



UOV OPP Petawawa Detachment Board Minutes

**March 19, 2025 at 2:30 p.m.
Town of Petawawa Municipal Office**

Present:

Councillor James Carmody
Deputy Mayor Theresa Sabourin
Sharon Dainty
Michelle Chapin
Ryan McFadden

Regrets:

Inspector Stephan Neufeld, Upper Ottawa Valley OPP

Also Present:

Colin Howard, Director of Legislative Services/Clerk
Staff Sergeant Christopher Miller, Upper Ottawa Valley OPP
Acting Detachment Commander Staff Sergeant Steve Bosa, Renfrew OPP
Graham Wight, Police Services Advisor, Ministry of Solicitor General

1. Call to Order

2. Adoption of Agenda (additions/deletions)

Moved by Theresa Sabourin and seconded by Ryan McFadden that the agenda be adopted. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) January 22, 2025

Moved by Michelle Chapin and seconded by Ryan McFadden, that the minutes previously circulated be adopted as amended. Motion carried.

5. Presentations

(a) Detachment Board Compliance under Community Safety and Policing Act – Graham Wight, Police Services Advisor, Ministry of Solicitor General

James Carmody welcomed and introduced Graham Wight. Graham is our Detachment Board representative from the Ministry of Solicitor General, and he is responsible for monitoring and supporting OPP Detachment Boards as they continue their mandated role under the Community Safety and Policing Act (CSPA). Graham thanked the Board for welcoming him this afternoon and he proceeded to report on his primary role as a Police Services Advisor, which is to monitor local issues, share reliable information, assist in navigating police services liaison unit, and build and strengthen relationships with stakeholders within areas policed by Ontario Provincial Police.

Graham Wight provided an overview of CSPA, the governance for Detachment Boards, and he commented on the compliance oversight and enforcement of legal obligations, inspections and investigations of Board members, officers, and public reporting requirements.

6. Correspondence

(a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

(b) OAPSB Zone 2 Meeting

Moved by Michelle Chapin and seconded by Ryan McFadden, the Board approves up to \$600.00 for accommodation, travel and meals expenses for Theresa Sabourin to attend the OAPSB Zone 2 Meeting in Kingston, Ontario on April 24 to 25, 2025. Motion carried.

(c) OAPSB Correspondence regarding Board Naming and Insurance

Moved by Theresa Sabourin and seconded by Michelle Chapin, that the Board approves the passing of a naming by-law that states:

As outlined in Ontario Regulation 135/24, this Board is an OPP Detachment Board in the Town of Petawawa geographical area serviced by the Upper Ottawa Valley Detachment.

Until such time as the CSPA or O. Reg. 135/24 is amended to reflect the name of our Detachment Board in the corresponding table within O. Reg. 135/24, this Board will be operating as Petawawa OPP Detachment Board.

Motion Carried.

(d) OAPSB Call for Director Nominations

Received for information.

7. Financial Report

(a) Detailed Budget Trial Balance to March 5, 2025 – provided by Town Treasurer

Moved by Ryan McFadden and seconded by Theresa Sabourin, that the detailed trial balance to March 5, 2025, which was provided by the Town Treasurer, be approved. Motion carried.

8. Old Business

(a) Traffix Logix Speed Awareness Monitoring – Biesenthal Road, Laurentian Drive and Black Bay Road

The Board discussed the three speed monitoring devices and reviewed the speed data for Biesenthal Road, Laurentian Drive, and Black Bay Road.

S.Sgt. C. Miller requested that once the black cat devices are back in service for the spring to relocate one device on Biesenthal Road to compare data from the traffix logix speed device.

The remaining speed data was received for information.

(b) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

(a) Petawawa Spring Showcase April 25 – 27, 2025

James Carmody commented on the Boards participation in the Showcase and discussed a participation schedule with the Board members. The Board discussed updating the handout brochure and having a copy of the Community Safety and Well Being Plan available at the booth.

(b) Year End Report

The Board discussed presenting the year-end report with the OPP report at the same Council meeting. The Board will review available dates with Inspector S. Neufeld and confirm upon his return to the Detachment.

10. Detachment Commander's Report

(a) Updates/report of policing activities in Petawawa

Staff Sergeant C. Miller provided an update on the 544 calls for service that were responded to over the month. Staff Sergeant Miller reported that four impaired charges were laid in Petawawa, thirty-four traffic violations were issued, twenty-seven traffic warnings were issued, and four false alarms calls were responded to in one week at one location. S. Sgt. Miller reported ten recent RIDE checks that were conducted and the first motorized snowmobile campaign that was conducted resulting in four charges being issued and 2 warnings.

Staff Sergeant Miller also reported that the SAVE Team conducted checks along the Algonquin Trail resulting in no tickets being issued. S. Sgt. Miller also reported that the OPP provided the motorcycle data requested by the Town for the Council's review of the next phase of the ORV by-law.

(b) Upcoming Detachment/Provincial initiatives and/or events

Staff Sergeant Miller reported that seven new recruits for officer positions are upcoming for the Detachment. S. Sgt. Miller also reported on the upcoming Easter Long Weekend Seatbelt campaign organized by the OPP to increase safety and awareness which will take place over the Easter weekend, as well as a campaign scheduled for March 31 to April 6, 2025, that will focus on licence plate cover enforcement.

11. Board Member Input/Report

Theresa Sabourin updated the Board on the recent declaration by the Council of Town of Petawawa on February 17, 2025. Council declared Intimate Partner Violence an epidemic.

Ryan McFadden updated the Board on his upcoming job posting to Winnipeg in July. The last meeting for Ryan as a member of the Petawawa OPP Detachment Board will be in June. The Board wished all the best to Ryan and thanked him for his contributions over the past few years.

12. Date of Next Meeting

(a) April 23, 2025 @ 1:00 p.m.

13. Adjournment

Moved by Ryan McFadden and seconded by Michelle Chapin that the meeting adjourn at 4:07 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair



Date Minutes Approved

2025 Apr 23