



Petawawa UOV OPP Detachment Board Minutes

January 22, 2025 at 1:00 p.m.

Town of Petawawa Municipal Office

Present:

Councillor James Carmody
Deputy Mayor Theresa Sabourin
Michelle Chapin
Ryan McFadden

Regrets:

Sharon Dainty
Acting Staff Sergeant Christopher Miller, Upper Ottawa Valley OPP

Also Present:

Colin Howard, Director of Legislative Services/Clerk
Inspector Stephan Neufeld, Upper Ottawa Valley OPP

1. Call to Order

- (a) Call to Order – Colin Howard, Secretary for the Petawawa Detachment Board, called the meeting to order at 1:00 p.m.
- (b) Election of Board Chair (one year term) – At this point Colin Howard called for nominations for the position of Chair.

Moved by Theresa Sabourin and seconded by Ryan McFadden, that James Carmody be nominated as Chair. James Carmody accepted the nomination. Colin Howard called for further nominations for the position of Chair. There were no further nominations. Motion to appoint James Carmody as Chair of the Petawawa Police Services Board for 2025 was carried.

2. Adoption of Agenda (additions/deletions)

Moved by Michelle Chapin and seconded by Ryan McFadden that the agenda be amended. Addition of 6 (e) – Support for Renfrew County Crime Stoppers. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) December 18, 2024

Moved by Theresa Sabourin and seconded by Michelle Chapin, that the minutes previously circulated be adopted as amended. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

(a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

(b) OAPSB Zone 2 Membership Renewal

Moved by Michelle Chapin and seconded by Ryan McFadden, that the notice to renew the 2025 OAPSB Zone 2 Membership fees in the amount of \$100.00 be authorized for payment. Motion carried.

(c) My Broadcasting Corporation Advertising

Received for information.

(d) Inspector General Bulletins – Changes to CSPA

Received for information.

(e) Renfrew County Crime Stoppers

Received for information

7. Financial Report

- (a) Detailed Budget Trial Balance to December 31, 2024 – provided by Town Treasurer

There were no changes from the previous trial balance.

Received for information.

8. Old Business

- (a) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

- (a) Establish 2025 Board Goals and Strategies

Building upon the 2024 Goals and Strategies, the PPSB approved the following goals and strategies for 2025:

2025 Goals:

1. Support the implementation of a UOVOPP Detachment area Community Safety and Well-Being Plan.
2. Foster the concept of community partnership and ownership in maintaining a safe community.
3. Establish an active educational program consistent with our vision, including public awareness campaigns regarding false 911 calls, the legalization of recreational marijuana, distracted driving, seatbelt use, speeding, and impaired driving.
4. Serve as a partner in the safety support network for children, youth, families, and seniors. With a focus on seniors regarding scams/fraud involving internet technology.
5. Institute effective protocols which address violence against women.
6. Leverage technology to create operational efficiencies and expand the PPSB's social media presence.
7. Ensure appropriate and professional interactions and communications.
8. Support the UOVOPP in the continuation of RIDE programs for the Detachment Area
9. Collaborate with the UOVOPP in the implementation of the CAMSafe program for the Detachment Area

Moved by Michelle Chapin and seconded by Theresa Sabourin, the PDB approves the 2025 goals and strategies as presented. Motion carried.

10. Detachment Commander's Report

(a) October – December 2024 Fourth Quarter Report

Inspector S. Neufeld reported that Sexual Offences and Violent Crime charges have increased for this quarter compared to 2023, mischief related charges have also increased while mental health related charges have declined over the same period.

Inspector S. Neufeld also reported that public complaints have significantly increased compared to the same period in 2023. Inspector S. Neufeld commented on increases in calls for service over the past year for intimate partner violence, mental health and sexual assault charges.

(b) Updates/report of policing activities in Petawawa

Inspector S. Neufeld updated the Board on the recent recruitment efforts, as they are interviewing five candidates for positions within the Detachment. Inspector S. Neufeld reported the UOVOPP held four RIDE campaigns for impaired driving recently. Inspector S. Neufeld also reported on the UOVOPP participation in the recent Santa Claus Parade in the Town and he commented on the upcoming Motorized Patrols that are scheduled for the Algonquin Trail between February 10th to 17th.

(c) Upcoming Detachment/Provincial initiatives and/or events

Inspector S. Neufeld reported on the upcoming UOVOPP safety week campaign focusing on motorized vehicle patrols.

Inspector S. Neufeld requested the Board to consider any future guest speakers they would be interested in having attend an upcoming meeting and he asked that they coordinate the invitations through him. Inspector S. Neufeld also reported that he has provided statistical data regarding Off-Road Vehicles to Dawn Recoskie, for consideration in the next phase of the Off-Road Vehicle By-law.

11. Board Member Input/Report

(a) Closed Meeting Policy 1.9 – Monitoring the Performance of the Detachment Commander

Moved by Theresa Sabourin and seconded by Ryan McFadden, that the meeting be closed pursuant to Section 44 (2) (b) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1*, as amended, to discuss the performance

review of the Detachment Commander and to approve the minutes from the December 18, 2024 Closed Meeting. Motion carried.

The PDB went into closed session at 2:34 p.m.

The PDB reconvened to open session at 2:47 p.m.

A closed meeting was held. The performance review of the Detachment Commander was completed and reviewed with the Detachment Commander, and the previous set of Closed Meeting Minutes were approved. There is nothing further to report.

12. Date of Next Meeting

(a) March 19, 2025 @ 2:30 p.m.


13. Adjournment

Moved by Theresa Sabourin and seconded by Michelle Chapin that the meeting adjourn at 2:49 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair

Date Minutes Approved


2025 Mar 19