



Seniors Advisory Committee Minutes

**April 2nd, 2025, at 10:00am
Town of Petawawa – Civic Centre
Boardroom**

Committee Attendance

Present:

Committee Chair Theresa Sabourin
Anna Marie Batelaan
Lynn Davenport
Sandy Edwards
Cindy Nicholas
Karen Donovan
Janice Bunn

Manager of Recreation, Culture & Tourism – Colin Coyle
Seniors Programmer – Joanne Schimmens

Regrets:

None

Absent:

None

Agenda:

1. Call to Order

Theresa called meeting to order at 10:00am

2. Adoption of Agenda

- Addition of item (f) voting for co-chair and (g) Committee Budget were added to the agenda
- Motioned to Adopt the minutes after updates by Lynn
- Seconded by Cindy
- Motion carried for the Adoption of the Agenda with additions

3. Adoption of Minutes

- Addition for discussion under New Business section f) Voting for Co-Chair

- Adoption of the updated Minutes for March meeting motioned Annamarie
- Seconded by Cindy
- Motion carried for the updated minutes for February 5th, 2025, carried

4. New Business

- a) Review of Seniors Community Resources:** discussion about concerns over local bus lines and scheduling and cost. Theresa mentioned she would have a conversation with Christine Mitchell

Group to continue to find and add items to the Resource document and will eventually develop a written brochure for seniors as a resource. Further discussion at next meeting

Colin and Annamarie to meet to start process for Seniors Reference Guide

- b) Terms of Reference:** Reviewing all terms - Theresa

- c) Code of Conduct:** Committee Members Annamarie, Lynn and Janice will be attending the Training session.

- d) National Seniors Day Oct 1st.** – Wellness Open House - to start planning ideas next meeting

- e) Petawawa Recreation Guide:** Promotion for Seniors programming also includes a monthly newsletter from the SLAC, a monthly newsletter from R, C & T Department

- f) (Addition) Vote for Co-Chair:** This item was added to the schedule for discussion. A motion for interest was put forward by Annamarie.

Motion by Janice, seconded by Cindy

The committee voted and all were in favour of Annamarie as Vice - Chair

- g) (addition) Committee Budget:** This item was added to the schedule for discussion as committee has a \$5,000.00 budget. Committee members to bring forward ideas in meeting to come. Can include pull-up banners

5. Committee Member Check-In/ Open Discussion

- Media Release as well as looking into a weekly or monthly article in local papers
- Library is looking for volunteers
- How to reach other seniors?

- Creating a volunteer portal - list - options
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Date of Next Meeting

- The following meeting will take place May 7th, 2025, at 10:00am at the Petawawa Civic Centre boardroom.

Meeting Adjourned at 12:00pm