



Seniors Advisory Committee Minutes

**May 7, 2025, at 10:00am
Town of Petawawa – Civic Centre
Boardroom**

Committee Attendance

Present:

Committee Chair Theresa Sabourin
Vice Chair Anna Marie Batelaan
Lynn Davenport
Sandy Edwards
Karen Donovan
Janice Bunn

Manager of Recreation, Culture & Tourism – Colin Coyle
Seniors Programmer – Joanne Schimmens

Regrets:

Cindy Nicholas

Absent:

None

Agenda:

1. Call to Order

Theresa called meeting to order at 10:00am

2. Adoption of Agenda

Addition of OSGA added to the agenda for discussion (f)

Motioned to accept the updates minutes moved by Lynn and seconded by Annamarie

3. Adoption of Minutes

Motioned to accept the minutes moved by Sandy and seconded by Karen

4. New Business

a) *Review of Seniors Community Resources:* Annamarie and Colin will set a time to meet to start the first draft of a “Seniors Resource Guide”.

b) *National Seniors Day:*

Working Groups – planning for a Open house concept with information booth, speakers, food and more.

- Booth or Vendors – Karen / Lynn
- Lunch & Food - Theresa
- Speakers - Theresa / Cindy
- Activities/ Tours – Annamarie/ Joanne
- Passport / Prizes - Annamarie/ Joanne

Ideas for the day can include as hands-on activities

- Painted rock concept
- Can curling be a part of event
- Carefor Bus tour of places in Petawawa

Other ideas to follow up on

- Invite Gary to speak and open the event
- Build a registration page

c) *Volunteerism:*

- Volunteerism is a section that will be include in the resource guide by Annamarie/ Colin
- Joanne will create a letter of volunteer needed areas at Silver Threads
- Potential Volunteer spots (Heritage Village, Food Bank, Fundraising Committee, Library, PMFRC, Pickleball, Rotary)

d) *Promotions:*

- Showcase received positive feedback for Seniors programming at town booth
- Advertisement on Electronic Board - more exposure
- Wayfinding Signs to Silver Threads
- Make poster for churches and other boards

- Swag items (pens, dabbers, jar opener, buffs)
- Branding ideas to discuss next meeting
- Theresa to touch base with Observer and Post about articles or ongoing piece

e) Setting an election for new member:

- Since Sandy is moving a vacant space will be available on the committee. Colin will reach out to Colin Howard about how to promote to fill the space/

f) OSGA – committee to reach out to the OSGA about more information and can Petawawa be a future location

Board Member Updates & Additional Information:

- Theresa – attended affordable housing - there is need for future development in the community
- Lynn updated committee about nominations in Community Votes for – Silver Threads, SAC, and Accessibility Committee
- The 55+ Lifestyle event at the EY centre September 12 and 13th – possibly send 2 members
- No other member updates

Date of Next Meeting

- The following meeting will take place June 4, 2025, at 10:00am at the Petawawa Civic Centre boardroom.

Meeting Adjourned at 11:39am