



Town of Petawawa
Regular Meeting of Council Minutes
November 18, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Colonel Jason Guiney, Base Commander, Garrison Petawawa
Lisa Worobec, Chief Executive Officer, Petawawa Public Library
Melanie Scheer, Director of Planning and Development
Jeff Faight, Senior Planner
Henry Coutu
Sharon Dainty
Bruce Boyd
Brenda Boyd
John Thomas
Blanche Thomas
Rick Schroeder
Cathy Schroeder
Marcia Knockleby
Everett Knockleby
Kris Fischer
Lydia Fischer
Erin Arsenault

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by James Carmody

Seconded by Karen Donovan

That the agenda for the November 18, 2024 regular meeting of Council be adopted as amended. Removal of Item # 2 under staff reports.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (November 4, 2024)

Resolution #2

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That the minutes of the regular meeting of Council held November 4, 2024 be approved as printed and circulated.

Carried

Presentations

1. Garrison Petawawa Upcoming Operations – Base Commander, Colonel Jason C. Guiney

Mayor Serviss welcomed and introduced Colonel Jason Guiney.

Colonel Guiney thanked Council for the opportunity to speak this evening, and he proceeded to provide an overview of his presentation.

Mayor Serviss thanked Colonel Guiney for providing the operation update to Council.

2. Petawawa Public Library Strategic Plan Update for 2025 – 2028 – Lisa Worobec, Chief Executive Officer

Mayor Serviss asked Councillor James Carmody, Chair, Petawawa Public Library Board to welcomed and introduce Lisa Worobec.

Ms. Worobec thanked Council for the opportunity to present the library's 2025 – 2028 Strategic Plan, and she proceeded to provide an overview of her presentation.

Mayor Serviss thanked Ms. Worobec for the informative presentation on the Strategic Plan for the Petawawa Public Library.

By-laws

1. By-law 1700/24 – being a by-law to authorize the execution of a Winter Maintenance Operations Agreement on Boundary Roads with the Corporation of the Township of Laurentian Valley

Resolution #3

Moved by Murray Rutz

Seconded by Adam Driscoll

That By-law 1700/24, being a by-law to authorize the execution of a Winter Maintenance Operations Agreement on Boundary Roads with the Corporation of the Township of Laurentian Valley, be read a first and second time.

Carried

Resolution #4

Moved by Theresa Sabourin

Seconded by James Carmody

That By-law 1700/24, be read a third and final time and passed.

Carried

2. By-law 1701/24 – being a by-law to govern the Proceedings of Council meetings for the Corporation of the Town of Petawawa

Resolution #5

Moved by Lisa Coutu

Seconded by Murray Rutz

That By-law 1701/24, being a by-law to govern the Proceedings of Council meetings for the Corporation of the Town of Petawawa, be read a first and second time.

Carried

Resolution #6

Moved by Karen Donovan

Seconded by Theresa Sabourin

That By-law 1701/24, be read a third and final time and passed.

Carried

3. By-law 1702/24 – being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended

Resolution #7

Moved by James Carmody

Seconded by Lisa Coutu

That By-law 1702/24, being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

Carried

Resolution #8

Moved by Karen Donovan

Seconded by Theresa Sabourin

That By-law 1702/24, be read a third and final time and passed.

Carried

4. By-law 1703/24 – being a by-law to authorize a development agreement with 2833868 Ontario Inc. (Lance)

Resolution #9

Moved by Murray Rutz

Seconded by Adam Driscoll

That By-law 1703/24, being a by-law to authorize a development agreement with 2833868 Ontario Inc. (Lance), be read a first and second time.

Carried

Resolution #10

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1703/24, be read a third and final time and passed.

Carried

5. By-law 1704/24 – being a by-law to authorize a development agreement with 2833868 Ontario Inc. (Lance)

Resolution #11

Moved by Karen Donovan

Seconded by Adam Driscoll

That By-law 1704/24, being a by-law to authorize a development agreement with 2833868 Ontario Inc. (Lance), be read a first and second time.

Carried

Resolution #12

Moved by Lisa Coutu

Seconded by Adam Driscoll

That By-law 1704/24, be read a third and final time and passed.

Carried

Correspondence

There was no correspondence.

Minutes

1. Council-In-Committee Meeting (November 12, 2024)

Resolution #13

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Council-In-Committee meeting held on November 12, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Public Library Board Meeting (September 23, 2024)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #14

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Petawawa Public Library Board meeting held on September 23, 2024, be adopted as information.

Carried

3. Petawawa Business Advisory Network Meeting (October 1, 2024)

Councillor Adam Driscoll provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #15

Moved by Adam Driscoll

Seconded by Theresa Sabourin

That the minutes of the Petawawa Business Advisory Network meeting held on October 1, 2024, be adopted as information.

Carried

Staff Reports

1. CAO-05-2024 – Community Sport and Recreation Infrastructure Fund – Stream 2: New Builds

Scott Randolph, CAO, provided an overview of the report.

Members of Council discussed the grant application submission and the potential 2025 budget implications if the application request was successful.

Councillor Lisa Coutu put forth a motion that Council provide direction on submitting an application to the Community Sport and Recreation Infrastructure Fund (CSRIF) for \$425,398.00 and setting aside \$425,399.00 in matching funds for the 2025 financial year if it is approved. There was no seconder for the motion.

Direction was provided to staff to report back to Council on Recreation and Culture Reserves and budget commitments for 2025.

2. LEG-14-2024 – Municipal Significant Event

This item was removed from the agenda as the report is no longer required.

Councillor Reports

Deputy Mayor Theresa Sabourin reported she attended the Remembrance Day ceremony on November 11, 2024, and she congratulated the community and Town residents for their participation in the ceremony.

Councillor James Carmody reported he attended the Inaugural Indigenous Veteran's Day ceremony on Garrison Petawawa on November 8, 2024. Councillor Carmody also reported he attended the Remembrance Day ceremony at the Cenotaph on November 11, 2024, and he participated in an open house meeting on November 13, 2024, regarding a farm development on Murphy Road.

Councillor Lisa Coutu reported she attended a training session at the Bernadette McCann House on November 8, 2024, regarding Intimate Partner Violence. Councillor Coutu also reported that she took in the Veteran's Expo at the Civic Centre on November 9, 2024, and she also attended the open house meeting regarding the farm development on November 13, 2024.

Councillor Adam Driscoll reported he attended a Petawawa Business Advisory Network meeting on November 5, 2024. Councillor Driscoll also reported that he participated in the Remembrance Day ceremony and parade on November 11, 2024, and he attended the 50th Anniversary of the Petawawa Civic Centre celebration on November 16, 2024.

Councillor Karen Donovan reported she attended the Inaugural Indigenous Veteran's Day ceremony on Garrison Petawawa on November 8, 2024, and later that same day she attended a meet and greet with the new members of the Seniors Advisory Committee. Councillor Donovan also reported that she took part in a IBSO Nuclear Energy webinar on November 13, 2024, and later that same day she took in the open house meeting regarding the farm development on Murphy Road. Councillor Donovan also reported she attended The Path Forward for Commemoration event in Ottawa on November 14, 2024, the 50th Anniversary of the Civic Centre on November 16, 2024, and a Renfrew County Warming Center Committee meeting on November 18, 2024.

Councillor Murray Rutz reported he attended the Remembrance Day ceremony and parade on November 11, 2024, and he thanked the Community and residents for their participation in the ceremony.

Mayor Gary Serviss reported he attended Our Lady of Sorrows School on November 5, 2024, for a classroom visit with students, a Garrison Petawawa meeting with Brigadier-General C.I. Oberwarth on November 6, 2024, the Indigenous Veteran's Day ceremony on Garrison Petawawa on November 8, 2024, the Petawawa Legion Remembrance Day dinner on November 9, 2024, and he participated in the Remembrance Day ceremony and parade on November 11, 2024. Mayor Serviss also reported that he attended a County of Renfrew Development and Property meeting on November 12, 2024, a Renfrew County Housing Corporation and Community Services meeting on November 13, 2024, a meeting in Ottawa on November 14, 2024 for The Path Forward Commemoration event, a meeting with MPP John Yakabuski and area CAO's and Mayor's on November 15, 2024, and the 50th Anniversary of the Civic Centre on November 16, 2024. Mayor Serviss commented on the upcoming arrival of the Johkadar family from Syria scheduled to arrive in Ottawa on November 26, 2024, to start their new life here in Petawawa. Mayor Serviss congratulated the Public Works staff for the efforts in the completion of the Veteran's Crosswalk along Canadian Forces Drive.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #16

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1705/24 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #17

Moved by Adam Driscoll

Seconded by James Carmody

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 8:43 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)