



## **PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE**

### **Meeting Minutes May 23, 2024 - 1:30 P.M. Municipal Office – Boardroom**

PRESENT: Sheila Clarke, Lynn Davenport, Karen Donovan, Leah Cuffe, Danielle LeBlanc, Kate Bennett

#### **Welcome/Call to Order**

Sheila called the meeting to order at 1:31 p.m.

#### **Adoption of Agenda**

Moved by Lynn, seconded by Leah that the May 23, 2024, Petawawa Accessibility Advisory Committee agenda be approved as presented.

***MOTION CARRIED.***

#### **Disclosure of Pecuniary Interest**

None.

#### **Adoption of previous minutes of April 11, 2024.**

Moved by Danielle, seconded by Karen that the minutes from April 11, 2024, be approved as presented.

***MOTION CARRIED.***

## **Old Business:**

### Showcase 2024 Follow Up

Lynn provided an overview of her report following the Showcase. It was reported that the ramps leading into the arena continue to be a tripping hazard, it was suggested to install railings to prevent people from overcrowding the ramps as well as provide extra stability. Kate reported that community services has reached out to the supplier to request quotes for modifications to current steel ramps and the purchase of additional ramps as well as funding opportunities.

### National AccessAbility Week

The committee discussed final planning details for the kickoff ceremony happening on Sunday, May 26<sup>th</sup>. Kate reported that Mayor Serviss, LCol Chris Hillier from the Base Command Team and Warden Emon have all confirmed to speak at the opening of the event. Entertainment by Adam Fieldhouse has been arranged and will begin shortly after the flag raising ceremony. Kate met with Civic Centre staff to make arrangements for equipment needed and set up location; speeches will be conducted from the paved portion just behind the accessible parking spaces and the presentation tables will be arranged under the gazebo.

### Accessible Upgrades Petawawa Point

Karen provided an update on the progress of the project, noting that the posts and parking signs have been installed and a portion of the rock berm has been removed for the installation of the mobi mat. Paving, line painting and the installation of the mobi-mat and accessible dock will be happening in the coming weeks, no confirmed dates at this time.

### Audible Signals

It was reported that the County of Renfrew will be improving accessible features at the following intersections: Petawawa Boulevard at Paquette, Victoria, Doran, Murphy, Canadian Forces Dr, Limestone, Laurentian Dr, and B-Line.

It was reported that complaints were received regarding audible signals sounding throughout the night at the intersection of Petawawa BLVD and Doran Road. The County advised that the pedestrian push button was damaged over the winter months which may have caused the

signals to run continually. The button has been since repaired and the audible signals have returned to being activated when the push button is pressed.

Karen reported that the Town will be installing a new pedestrian crossover at the intersection of Murphy Road and Roy Street. The new crossover will include signage and pavement markings and is intended to improve and enhance the sidewalk system connectivity and to provide adequate safety for pedestrians. There was a question in regard to any signals for the crossover, Karen confirmed lights would be apart of the design but will find out if audible signals are also included.

### **New Business:**

#### Inclusive Community Grant Program 2024-2025

Kate reported assisting the Community Services Department to submit a grant application under the ICGP funding stream for the replacement of Norman Behnke Hall entrance ramp. The ramp has been in need of repairs and improved accessibility, so the department felt it was a great project for this program. Jp2g completed an assessment and provided preliminary designs for a new fully accessible ramp. The grant application was submitted on May 21<sup>st</sup> and results are expected to be received by early fall.

#### Treat Accessibly Presentation, PBAN

Karen reported she has scheduled the presentation for PBAN on June 4<sup>th</sup> at 9am and circulated the draft flyer for committee review. The committee provided feedback and discussed items to highlight during the presentation.

#### IceCube Skating Aid

Sheila provided an update on discussions with David Grimes creator of the IceCube. A new prototype may be ready for this coming skating season and David has agreed to reserve one for Petawawa. It was reported that the price for the 3D printed parts cost roughly \$2,000. Nothing has been confirmed yet as Mr. Grimes is working on parts for prototypes and testing. Once we receive the designs Kate will forward to the Director of Community Services and Facility Manager for review.

### Community Transportation Program

Kate reported that the Public Works Department is currently in the process of developing a report for Council regarding the Town's current Community Transportation Program. Funding from MTO for this program ends on March 31, 2025, and the Town needs to identify if the community is still in need to continue this program past this date. Previously circulated communications received from committee members regarding the program as well as other supporting documentation has been sent to Public Works. A sustainability plan and request for funding extension will be submitted to the MTO in the coming weeks.

### **Member Input:**

#### Lynn Davenport

Reported that the work planned at the Library's community garden for accessible features has been put on hold. Questions regarding the CNL grant funding allocation and an idea of if/when the project will commence was requested. Kate will reach out to the Library CEO and Community Services Department for feedback.

#### Sheila Clarke

Provided a news article for an app that the City of Ottawa has added to their services called AccessNow. The app is free to download and provides users with a go-to resource for accessible information in the community.

#### Karen Donovan

Circulated an email in regard to the AODA duties of the committee and council, recommending training be provided to better prepare members when following AODA regulations. Karen provided a link for a virtual training session through Work Site Safety titled "Accessibility for Ontarians with Disabilities Act", which focuses on understanding the Act and its impact on codes and requirements to meet standards on municipal operations.

**Next Meeting Date:** Thursday, June 27, 2024, at 1:30pm

**Adjournment:**

Moved by Leah that the meeting be adjourned at 2:47 pm.

***MOTION CARRIED.***