



Town of Petawawa
Regular Meeting of Council Minutes
February 17, 2026 at 6:30 p.m.
Council Chambers

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Adam Driscoll
Councillor Murray Rutz

Regrets:

Councillor Karen Donovan

Also Present:

Colin Howard, Chief Administrative Officer
Dawn Recoskie, Director of Legislative Services/Clerk
Brad Pilon, IT Systems and Cloud Administrator
Chris Mantha, Director of Public Works
Trevor Woodtke, Asset/Energy Management Coordinator
Peter Lapointe, Public Works Supervisor
Craig Proulx, Acting Fire Chief
Brad Sweet
Susan Sweet
Bob Sweet
Melanie Sweet
Victoria Sweet
Logan Lance
Jimmie Mohns
Andy Trader

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Gary Serviss recognized the recent passing of Royce Slater, father-in-law of Deputy Mayor Theresa Sabourin, and extended condolences to the Slater family on behalf of Council.

Mayor Gary Serviss further recognized the flags at all Town of Petawawa facilities have been lowered to half-mast respecting the lives lost to the tragic event that occurred in Tumbler Ridge, British Columbia on February 10, 2026.

Mayor Gary Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by James Carmody

That the agenda for the February 17, 2026 regular meeting of Council, be adopted as presented.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (February 2, 2026)

Resolution #2

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That the minutes of the regular meeting of Council held February 2, 2026, be approved as printed and circulated.

Carried

Presentations

1. Retirement Farewell for Brad Sweet, Senior Operations Manager, Ontario Clean Water Agency

Mayor Serviss recognized Brad Sweet, Senior Operations Manager, Ontario Clean Water Agency, for his 31 plus years of service to the Town of Petawawa and its residents.

Brad Sweet expressed his gratitude to both current and former members of Council and Town staff for their respect and support throughout his career managing the Town's water and wastewater treatment plants.

Council broke for a short recess at 6:45 p.m.

Council reconvened at 6:51 p.m.

By-laws

1. By-law 1810/26 – being a by-law to delegate authority for decisions to the Chief Administrative Officer in the event that Council finds itself subject to Section 275 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, regarding Restricted Acts after Nomination Day”

Resolution #3

Moved by Murray Rutz

Seconded by Theresa Sabourin

That By-law 1810/26, being a by-law to delegate authority for decisions to the Chief Administrative Officer in the event that Council finds itself subject to Section 275 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, regarding “Restricted Acts after Nomination Day”, be read a first and second time.

Carried

Resolution #4

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1810/26, be read a third and final time and passed.

Carried

2. By-law 1811/26 – being a by-law to adopt the Terms of Reference for the Compliance Audit Committee for the 2026 Municipal Election

Resolution #5

Moved by James Carmody

Seconded by Adam Driscoll

That By-law 1811/26, being a by-law to adopt the Terms of Reference for the Compliance Audit Committee for the 2026 Municipal Election, be read a first and second time.

Carried

Resolution #6

Moved by Murray Rutz

Seconded by Lisa Coutu

That By-law 1811/26, be read a third and final time and passed.

Carried

3. By-law 1812/26 – being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended

Staff Report PL-06-2026 – Zoning By-law Amendment Application Z194, Part of Lots 21 & 22, Concession 7, 3283 Petawawa Boulevard

Resolution #7

Moved by Theresa Sabourin

Seconded by Murray Rutz

That By-law 1812/26, being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

Carried

Resolution #8

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1812/26, be read a third and final time and passed.

Carried

Correspondence

1. Notice of completion of draft Environmental Study Report – D6 Relocation Project – Hydro One

Received for information.

Minutes

1. Council-In-Committee Meeting (February 9, 2026)

Resolution #9

Moved by Murray Rutz

Seconded by Adam Driscoll

That the minutes of the Council-In-Committee meeting held on February 9, 2026, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Equity, Diversity and Inclusion Advisory Committee (November 26, 2025)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee.

Resolution #10

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meeting held on November 26, 2025, be adopted as information.

Carried

3. Ottawa Valley Waste Management Board (November 27, 2025)

Councillor Murray Rutz provided an overview of the recent activities of the Ottawa Valley Waste Management Board.

Resolution #11

Moved by Murray Rutz

Seconded by Theresa Sabourin

That the minutes of the Ottawa Valley Waste Management Board meeting held on November 27, 2025, be adopted as information.

Carried

4. Petawawa Business Advisory Network (December 2, 2025)

Councillor Murray Rutz provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #12

Moved by Murray Rutz

Seconded by Lisa Coutu

That the minutes of the Petawawa Business Advisory Network meeting held on December 2, 2025, be adopted as information.

Carried

Staff Reports

There were no staff reports.

Councillor Reports

Deputy Mayor Theresa Sabourin reported she attended a retirement social on February 3rd for Brad Sweet which was hosted by Ontario Clean Water Agency (OCWA). Deputy Mayor Sabourin chaired a meeting of the Petawawa Seniors Advisory Committee on February 4th and participated in a public engagement session for the Town's Public Transportation Feasibility Study with members of the Petawawa Seniors Advisory

Committee on February 11th. Deputy Mayor Sabourin attended the Budget Workshop on February 12th.

Councillor James Carmody reported he also attended the retirement social on February 3rd for Brad Sweet. Councillor Carmody reported he attended the in-person public engagement session on February 4th in the Rotary Room at the Petawawa Civic Centre regarding the Town's Public Transportation Feasibility Study. Councillor Carmody attended the grand opening of Neuro Unique World on February 7th and the Budget Workshop on February 12th.

Councillor Lisa Coutu reported she attended the grand opening of Neuro Unique World on February 7th and the Budget Workshop on February 12th.

Councillor Adam Driscoll reported he attended a meeting of the Petawawa Business Advisory Network on February 3rd and the Budget Workshop on February 12th.

Councillor Driscoll also noted over the Family Day Weekend that his family went skating on the Laurentian Valley Four Seasons Trail.

Councillor Murray Rutz reported he attended a meeting regarding the proposed Round Canopy Parachute Team Canada event on February 4th as well as the Budget Workshop on February 12th. Councillor Rutz also reported that Festival Hall is hosting the Kiwanis Music Festival this week.

Mayor Gary Serviss reported he also attended the retirement social on February 3rd for Brad Sweet, a meeting regarding the proposed Round Canopy Parachute Team Canada event on February 4th, and the grand opening for the Renfrew County Mesa HART Hub on February 5th. Mayor Serviss attended a dinner to meet the new operators of Canadian Nuclear Laboratories on February 5th, and he attended several Cabin Fever events over February 6th-8th. Mayor Serviss attended the grand opening of Neuro Unique World on February 7th, the Eastern Ontario Nordic Ski Championships on February 11th, the Budget Workshop on February 12th, a Family Day event at Garrison Petawawa on February 16th, and he participated as a judge in the Grade 7/8 public speaking contest at Valour School on February 17th. Mayor Serviss also reported that Jennifer Murphy, Mayor of Bonnechere Valley, was elected as Warden for the County of Renfrew, and provided a further update on activities at the County of Renfrew noting the County has adopted its 2026 Budget which includes a levy increase of 6.68%.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #13

Moved by Lisa Coutu

Seconded by Adam Driscoll

That By-law 1813/26 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #14

Moved by Lisa Coutu

Seconded by Adam Driscoll

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:14 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)