



Petawawa Police Services Board Minutes

January 23, 2024 at 2:30 p.m.

Town of Petawawa Municipal Office

Present:

Councillor James Carmody
Sharon Dainty
Ryan McFadden

Also Present:

Colin Howard, Clerk
Inspector Stephan Neufeld, Upper Ottawa Valley OPP
Acting Inspector Mary Ann MacNeil, Upper Ottawa Valley OPP
Staff Sergeant Sylvain Sabourin, Upper Ottawa Valley OPP

1. Call to Order

- (a) Call to Order – Colin Howard, Secretary for the Petawawa Police Services Board, called the meeting to order at 2:27 p.m.
- (b) Election of Board Chair (one year term) – At this point C. Howard called for nominations for the position of Chair. Moved by S. Dainty and seconded by R. McFadden, that J. Carmody be nominated as Chair. J. Carmody accepted the nomination. C. Howard called for further nominations for the position of Chair. There were no further nominations. Motion to appoint J. Carmody as Chair of the Petawawa Police Services Board for 2024 was carried.

2. Adoption of Agenda (additions/deletions)

Moved by S. Dainty and seconded by R. McFadden that the agenda be adopted as amended, with the addition of 6 (c) Speed Delineator Device. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) November 22, 2023

Moved by R. McFadden and seconded by S. Dainty, that the minutes previously circulated be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

(a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

(b) 2024 OAPSB Annual General Meeting and Spring Conference - June 2 -5, 2024, Blue Mountains, Ontario

It was noted the location of this conference could be cost prohibitive to attend at this time.

The Board declined sending members to the 2024 OAPSB AGM and Spring Conference. Received for information.

(c) Speed Delineator Device – Inspector S. Neufeld

Inspector S. Neufeld provided an overview of the various speed delineator devices he has seen used in neighbouring municipalities. The Board further discussed the various options with our current speed delineator devices and at this time received for information.

7. Financial Report

(a) Detailed Budget Trial Balance to December 31, 2023 – provided by Town Treasurer

Moved by S. Dainty and seconded by R. McFadden, that the detailed trial balance to December 31, 2023, which was provided by the Town Treasurer, be approved. Motion carried.

(b) 2024 OAPSB Zone 2 Membership Renewal

Moved by R. McFadden and seconded by S. Dainty, that the notice to renew the 2024 OAPSB Zone 2 Membership fees in the amount of \$100.00 be authorized for payment. Motion carried.

8. Old Business

(a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 363 active contacts receiving E-Blasts; 5 E-Blasts have been circulated for the month of January (up to January 19, 2024). J. Carmody reported the PPSB Facebook page has 1,342 likes and 1,518 followers; 5 posts were made on Facebook in January.

(b) Black Cat Speed Awareness Monitor

Black Cat Units have now been removed from service for the winter season.

(c) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

(a) Policy 1.15 Review – A policy to govern the use of board resources during an election.

J. Carmody reviewed Policy 1.15. There were no further amendments suggested to be made to Policy 1.15 following the review other than updating the reviewed date.

(b) 2024 PPSB meeting schedule

The current meeting schedule was confirmed for 2024 (2:30 p.m. on the third Wednesday of each month). C. Howard was directed to send correspondence to the CAO confirming the PPSB meeting schedule for 2024.

(c) Board Goals and Strategies for 2024

Building upon the 2023 Goals and Strategies, the PPSB approved the following goals and strategies for 2024:

2024 Goals:

1. Support the implementation of a UOVOPP Detachment area Community Safety and Well-Being Plan.
2. Foster the concept of community partnership and ownership in maintaining a safe community.
3. Establish an active educational program consistent with our vision; including public awareness campaigns regarding false 911 calls, the legalization of recreational marijuana, distracted driving, seatbelt use, speeding, and impaired driving.

4. Serve as a partner in the safety support network for children, youth, families, and seniors. With a focus on seniors regarding scams/fraud involving internet technology.
5. Institute effective protocols which address violence against women.
6. Leverage technology to create operational efficiencies and expand the PPSB's social media presence.
7. Ensure appropriate and professional interactions and communications.
8. Support the UOVOPP in the continuation of RIDE programs for the Detachment Area
9. Collaborate with the UOVOPP in the implementation of the CAMSafe program for the Detachment Area

Moved by R. McFadden and seconded by S. Dainty, the PPSB approves the 2024 goals and strategies as presented. Motion carried.

10. Detachment Commander's Report

(a) October to December 2024 Fourth Quarter Report

Acting Inspector M. MacNeil reported on the calls for service for the fourth quarter, highlighting the year-to-date increase in calls overall in 2023 compared to 2022, and an increase in the weighted hours over year to year because of the increase. Acting Inspector M. MacNeil also reported sexual assault calls are slightly higher to date, while there has been a spike in assault level 1 calls compared to 2022. Acting Inspector M. MacNeil highlighted a significant increase in property crime theft violation calls compared to 2022 and a decrease in false alarm calls compared to 2022.

(b) Updates/report of policing activities in Petawawa

Acting Inspector M. MacNeil provided a recap of the Festive Ride Program held between November 16, 2023, and January 1, 2024, resulting in a total of 15 drivers receiving roadside 3-day suspensions. Acting Inspector M. MacNeil reported on the successful Christmas Angel's luncheon campaign which provided over 525 meals to area residents in Pembroke and Petawawa.

(c) Upcoming Detachment/Provincial initiatives and/or events

Acting Inspector M. MacNeil reported that the Victim Specialist Program is now being fully utilized and the Inspector is pleased to see the support for this program. Acting Inspector M. MacNeil also reported on the Ride Grant funding and confirmed that remaining funds will be utilized until March 31, 2024. Acting Inspector M. MacNeil provided an update on the current labour dispute going

on at Garrison Petawawa and stated that there has been no concerns since the first day regarding traffic congestion.

11. Board Member Input/Report

- (a) Closed Meeting Policy 1.9 – Monitoring the Performance of the Detachment Commander

Moved by S. Dainty, and seconded by R. McFadden, that the meeting be closed pursuant to Section 35 (4) of the *Police Services Act, RSO 1990, c. P.15*, as amended, to discuss the performance review of the Detachment Commander and to approve the minutes from the March 15, 2023 Closed Meeting. Motion carried.

The PPSB went into closed session at 3:19 p.m.

The PPSB reconvened to open session at 3:54 p.m.

A closed meeting was held. The performance review of the Detachment Commander was completed, and the previous set of Closed Meeting Minutes were approved. There is nothing further to report.

- (b) Sharon Dainty – briefly provided a summary to the Board of the topics discussed at the OAPSB Zone 2 meeting held on November 24, 2023 in Kemptville. One such topic was Sharon's Provincial appointment to the Board. Provincial appointees will have three months to reapply regardless of their appointment end date under the new Community Safety and Policing Act.

12. Date of Next Meeting

- (a) February 21, 2024

13. Adjournment

Moved by S. Dainty and seconded by R. McFadden that the meeting adjourn at 4:03 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.



Signature of the Chair

02/21/2024

Date Minutes Approved