3. A test environment has been created to give parents/guardians a chance to become familiar with our online registration system before summer camp registration opens.

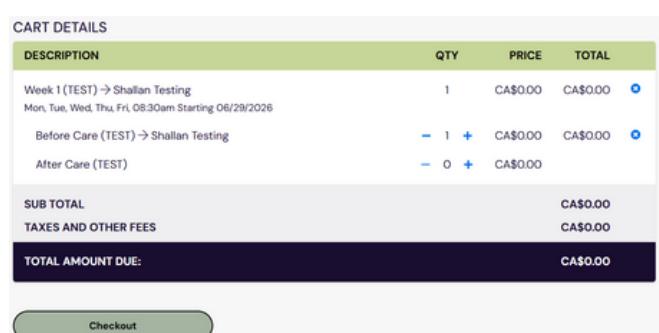
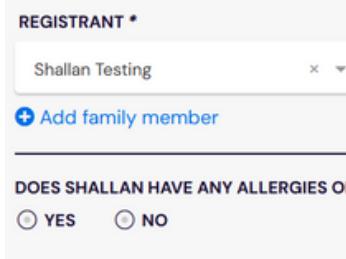


For multiple children get help.

If you're registering more than one child, consider getting help from a spouse, family member, or friend to speed up the process. You can add a spouse to your account or open your account in different web browsers to register at the same time.

Enter allergies and medical once.

You only need to put this information once, for it to go on your child's profile. If you are registering for multiple camps, skip this section the next time.

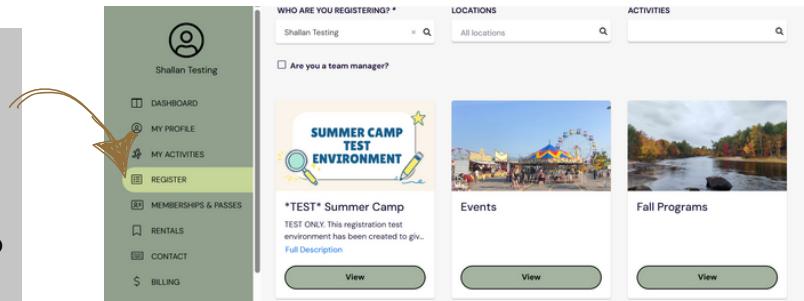


Camps can fill while in your cart.

Camps are not reserved until payment is complete. While items are in your cart, they may still fill up. If you add multiple camps to your cart, some may become unavailable by the time you check out.

Be ready to register at 9:00am

Be ready right at **9:00 a.m. on March 26, 2026** when registration opens. Camps fill up fast, so log in a few minutes early, have your account set up, and know which camps you want to register for. This will give you the best chance to secure your spots before they sell out.



Payment and Refund Policies

Payment

Full payment must be made when registering for a camp.

Waiting Lists

If you cannot be accommodated in any of your selections, your name will be added to the waiting list. You will be notified by email if a space becomes available and payment will be required to secure the spot.

Refunds or Withdrawals

All requests for refunds or withdrawals must be made in writing preferably by email to sdament@petawawa.ca.

The deadline for withdrawal from a week of camp is May 29, 2026. For withdrawal requests made prior to May 29, 2026, a refund less the \$20.00 administration fee will be given. Requests for withdrawal after deadline will be considered for medical reasons or on compassionate grounds. Supporting documentation may be requested.

Pro-rating

There are no drop-ins. Camp fees are for the full week, there will be no prorating.



Camp Information

Contact/Absences

Parents/guardians MUST notify the camp director of any changes of email, telephone numbers, addresses or medical conditions. Parents/guardians MUST notify the camp director if child(ren) will be absent from the program. Contact Information: text or call 613-401-1918 or camps@petawawa.ca.

Discipline Policy

It is our intent to ensure the safety of all participants and staff. Rules and guidelines for Summer Camp will be presented every week to all participants. However, there is zero tolerance for physical/emotional violence toward other participants, volunteers or staff. We will focus on positive reinforcement to promote acceptable behaviours. Children will be encouraged to resolve their conflicts first. Unaccepted behaviours will be documented and discussed with the parents or guardians. Depending on the severity/re-occurrence of the situation, suspension or permanent loss of privilege may be considered.

Loss of Privilege

Should a child be asked to leave Summer Camp due to behavioural and/or safety concerns, a refund will not be issued.

Camp Information

Camp Hours

Regular Camp Hours: 8:30 am - 4:30 pm

Extended Hours: 6:30 am - 5:30 pm

Camp Ages

*Kinder camp ages 4-5 years

Jr. camp ages 6-8 years

Sr. camp ages 8-12 years

*Kinder camp participants must be 4 before the camp start date and have already completed a year of school.

Camp Locations

Kinder Camp - Norman Behnke - 11 Norman St

Jr. and Sr. Camps - Petawawa Civic Centre Arena Floor – 16 Civic Centre Rd.

Beach Days - Petawawa Point Beach - 1073 Island View Dr.

Camp Fees

\$200.00/child/week.

\$300.00/child/week for LEGO® STEM Camp.

Extended Care Fees

Before care \$15.00/week/child.

After care \$15.00/week/child.

Contact Information During Camp

Program Staff Cell (text or call) 613-401-1918

camps@petawawa.ca

Main Office 613-687-5678



Camper Information

Lunch and Snacks

Parents/guardians are responsible for providing children with snacks and lunch. A minimum of 2 snack breaks and one lunch break will be provided. Food must be **nut and seafood free** to ensure we provide a safe environment for all our campers and staff. We strongly recommend packing several healthy food items and extra snacks are suggested. Children are more active than a regular school day and usually consume more food. Please send your child with a labelled refillable water bottle.

Medication Administration

No staff may give medication to a child except in emergency situations where an EPI-PEN or Inhaler is needed. Staff will supervise any medication administration, but the child must be able to self-administer. All medication must be in the original container that was prescribed with the name of the child and dosage on a pharmacy/doctor label. The medication must be given to the program staff and is not to be kept in the child's backpack. If an EPI-PEN is needed, the participant must wear it at all times.

Health Concerns

Staff must be aware of all health conditions and safety concerns to ensure a safe environment. Any diagnosed health concerns must be filled out and highlighted in the registration form. Children showing symptoms of a contagious infection/disease will not be permitted to attend Summer Camp until the health concern has been resolved.

Personal Belongings

Campers will not be permitted to bring personal items to camp with the exception of the below list. Please label all personal belongings and pack everything into one backpack/bag. The Town of Petawawa is not responsible for any lost, broken or stolen items.



Items to bring to camp:

- Healthy snacks & lunch (nut and seafood free)
- Labelled refillable water bottle
- Hat
- Sunscreen
- Bathing suit and towel
- Running shoes or athletic sandals (no flip flops) except beach days
- Easy to carry backpack or bag
- Weather appropriate clothing
- On bike days helmets are mandatory

Drop-off and Pick-up

To ensure the safety of all campers and staff, parents/guardians are encouraged to follow the procedures below.

Drop-off

- Kinder drop-off will be at the Norman Behnke building. When facing the building the door is on the right.
- Jr and Sr drop-off will be at the Petawawa Civic Centre arena. When you pull up in front of the building, the doors will be labeled with Senior and Junior signs. When facing the arena, the senior camp is on your right.
- A staff member will greet you at the entrance.
- **Parents/guardians are not permitted into the program space.** We appreciate your cooperation on this matter.
- For **beach days** the drop-off is at the Petawawa Point Beach Hut.
- There may be days camp is at the playground for drop-off, so keep your eyes open when driving in.
- Parents/guardians must sign their child(ren) in by confirming the time of drop off and initialing the attendance.

Pick-up:

- Pull up to the parking space in front of the camp pick-up door. For beach days come to the Petawawa Point Beach Hut.
- Camp staff will record the time of pick-up.
- Parents/guardians must sign their child out by initialing the attendance sheet.

Written authorization must be given for **unesescorted children** arriving and leaving camp prior to camp commencement.





Frequently Asked Questions

My child is 3 turning 4 on (date) can they join?

The child must already have completed Jr. Kindergarten and be 4 by the time the camp they are enrolling in starts.

My child is 8 where do they belong?

Parents can decide which camp is the right fit for their 8-year-old. Some children at this age still enjoy imaginative play and are developing gross motor skills, making Jr. Camp a great choice. Others prefer more structured play and have the physical ability for activities like paddling, biking, and longer walks—these campers may thrive in Sr. Camp.

Can I sign up for one week?

Yes, parents can sign up for one week at a time.

Can I sign up for certain days and not the whole week?

No, a full week is charged as we do not pro-rate. Parents may send children for only a couple of days, but will be charged the full camp fee.

Do I have to be a resident of Petawawa?

No, you don't have to be a Petawawa resident—our camps are open to all children ages 4–12!

Can I add on before and aftercare later?

Yes, however, we would like at least one week notice so that we can schedule staff accordingly.

How often does the waitlist move?

Our waitlist tends to move regularly because Petawawa is such a transient community. For a variety of reasons, spots may open before May 29. After that date, openings are uncommon, as it falls past our withdrawal deadline.

Do we have to send lunch and snacks?

Yes, we suggest lots. Kids are more active in camp than at school (see page 7).

My child is an excellent swimmer, do they still have to wear a lifejacket?

Yes, absolutely! All campers and staff must wear a lifejacket any time they are in the water — even if just a toe is in — as part of our strict safety policy. Petawawa Point's location at the meeting of two rivers creates strong currents, deep drop-offs, and boat wakes. Because of these risks, we require lifejackets out of an abundance of caution to ensure everyone's safety.

What happens if it rains or there's bad weather?

We have indoor facilities and backup plans to ensure camp activities continue safely during inclement weather. If a beach day is cancelled due to poor conditions, families will be notified by email that morning — so please check your inbox on days with questionable weather.

Kinder Camp Themes

Ages 4-5

Creation Station

June 29 -July 3 (no camp July 1).

This camp sparks creativity through inventing, imaginative building, and crafting. Campers will dive into a variety of exciting projects designed to inspire curiosity, problem-solving, and artistic expression.

Water Play

July 6-10

This camp combines the joy of play with the cool embrace of water. Campers will enjoy water-themed games, creative water crafts, wet experiments and sensory play.

Exploration

July 13-17

Discover the world through movement, curiosity, and play. Campers will explore their surroundings, experiment with movement, and develop motor skills while investigating, problem-solving, and using their imaginations.

Dig & Build

July 20-24

Young minds become budding architects, builders, and archeologists! This camp sparks creativity, nurtures problem-solving, and kindles a passion for construction through hands-on activities, all while delving into the mysteries of history, including the fascinating world of dinosaurs.

Enchanted Forest

July 27- 31

Step into a world of wonder where imagination grows wild! Campers explore magical woodland themes, nature-inspired activities and playful outdoor games.

Curiosity

August 4-7

Hands-on fun with science, technology, engineering, and math! Campers will build, experiment, explore patterns, and solve playful challenges designed to spark curiosity and creativity.

Adventureland

August 10-14

A playful journey through mountains, jungles, islands, and skies! Hands-on exploration, creative crafts, and active games designed just for young adventurers.

Mythical Masters

August 17-21

Campers become world-builders as they imagine and create their own mythical realms filled with dragons, fairies, and magical landscapes. Through storytelling, crafts, and playful exploration, they'll bring their fantasy worlds to life.

Jr. Camp Themes

Ages 6-8

Expressive

June 29 -July 3 (no camp July 1)

A vibrant and imaginative camp where young creators can explore the world of visual and performing arts! Through crafting, acting, and dancing, campers will discover new ways to express themselves.

Kinetic

July 6-10

Experience a diverse range of sports, from classic favorites to unique international games. Gain new skills, while challenging yourself in fun and dynamic activities.

Naturalist

July 13-17

Campers will engage in hands-on learning through captivating crafts, exciting games, and immersive nature activities, creating unforgettable moments of fun while fostering a deep connection with the natural world.

Splash-tastic

July 20-24

A camp packed with splash battles, water relays, and hands-on experiments to keep campers cool and curious. Top it all off with a beach day adventure on a giant stand-up paddleboard.

Quest Camp

July 27-31

Fantasy-filled adventure where campers build their own kingdoms, create magical characters, and shape the stories they'll live out. Perfect for kids who love imagination and mythical worlds.

Jr. Bike

August 4-7

Learn basic bike safety, explore nearby trails and an introduction to the Construction Yard Bike Park. Must be able to ride a two wheel for bike park instruction.

Splash, Splash

August 10-14

Games and activities with a water component. Spend time at the beach testing your balance on a SUP board. Learn water safety and more!

STEM Adventures

August 17-21

Ignite your enthusiasm for the fascinating realms of Science, Technology, Engineering, and Math as you engage in immersive, hands-on experiments and activities.

Sr. Camp Themes

Ages 8-12

LEGO® STEM Camp

June 29 -July 3 (no camp July 1)

We're pleased to partner with Ian Dudley of Orange STEM Education to offer this hands-on camp with original LEGO® Engineering and Robotics projects. Working in pairs, learn LEGO® Technic building skills along with engineering principles, teamwork and organization. Bring machines to life using gears and LEGO® motors. Build LEGO® SPIKE Prime machines with motors and sensors. **\$300.00**

Adventure

July 6-10

Campers will explore local trails by bike, paddle the river with kayaks and stand-up paddleboards (SUP), and enjoy a variety of outdoor challenges and nature-based activities.

CNL (Canadian Nuclear Laboratories) Science

July 6-10

The Town of Petawawa is pleased to partner with CNL to offer a camp with a fun introduction to a wide range of scientific projects and disciplines. This is a rare opportunity to visit Canada's national nuclear laboratories, and will highlight projects in environmental science, health science, engineering, physics, computing and much more. **Ages 9-12**

Kayak & Stand Up Paddle Board

July 13-17

Learn techniques and skills to kayak and SUP. Put your skills to the test as you set out on a mini excursion.

Fantasy Builders

July 20-24

Campers become world-builders of their own fantasy realms! Through hands-on activities, campers will design magical kingdoms, build mythical structures, and solve challenges.

Paddle Adventure

July 27-31

Spend a week on the Ottawa River learning paddling skills through games and water safety activities. Go on a mini excursion exploring nearby islands.

Sr. Bike

August 4-7

Get on your bike and hit the trails. Spend a day at the bike park doing skills development. Learn to maintain your bike and fix basic problems. If you love to ride, grab your helmet, this 4-day camp is for you.

Entrepreneur

August 10-14

Campers will learn from local business owners what it takes to create and run a business. They will have the chance to operate a shop at the Petawawa Container Market.

Athletic Pursuers

August 17-21

Develop skills for classic games while discovering exciting non-traditional games that spark creativity and teamwork, building confidence and friendships along the way.