



Town of Petawawa
Regular Meeting of Council Minutes
January 20, 2025 at 6:30 p.m.

Present:

Deputy Mayor Theresa Sabourin
Councillor Lisa Coutu
Councillor Adam Driscoll
Councillor Murray Rutz

Regrets:

Mayor Gary Serviss
Councillor James Carmody
Councillor Karen Donovan

Also Present:

Colin Howard, Director of Legislative Services/Clerk
Kate Bennett, Coordinator of Legislative Services
Lynn Davenport

Call to Order

The Deputy Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Deputy Mayor Sabourin asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Murray Rutz
Seconded by Adam Driscoll

That the agenda for the January 20, 2025 regular meeting of Council be adopted.
Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (December 16, 2024)
Resolution #2

Moved by Adam Driscoll
Seconded by Lisa Coutu

That the minutes of the regular meeting of Council held December 16, 2024 be approved as printed and circulated.

Carried

Presentations

There were no presentations.

By-laws

1. By-law 1718/25 – being a by-law to authorize the Execution of an Ontario Transfer Payment Agreement, to receive funding under the Fire Protection Grant Program, with His Majesty the King in right of Ontario as represented by the Minister of Solicitor General

Resolution #3

Moved by Murray Rutz
Seconded by Adam Driscoll

That By-law 1718/25, being a by-law to authorize the Execution of an Ontario Transfer Payment Agreement, to receive funding under the Fire Protection Grant Program, with His Majesty the King in right of Ontario as represented by the Minister of Solicitor General, be read a first and second time.

Carried

Resolution #4

Moved by Adam Driscoll
Seconded by Lisa Coutu

That By-law 1718/25, be read a third and final time and passed.

Carried

2. By-law 1719/25 – being a by-law to authorize the use of internet and telephone voting for the 2026 Municipal Election

Resolution #5

Moved by Lisa Coutu

Seconded by Murray Rutz

That By-law 1719/25, being a by-law to authorize the use of internet and telephone voting for the 2026 Municipal Election, be read a first and second time.

Carried

Resolution #6

Moved by Lisa Coutu

Seconded by Adam Driscoll

That By-law 1719/25, be read a third and final time and passed.

Carried

Correspondence

There was no correspondence.

Minutes

1. Council-In-Committee Meeting (January 13, 2025)

Resolution #7

Moved by Lisa Coutu

Seconded by Murray Rutz

That the minutes of the Council-In-Committee meeting held on January 13, 2025, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Police Detachment Board Meeting (November 20, 2024)

Deputy Mayor Sabourin provided an overview of the recent activities of the Petawawa Police Detachment Board.

Resolution #8

Moved by Murray Rutz

Seconded by Lisa Coutu

That the minutes of the Petawawa Police Detachment Board meeting held on November 20, 2024, be adopted as information.

Carried

Staff Reports

There were no staff reports.

Councillor Reports

Councillor Lisa Coutu reported she attended a 2025 Capital Budget Workshop on December 20, 2024, and she participated in a virtual information session on the 2025 Annual Ontario Provincial Police Billing Statement on January 15, 2025.

Councillor Adam Driscoll reported he attended a Pembroke and Area Airport Commission meeting on December 19, 2024, and a 2025 Capital Budget Workshop on December 20, 2024. Councillor Driscoll wished all the residents of Petawawa the best for 2025.

Councillor Murray Rutz reported he attended the Team Canada World Juniors Meet and Greet at the Civic Centre on December 18, 2024, and later that same day he toured the new Public Works building expansion. Councillor Rutz also reported that he attended a Pembroke and Area Airport Commission meeting on December 19, 2024, a 2025 Capital Budget Workshop on December 20, 2024, and he participated in the Town's New Year's Eve celebrations at the Civic Centre. Councillor Rutz was pleased to report that the new manager of Festival Hall has begun his tenure and he is already working on securing new events for the coming year. Councillor Rutz encouraged all residents to use the Town's outdoor facilities, and he wished everyone a Happy New Year.

Deputy Mayor Theresa Sabourin reported she chaired a Senior's Advisory Committee meeting on December 4, 2024, attended the Town's annual Emergency Management training exercise on December 6, 2024, took in the Merry and Bright Festival on December 7, 2024, and she attended 2025 Budget Workshops on December 13, 2024, and December 20, 2024. Deputy Mayor Sabourin also reported that she attended a Holiday Dinner and Dance event at the Seniors Active Living Centre on December 19, 2024, and she assisted with the Annual Christmas Angels Luncheon which provided meals to residents of Petawawa on December 25, 2024. Deputy Mayor Sabourin thanked the volunteers who helped make the luncheon a success once again this year.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #9

Moved by Murray Rutz

Seconded by Lisa Coutu

That By-law 1720/25 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #10

Moved by Adam Driscoll

Seconded by Lisa Coutu

That the meeting adjourn to the call of the Deputy Mayor.

Carried

The meeting adjourned at 6:44 p.m.

Signature of the Deputy Mayor (Original Signed)

Signature of the Clerk (Original Signed)