



**Town of Petawawa**  
**Regular Meeting of Council Minutes**  
**May 4, 2026 at 6:00 p.m.**  
**Council Chambers**

**Present:**

Mayor Gary Serviss  
Deputy Mayor Theresa Sabourin  
Councillor James Carmody  
Councillor Lisa Coutu  
Councillor Karen Donovan  
Councillor Adam Driscoll  
Councillor Murray Rutz

**Also Present:**

Colin Howard, Chief Administrative Officer  
Dawn Recoskie, Director of Legislative Services/Clerk  
Kate Bennett, Legislative Services Coordinator  
Judy Hill, Executive Director, Petawawa Centennial Family Health Centre  
Paul Moreau, Chair, Board of Directors/Petawawa Centennial Family Health Centre  
Inspector Sarah Darraugh, Detachment Commander, Upper Ottawa Valley OPP  
Dan Scissons  
Colton Kyle  
Sharon Dainty  
Michelle Chapin

**Call to Order**

The Mayor called the meeting to order at 6:00 p.m.

**Land Acknowledgement**

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

## **Moment of Silent Reflection**

Mayor Gary Serviss asked those in attendance to stand for a moment of silent reflection.

Mayor Gary Serviss recognized International Firefighters Day today and extended sincere appreciation to the members of the Town of Petawawa Fire Department for their dedication to protecting our community.

Mayor Serviss also recognized Professional Municipal Clerk's Week, May 3<sup>rd</sup> to 9<sup>th</sup>, and extended appreciation to Dawn Recoskie, Clerk and Director of Legislative Services, for her dedication to the Town and her work behind the scenes preparing agendas, minutes, reports, and by-laws.

## **Approval of Agenda**

### **Resolution #1**

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That the agenda for the May 4, 2026 regular meeting of Council, be adopted as presented.

**Carried**

## **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **Approval of Minutes**

1. **Council Meeting (April 20, 2026)**

### **Resolution #2**

**Moved by James Carmody**

**Seconded by Lisa Coutu**

That the minutes of the regular meeting of Council held April 20, 2026, be approved as printed and circulated.

**Carried**

## **Presentations**

1. **Retirement Farewell for Judy Hill, Executive Director, Petawawa Centennial Family Health Centre**

Mayor Serviss recognized Judy Hill, Executive Director, Petawawa Centennial Family Health Centre, on her retirement after 18 years of service with the PCFHC, with the last 11 years in the role of Executive Director. Mayor Serviss recognized Judy Hill's leadership through the COVID-19 pandemic, advancement of the Virtual Triage and Assessment Centre (VTAC), evolving VTAC into the

Integrated Virtual Care (IVC) Program, expansion of VTAC to the VTAC Supportive Attachment Program, ongoing work to expand and adapt programs to meet community needs, the 2019 expansion of the PCFHC building, doctor recruitment, and attaching 6,907 patients to family doctors.

Judy Hill expressed her gratitude to both former and current members of Council, and the Garrison Petawawa leadership team, for their support in establishing the Petawawa Centennial Family Health Centre in 2004. Judy Hill was happy to report that the PCFHC currently serves 10,000 patients.

Council broke for a short recess at 6:16 p.m.

Council reconvened at 6:18 p.m.

2. Petawawa OPP Detachment Board 2025 Year End Report – Councillor James Carmody, Chair, Petawawa OPP Detachment Board

Councillor James Carmody, Chair of the Petawawa OPP Detachment Board, recognized current Board members Deputy Mayor Theresa Sabourin, Michelle Chapin, Olivia Fraser, and Sharon Dainty.

Councillor Carmody proceeded to present the recent activities of the Detachment Board for 2025. Chair Carmody touched on items such as the legislated mandate of detachment boards; the Board UOVOPP joint action plan; Radar Speed Awareness Monitors; the MADD Canada partnership to promote impaired driving countermeasures; and accidental 9-1-1 calls.

Mayor Gary Serviss thanked Councillor Carmody for providing a detailed summary of the activities of the Detachment Board for 2025.

3. Upper Ottawa Valley Ontario Provincial Police 2025 Year in Review – Inspector Sarah Darraugh, Detachment Commander

Mayor Serviss welcomed Inspector Sarah Darraugh, Detachment Commander of the Upper Ottawa Valley OPP.

Inspector Sarah Darraugh expressed her appreciation to Council for providing her the opportunity to present the Upper Ottawa Valley OPP Detachment 2025 report.

Inspector Darraugh highlighted the vision, mission, and values of the Ontario Provincial Police. Inspector Darraugh reported Petawawa received two new recruits in 2025 and there is one confirmed for 2026. She recognized the recent promotion of Kyle Wilson to Sergeant for the Petawawa area. Inspector Darraugh provided 2025 statistics as follows:

- 27% increase in Highway Traffic Act charges.
- 15% decrease in property crime charges.

- 13% increase in violent crime (increase in assaults, but a decrease in sexual offences).
- 62% decrease in drug crime.
- Minimal increase in mental health occurrences (157, from 151 in 2024).
- Zero reported overdoses.
- 30% increase in victim services acceptance from victims.
- 30% increase in patrol hours in the Town of Petawawa.

Inspector Darraugh highlighted the success of the Offender Management Apprehension Program (OMAP) and the Mobile Crisis Response Team (MCRT). Inspector Darraugh highlighted the increase in community engagement, especially within the local schools, the proactive approach to anti-fraud awareness, and the Reduce Impaired Driving Everywhere (RIDE) grant program which is now a multi-year grant.

On behalf of Council, Mayor Gary Serviss thanked Inspector Darraugh for providing a detailed summary of the activities of the Upper Ottawa Valley Ontario Provincial Police Detachment for 2025.

### **By-laws**

1. By-law 1831/26 – being a by-law to amend By-law 1597/23, By-law 1664/24, and By-law 1755/25, being a by-law to regulate and govern the operation of all-terrain, multi-purpose, recreational off-road vehicles, and off-road motorcycles (ORVs) on highways under the jurisdiction of the Corporation of the Town of Petawawa

#### Resolution #3

**Moved by Murray Rutz**

**Seconded by Adam Driscoll**

That By-law 1831/26, being a by-law to amend By-law 1597/23, By-law 1664/24, and By-law 1755/25, being a by-law to regulate and govern the operation of all-terrain, multi-purpose, recreational off-road vehicles, and off-road motorcycles (ORVs) on highways under the jurisdiction of the Corporation of the Town of Petawawa, be read a first and second time.

**Carried**

#### Resolution #4

**Moved by James Carmody**

**Seconded by Theresa Sabourin**

That By-law 1831/26, be read a third and final time and passed.

**Carried**

2. By-law 1832/26 – being a by-law to amend By-law 1701/24, being a by-law to govern the proceedings of Council Meetings for the Corporation of the Town of Petawawa

Resolution #5

**Moved by Lisa Coutu**

**Seconded by Karen Donovan**

That By-law 1832/26, being a by-law to amend By-law 1701/24, being a by-law to govern the proceedings of Council Meetings for the Corporation of the Town of Petawawa, be read a first and second time.

**Carried**

Deputy Mayor Theresa Sabourin put forward a motion to amend By-law 1832/26, to ensure Schedule “D”, Item i., is consistent with Section 3.7 of the Procedural By-law.

Resolution #6

**Moved by Theresa Sabourin**

**Seconded by Murray Rutz**

That By-law 1832/26 be amended by adding the following as Item 4.8:

That Schedule “D”, Electronic Participation Guidelines for Meetings of Council, Item i. be amended to read as follows:

- “i. Should the Mayor lose connectivity, the Deputy Mayor shall take the Chair. If the Deputy Mayor is not in attendance, Council shall appoint one of its members as Chairperson.”

**Carried**

Resolution #7

**Moved by James Carmody**

**Seconded by Murray Rutz**

That By-law 1832/26, as amended, be read a third and final time and passed.

**Carried**

**Correspondence**

There were no items of correspondence.

**Minutes**

1. Petawawa Accessibility Advisory Committee (February 17, 2026)

Councillor Karen Donovan provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee. Councillor Donovan highlighted the National AccessAbility Week event taking place on Saturday, May 30<sup>th</sup> from

10:30 a.m. to 12:30 p.m. at the Petawawa Container Market, where there will be a meet and greet with the Ontario Paracycling Athletes featuring Mike Trauner.

Resolution #8

**Moved by Karen Donovan**

**Seconded by Theresa Sabourin**

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on February 17, 2026, be adopted as information.

**Carried**

2. Equity, Diversity and Inclusion Advisory Committee (February 25, 2026 & March 25, 2026)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee. Councillor Coutu highlighted the continued planning for the Pride event scheduled for June 12<sup>th</sup> from 5:00 p.m. to 8:00 p.m. Councillor Coutu recognized the Red Dress Day Walk scheduled for May 5<sup>th</sup> at 6:00 p.m. at the Kin Hut.

Resolution #9

**Moved by Lisa Coutu**

**Seconded by Theresa Sabourin**

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meetings held on February 25, 2026 and March 25, 2026, be adopted as information.

**Carried**

3. Petawawa OPP Detachment Board (March 18, 2026)

Councillor James Carmody provided an overview of the recent activities of the Petawawa OPP Detachment Board. Councillor Carmody reported the OPP has increased its presence across the province near places of worship and community centres due to world events.

Resolution #10

**Moved by James Carmody**

**Seconded by Theresa Sabourin**

That the minutes of the Petawawa OPP Detachment Board meeting held on March 18, 2026, be adopted as information.

**Carried**

4. Petawawa Public Library Board (March 23, 2026)

Deputy Mayor Theresa Sabourin provided an overview of the recent activities of the Petawawa Public Library Board. Deputy Mayor Sabourin recognized library

employees Haley Mitrow and Liz Pombiere for their Beyond the Shelves presentation.

Resolution #11

**Moved by Theresa Sabourin**

**Seconded by Lisa Coutu**

That the minutes of the Petawawa Public Library Board meeting held on March 23, 2026, be adopted as information.

**Carried**

**Staff Reports**

There were no staff reports.

**Councillor Reports**

Deputy Mayor Theresa Sabourin reported she chaired a meeting of the Petawawa Public Library Board on April 27<sup>th</sup> and announced Lynn Tweedie was appointed as the Library's Acting CEO. Deputy Mayor Sabourin attended the OSUM Annual Conference from April 29<sup>th</sup> to May 1<sup>st</sup> and participated in the Petawawa Showcase event on May 2<sup>nd</sup> & 3<sup>rd</sup>.

Councillor James Carmody reported he chaired a meeting of the Petawawa OPP Detachment Board on April 15<sup>th</sup>. Councillor Carmody attended the 10<sup>th</sup> Anniversary celebration for Mike's Hardware on April 23<sup>rd</sup> and an OAPSB Zone 2 meeting in Prescott on April 24<sup>th</sup>. Councillor Carmody also participated in the Petawawa Showcase event on May 1<sup>st</sup> & 2<sup>nd</sup>.

Councillor Lisa Coutu reported she also attended the 10<sup>th</sup> Anniversary celebration for Mike's Hardware on April 23<sup>rd</sup> and a meeting of the Petawawa Public Library Board on April 27<sup>th</sup>. Councillor Coutu participated in the review of the Expression of Interest for the Petawawa Letter Sign on April 28<sup>th</sup> and participated in the Petawawa Showcase event on May 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup>.

Councillor Adam Driscoll reported he was away in Thunder Bay for two weeks. Councillor Driscoll participated in the Petawawa Showcase event on May 1<sup>st</sup> & 2<sup>nd</sup> and reported the fundraiser for the Outdoor Rink has raised approximately \$7,400.00. Councillor Driscoll also noted the annual Hell or Highwater event will be taking place on Saturday, May 9<sup>th</sup>.

Councillor Karen Donovan reported she attended a meeting of the Petawawa Accessibility Advisory Committee on April 23<sup>rd</sup> and participated in the Petawawa Showcase event on May 1<sup>st</sup> & 3<sup>rd</sup>. Councillor Donovan wished a Happy Mother's Day to those celebrating on Sunday, May 10<sup>th</sup>.

Councillor Murray Rutz reported he attended a Petawawa Sports & Entertainment Hall of Fame meeting on April 27<sup>th</sup>. Councillor Rutz also participated in the Petawawa Showcase event on May 1<sup>st</sup>.

Mayor Gary Serviss reported he attended a County Council meeting on April 22<sup>nd</sup>, the 10<sup>th</sup> Anniversary celebration for Mike's Hardware on April 23<sup>rd</sup>, and the Petawawa Sports & Entertainment Hall of Fame meeting on April 27<sup>th</sup>. Mayor Serviss invited residents to attend the presentation for the 2026 inductees on June 12<sup>th</sup> at 6:00 p.m. at the Petawawa Civic Centre, tickets are \$5.00 and available for purchase at the Recreation, Culture and Tourism Department. Mayor Serviss attended an IESO power grid meeting on April 27<sup>th</sup>, participated in the review of the Expression of Interest for the Petawawa Letter Sign on April 28<sup>th</sup>, and participated in the Petawawa Showcase event on May 1<sup>st</sup>. Mayor Serviss attended the Fallen Jumper Memorial ceremony on May 3<sup>rd</sup>, and participated in a meeting today regarding infrastructure and the potential four-laning of Petawawa Boulevard with representatives from the County of Renfrew and Garrison Petawawa.

### **Closed Meeting**

There was no closed meeting.

### **Confirming By-law**

#### **Resolution #12**

**Moved by Lisa Coutu**

**Seconded by Karen Donovan**

That By-law 1833/26 be read a first, second and third time and passed.

**Carried**

### **Adjournment**

#### **Resolution #13**

**Moved by James Carmody**

**Seconded by Adam Driscoll**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 7:37 p.m.

Signature of the Mayor      (Original Signed)

Signature of the Clerk      (Original Signed)