



**Town of Petawawa**  
**Council-In-Committee Meeting Minutes**  
**February 26, 2024 at 6:30 p.m.**

**Present:**

Mayor Gary Serviss  
Deputy Mayor Theresa Sabourin  
Councillor James Carmody  
Councillor Lisa Coutu  
Councillor Karen Donovan  
Councillor Adam Driscoll  
Councillor Murray Rutz

**Also Present:**

Scott Randolph, CAO  
Colin Howard, Director of Legislative Services/Clerk  
Karen Cronier, Director of Planning and Development  
Chris Mantha, Director of Public Works  
Christine Mitchell, Economic Development Manager  
Colton Kyle  
Jack Lapierre  
Kevin Holm  
Chris Gorr  
Linda Duncan

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

**Land Acknowledgement**

The land acknowledgement was read.

**Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

**Presentations**

There were no presentations.

## **Economic Development**

### 1. **Monthly Report – January 2024**

Christine Mitchell, Economic Development Manager, provided an overview of the monthly report. Ms. Mitchell highlighted recent business development activities, partner engagements, programs, projects, and events realized over the month of January.

**Moved by Murray Rutz**

**Seconded by James Carmody**

That the Economic Development monthly report for January be accepted as information.

**Carried**

## **Planning and Development**

### 1. **Monthly Report – January 2024**

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier highlighted the active subdivisions, Zoning By-law amendments, site plan reviews, and the Official Plan update. Ms. Cronier reported on attending the Community Services open house and Master Plan consultant interviews, as well as participating in the Master Servicing Plan on February 15, 2024.

**Moved by Theresa Sabourin**

**Seconded by Lisa Coutu**

That the Planning and Development monthly report for January be accepted as information.

**Carried**

### 2. **Building Activity Monthly Report – January 2024**

Karen Cronier presented the monthly report.

**Moved by Murray Rutz**

**Seconded by Adam Driscoll**

That the Building activity report for January be accepted as information.

**Carried**

## **Public Works**

### 1. **Monthly Report – January 2024**

Chris Mantha, Director of Public Works, provided an overview of the monthly report. Mr. Mantha highlighted operational achievements in vehicle and equipment maintenance, summer/fall maintenance and construction and water

and sanitary operations. Mr. Mantha also reported on the status of 2024 capital projects.

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That the Public Works monthly report for January be accepted as information.

**Carried**

**General Matters**

There was nothing to report.

**Closed Meeting**

There was no closed meeting.

**Adjournment**

**Moved by Adam Driscoll**

**Seconded by Lisa Coutu**

That the meeting be adjourned.

**Carried**

The meeting adjourned at 6:53 p.m.

Signature of the Clerk (Original Signed)