



**Town of Petawawa**  
**Regular Meeting of Council Minutes**  
**March 2, 2026 at 6:00 p.m.**  
**Council Chambers**

**Present:**

Mayor Gary Serviss  
Deputy Mayor Theresa Sabourin  
Councillor James Carmody  
Councillor Lisa Coutu  
Councillor Karen Donovan  
Councillor Adam Driscoll  
Councillor Murray Rutz

**Also Present:**

Colin Howard, Chief Administrative Officer  
Dawn Recoskie, Director of Legislative Services/Clerk  
Brad Pilon, IT Systems and Cloud Administrator  
Meaghan O'Quinn, Director of Finance/Treasurer  
Dr. Jonathan Fitzsimon (virtual attendance)  
Judy Hill, Executive Director, Petawawa Centennial Family Health Centre  
Paul Moreau, Chair, Board of Directors/Petawawa Centennial Family Health Centre  
Keith Greenfield, Board Member, Board of Directors/Petawawa Centennial Family Health Centre  
Richard McNish, Board Member, Board of Directors/Petawawa Centennial Family Health Centre

**Call to Order**

The Mayor called the meeting to order at 6:00 p.m.

**Land Acknowledgement**

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

**Moment of Silent Reflection**

Mayor Gary Serviss asked those in attendance to stand for a moment of silent reflection.

## **Approval of Agenda**

### **Resolution #1**

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That the agenda for the March 2, 2026 regular meeting of Council, be adopted as presented.

**Carried**

## **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **Approval of Minutes**

1. Council Meeting (February 17, 2026)

### **Resolution #2**

**Moved by Lisa Coutu**

**Seconded by Theresa Sabourin**

That the minutes of the regular meeting of Council held February 17, 2026, be approved as printed and circulated.

**Carried**

## **Presentations**

1. Innovations in Renfrew County, A Hybrid Approach: Combining in-person and virtual care options to improve equity and increase access to care – Dr. Jonathan Fitzsimon, Medical Lead, Renfrew County Virtual Triage and Assessment Centre & Integrated Virtual Care, and Judy Hill, Executive Director, Petawawa Centennial Family Health Centre

Mayor Serviss welcomed Dr. Jonathan Fitzsimon (virtual attendance), Judy Hill, Executive Director of the Petawawa Centennial Family Health Centre, and Paul Moreau, Chair of the Board of Directors for the Petawawa Centennial Family Health Centre. Paul Moreau introduced Board Members Keith Greenfield and Richard McNish who were also in attendance.

Dr. Fitzsimon and Judy Hill provided an overview of the hybrid approach which involves combining in-person and virtual care options to improve equity and increase access to care at the Petawawa Centennial Family Health Centre. Dr. Fitzsimon explained the two key components to a hybrid approach are: 1. It leverages underutilized capacity within the existing primary care workforce and redistributes it to hard-to-serve communities with insufficient supply to meet demand; and 2. It then blends virtual care options with locally available in-person

care resources in order to increase system capacity and deliver more equitable access and attachment to primary care.

Dr. Fitzsimon highlighted the success of the Renfrew County Virtual Triage Assessment Centre (VTAC) for access to urgent care, and the success of the Integrated Virtual Care (IVC) providing patient attachment to comprehensive, team-based care. Judy Hill was proud to report that as of January 1, 2026 there are zero Petawawa residents remaining on the Health Care Connect waiting list for a family doctor, due to the hybrid approach provided at the Petawawa Centennial Family Health Centre.

Following questions from members of Council, Mayor Serviss thanked Dr. Fitzsimon, Judy Hill, and Paul Moreau for their informative presentation. Mayor Serviss also expressed congratulations on behalf of Council, to Judy Hill on her upcoming retirement.

### **By-laws**

1. By-law 1814/26 – being a by-law to adopt estimates of all sums required for Municipal, Water, and Wastewater purposes for the 2026 fiscal year

#### Resolution #3

**Moved by Lisa Coutu**

**Seconded by Murray Rutz**

That By-law 1814/26, being a by-law to adopt estimates of all sums required for Municipal, Water, and Wastewater purposes for the 2026 fiscal year, be read a first and second time.

**Carried**

#### Resolution #4

**Moved by Karen Donovan**

**Seconded by Theresa Sabourin**

That By-law 1814/26, be read a third and final time and passed.

A recorded vote was requested by Councillor James Carmody.

	<b>For</b>	<b>Against</b>
<b>Councillor James Carmody</b>		<b>X</b>
<b>Councillor Lisa Coutu</b>	<b>X</b>	
<b>Councillor Adam Driscoll</b>		<b>X</b>
<b>Councillor Karen Donovan</b>	<b>X</b>	
<b>Councillor Murray Rutz</b>	<b>X</b>	
<b>Mayor Gary Serviss</b>	<b>X</b>	
<b>Deputy Mayor Theresa Sabourin</b>	<b>X</b>	
<b>Carried 5 to 2</b>		

2. By-law 1815/26 – being a by-law to amend By-law 1780/25, being a by-law to authorize the execution of a Transfer Payment Agreement, to receive funding under the Mental Health Supports for Public Safety Personnel Grant Program, with His Majesty the King in right of Ontario as represented by the Solicitor General

Resolution #5

**Moved by Murray Rutz**

**Seconded by Lisa Coutu**

That By-law 1815/26, being a by-law to amend By-law 1780/25, being a by-law to authorize the execution of a Transfer Payment Agreement, to receive funding under the Mental Health Supports for Public Safety Personnel Grant Program, with His Majesty the King in right of Ontario as represented by the Solicitor General, be read a first and second time.

**Carried**

Resolution #6

**Moved by Theresa Sabourin**

**Seconded by James Carmody**

That By-law 1815/26, be read a third and final time and passed.

**Carried**

3. By-law 1816/26 – being a by-law to adopt the Election-Related Resources Policy for the 2026 Municipal Election

Resolution #7

**Moved by Karen Donovan**

**Seconded by Adam Driscoll**

That By-law 1816/26, being a by-law to adopt the Election-Related Resources Policy for the 2026 Municipal Election, be read a first and second time.

**Carried**

Resolution #8

**Moved by James Carmody**

**Seconded by Murray Rutz**

That By-law 1816/26, be read a third and final time and passed.

**Carried**

4. By-law 1817/26 – being a by-law to authorize the execution of a Reciprocal Use of Facilities Agreement with the Renfrew County District School Board

Resolution #9

**Moved by Lisa Coutu**

**Seconded by James Carmody**

That By-law 1817/26, being a by-law to authorize the execution of a Reciprocal Use of Facilities Agreement with the Renfrew County District School Board, be read a first and second time.

**Carried**

Resolution #10

**Moved by Theresa Sabourin**

**Seconded by Adam Driscoll**

That By-law 1817/26, be read a third and final time and passed.

**Carried**

5. By-law 1818/26 – being a by-law to appoint a Building Inspector, Property Standards Officer, and Municipal Law Enforcement Officer for the Town of Petawawa

Resolution #11

**Moved by Theresa Sabourin**

**Seconded by Karen Donovan**

That By-law 1818/26, being a by-law to appoint a Building Inspector, Property Standards Officer, and Municipal Law Enforcement Officer for the Town of Petawawa, be read a first and second time.

**Carried**

Resolution #12

**Moved by James Carmody**

**Seconded by Lisa Coutu**

That By-law 1818/26, be read a third and final time and passed.

**Carried**

6. By-law 1819/26 – being a by-law to authorize the execution of an Agreement with the United Food and Commercial Workers Canada, Local 175

Resolution #13

**Moved by Murray Rutz**

**Seconded by Adam Driscoll**

That By-law 1819/26, being a by-law to authorize the execution of an Agreement with the United Food and Commercial Workers Canada, Local 175, be read a first and second time.

**Carried**

Resolution #14

**Moved by James Carmody**

**Seconded by Lisa Coutu**

That By-law 1819/26, be read a third and final time and passed.

**Carried**

**Correspondence**

There were no items of correspondence.

**Minutes**

1. Council-In-Committee Meeting (February 23, 2026)

Resolution #15

**Moved by Murray Rutz**

**Seconded by Lisa Coutu**

That the minutes of the Council-In-Committee meeting held on February 23, 2026, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

**Carried**

2. Petawawa Accessibility Advisory Committee (November 27, 2025)

Councillor Karen Donovan provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

Resolution #16

**Moved by Karen Donovan**

**Seconded by Lisa Coutu**

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on November 27, 2025, be adopted as information.

**Carried**

3. Petawawa Seniors Advisory Committee (January 7, 2026)

Deputy Mayor Theresa Sabourin provided an overview of the recent activities of the Petawawa Seniors Advisory Committee.

Resolution #17

**Moved by Theresa Sabourin**

**Seconded by James Carmody**

That the minutes of the Petawawa Seniors Advisory Committee meeting held on January 7, 2026, be adopted as information.

**Carried**

4. Petawawa OPP Detachment Board (January 28, 2026)

Councillor James Carmody provided an overview of the recent activities of the Petawawa OPP Detachment Board.

Resolution #18

**Moved by James Carmody**

**Seconded by Theresa Sabourin**

That the minutes of the Petawawa OPP Detachment Board meeting held on January 28, 2026, be adopted as information.

**Carried**

**Staff Reports**

There were no staff reports.

**Councillor Reports**

Deputy Mayor Theresa Sabourin reported she attended a meeting of the Petawawa OPP Detachment Board on February 18<sup>th</sup>, participated in an AMO webinar regarding running for office in municipal government on February 19<sup>th</sup>, and attended a Water & Dirt Festival sponsorship announcement at CNL on February 26<sup>th</sup>.

Councillor James Carmody reported he chaired a meeting of the Petawawa OPP Detachment Board on February 18<sup>th</sup>.

Councillor Lisa Coutu reported she attended a meeting of the Petawawa Public Library Board on February 23<sup>rd</sup>, and chaired a meeting of the Equity, Diversity and Inclusion Advisory Committee on February 25<sup>th</sup>.

Councillor Adam Driscoll reported he attended a meeting of the Pembroke and Area Airport Commission on February 19<sup>th</sup>.

Councillor Karen Donovan reported she participated in two public engagement sessions for the Town's Public Transportation Feasibility Study in early February, attended the grand opening of Neuro Unique World on February 7<sup>th</sup>, and the Budget Workshop on February 12<sup>th</sup>. Councillor Donovan also participated in an AMO webinar regarding stronger leaders/stronger communities on February 25<sup>th</sup>.

Councillor Murray Rutz reported he attended a meeting of the Pembroke and Area Airport Commission on February 19<sup>th</sup> and provided an update regarding the installation of the new lighting system at Festival Hall.

Mayor Gary Serviss reported he participated as a judge in the Grade 7/8 public speaking contest at Valour School on February 17<sup>th</sup>, a meeting regarding the proposed Round Canopy Parachute Team Canada event on February 19<sup>th</sup>, a transit meeting with Town staff and City of Pembroke staff on February 19<sup>th</sup>, a recreation meeting with staff and Garrison Petawawa leadership team on February 23<sup>rd</sup>, a meeting with Parks

Ontario to discuss the potential of expanding the parking lot at Petawawa Terrace Provincial Park on February 23<sup>rd</sup>, meetings at the County of Renfrew on February 25<sup>th</sup>, and participated in a teachers vs students hockey game on February 26<sup>th</sup>. Mayor Serviss thanked CAO Colin Howard for attending the Highway 17 expansion announcement on behalf of Council on February 26<sup>th</sup>.

**Closed Meeting**

There was no closed meeting.

**Confirming By-law**

Resolution #19

**Moved by Theresa Sabourin**

**Seconded by James Carmody**

That By-law 1820/26 be read a first, second and third time and passed.

**Carried**

**Adjournment**

Resolution #20

**Moved by Lisa Coutu**

**Seconded by Karen Donovan**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 7:31 p.m.

Signature of the Mayor      (Original Signed)

Signature of the Clerk      (Original Signed)