



Petawawa UOV OPP Detachment Board Minutes

**November 20, 2024 at 2:30 p.m.
Town of Petawawa Municipal Office**

Present:

Councillor James Carmody
Deputy Mayor Theresa Sabourin
Sharon Dainty
Ryan McFadden

Regrets:

Michelle Chapin

Also Present:

Colin Howard, Director of Legislative Services/Clerk
Inspector Stephan Neufeld, Upper Ottawa Valley OPP
Acting Staff Sergeant Christopher Miller, Upper Ottawa Valley OPP

1. Call to Order

2. Adoption of Agenda (additions/deletions)

Moved by Sharon Dainty and seconded by Ryan McFadden that the agenda be adopted. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) October 15, 2024

Moved by Theresa Sabourin and seconded by Sharon Dainty, that the minutes previously circulated be adopted as amended. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

- (b) OAPSB Notice – OPP Detachment Board Branding Strategy

Received for information.

7. Financial Report

- (a) Detailed Budget Trial Balance to November 12, 2024 – provided by Town Treasurer

Moved by Sharon Dainty and seconded by Ryan McFadden, that the detailed trial balance to November 12, 2024, which was provided by the Town Treasurer, be approved. Motion carried.

8. Old Business

- (a) Traffic Logix Speed Awareness Monitoring – Biesenthal Road and Laurentian Drive

The Board discussed the two speed monitoring devices that were installed on Biesenthal Road and Laurentian Drive and reviewed the data. Received for information.

- (b) Black Cat Speed Awareness Monitoring

- Approximately 5% of the vehicles traveling on Herman Street (between John St. and Laroche), are traveling over the posted speed limit of 50 km/h. Approximately 1%% of the vehicles are traveling over 55 km/h.
- Approximately 2% of the vehicles traveling on Leeder Lane (near Valour and St. Francis schools), are traveling over the posted speed limit of 40 km/h. Approximately 1% of the vehicles are traveling over 45 km/h.
- Black Cat Units have now been removed from service for the winter season.

- (c) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

(a) Insurance for Petawawa OPP Detachment Boards

J. Carmody reviewed the insurance information received from the OAPSB Group Insurance and the previously approved invoice from McFarlan Rowlands, as well as the consent form and certificate of insurance.

(b) OAPSB Membership Renewal Invoice for Approval

Moved by Theresa Sabourin and seconded by Sharon Dainty, that the notice to renew the 2025 Membership dues in the amount of \$1,188.81 plus HST be authorized for payment, and that this payment be deferred to the 2025 PPSB Budget. Motion carried.

(c) Draft 2025 PPSB Budget

The Board approved the draft 2025 budget submission as follows:

2025 Draft PPSB Budget	
Membership Fees	\$1,500.00
Office Materials	\$200.00
Billboard Installation	\$500.00
Server Support	\$675.00
Promotional Activities	\$2,500.00
Training, meetings, conferences	\$10,000.00
Board Insurance	\$3,888.00
PPSB Honoraria	\$17,120.40
Total 2025 Draft Budget	\$36,383.40

Moved by Sharon Dainty and seconded by Ryan McFadden, that the draft 2025 PPSB budget be provided to the Town Treasurer for discussion at the 2025 Budget Workshop in December 2024. Motion carried.

(d) Detachment Commander Evaluation Form

Received for information with no further comments. J. Carmody requested the evaluation form be sent to the Detachment Commander for completion.

10. Detachment Commander's Report

(a) Updates/report of policing activities in Petawawa

Acting Staff Sergeant C. Miller provided an update on recent safety and speeding concerns that have been raised along Black Bay Road, Herman Street, and Biesenthal Road. Acting Staff Sergeant Miller reported that eleven charges have been laid in total due to focusing patrols on these areas.

Acting Staff Sergeant Miller reported that the OPP SAVE Team will be patrolling the Algonquin Trails on November 22 and 23, 2024.

Acting Staff Sergeant Miller also reported on the upcoming Petawawa Santa Claus Parade, and he stated that UOVOPP will once again be participating as well as providing assistance during the parade.

(b) Upcoming Detachment/Provincial initiatives and/or events

Inspector S. Neufeld reported on the previously stated 2025 OPP Billing and confirmed it is currently under review with the Ministry and further information is expected shortly.

Inspector Neufeld commented on his participation in Petawawa's Remembrance Day Ceremony, and he remarked on how well attended it was again this year. Inspector Neufeld also commented on recent positions within the Detachment that have been posted and he stated that each detachment under UOVOPP will have their own staff sergeant.

Inspector Neufeld reported on his upcoming participation in the 50 Year's of Women in Policing event held scheduled to be held in Ottawa on November 21, 2024. Inspector Neufeld also reported that the Festive RIDE program will kick off this week.

11. Board Member Input/Report

There were no additional Board member comments to report.

12. Date of Next Meeting

(a) December 18, 2024 @ 2:30 p.m.

13. Adjournment

Moved by Sharon Dainty and seconded by Ryan McFadden that the meeting adjourn at 4:36 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair



Date Minutes Approved

2024 Dec 18