



Town of Petawawa
Council-In-Committee Meeting Minutes
September 9, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Adam Driscoll
Councillor Murray Rutz

Regrets:

Councillor Karen Donovan

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Mary McCaw, Director of Community Services
Craig Proulx, Acting Fire Chief
Chris Mantha, Director of Public Works
Jodie Gervais, Human Resources Coordinator
Craig Kelley, CAO, County of Renfrew
Taylor Hanrath, Manager of Capital Works, County of Renfrew
Glenn Doncaster, Chair, Operations Committee, County of Renfrew
Peter Moss
Lynn Davenport

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

Mayor Serviss acknowledged the passing of Dorilla Carmody, beloved mother of Councillor James Carmody, and asked those in attendance to keep the Carmody family in their thoughts during this difficult time.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

1. County of Renfrew – Doran and Petawawa Blvd Roundabout – Taylor Hanrath, Manager of Capital Works

Mayor Serviss welcomed Taylor Hanrath, County of Renfrew Capital Works Manager, Craig Kelley, CAO, County of Renfrew, and Glenn Doncaster, Chair, Operations Committee, County of Renfrew.

Mr. Kelley thanked the Town Council for providing them the opportunity to address the proposed Petawawa Boulevard Roundabout project.

Mr. Hanrath opened the presentation and thanked Council for the opportunity to address Town Council on the County of Renfrew's plan to apply for grant funding for the roundabout at Doran Road, Hilda Street, Petawawa Boulevard and Mohns Avenue. Mr. Hanrath commented on the proposed future design for the Petawawa Boulevard Roundabout, and he provided a total estimated project cost of approximately \$4.3 million. Mr. Hanrath also commented on how much this proposed plan would improve traffic flow along the Boulevard and greatly enhance safety for motorists. Mr. Hanrath informed Council that breaking down the project into manageable pieces and applying for funding at each stage over time could help make this project feasible if their grant application were to be approved.

Council discussed the proposed roundabout and commented on the benefits of this project.

Mr. Hanrath is seeking Council approval to support the County of Renfrew in submitting a grant application request for the Petawawa Boulevard Roundabout at Doran Road, Mohns Avenue and Hilda Street.

Moved by Theresa Sabourin

Seconded by James Carmody

That Council of the Corporation of the Town of Petawawa supports the County of Renfrew's initiative and grant application request for the Petawawa Boulevard Roundabout at Doran Road, Mohns Avenue and Hilda Street and will direct staff to issue a letter of support.

Carried

Mayor Serviss, on behalf of Council, thanked Mr. Hanrath, Mr. Kelley, and Mr. Doncaster for their thorough presentation.

Community Services

1. **Monthly Report – August 2024**

Mary McCaw, Director of Community Services, provided an overview of the various services, programs and rental activities realized over the month of August. Ms. McCaw commented on a recent meeting for Ontario Sport and Recreation Infrastructure grant application and site meetings and facility tours with the Renfrew County District School Board to discuss ongoing reciprocal agreement discussions. Ms. McCaw also commented on the recent hiring of Rhiannon Styres as our new Active Aging Programmer in a contract position. Ms. McCaw highlighted the success of the Water and Dirt Festival as well as the Grand Opening of the new Comfort Station.

Moved by Murray Rutz

Seconded by Adam Driscoll

That the Community Services monthly report for August be accepted as information.

Carried

Fire Department

1. **Monthly Report – August 2024**

Craig Proulx, Acting Fire Chief, provided an overview of the monthly report, referencing incident responses, fire prevention activities, residential smoke alarm and open-air permits, and platoon training focusing on extrication. Acting Chief Proulx commented on vehicle maintenance airbrake repairs and a fuel line repair to the rabbit pump. Acting Chief Proulx also commented on a recent Emergency Management and Civil Protection Act meeting he attended along with the Director of Legislative Services in Ottawa on August 21, 2024.

Moved by Adam Driscoll

Seconded by Lisa Coutu

That the Fire Department monthly report for August be accepted as information.

Carried

Legislative Services

1. **Monthly Report – August 2024**

Colin Howard, Director of Legislative Services, provided an overview of the monthly report.

Moved by James Carmody
Seconded by Theresa Sabourin

That Council receives the Legislative Services monthly report for August as information.

General Matters

There was nothing to report.

Closed Meeting

Moved by Murray Rutz
Seconded by Lisa Coutu

That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, 2001, S.O. 2001, c.25*, to discuss personal matters about an identifiable individual, including municipal or local board employees.

Carried

Council went into closed session at 7:16 p.m.

Council reconvened to open session at 8:03 p.m.

Business Arising from Closed Session

A closed meeting was held. Council provided direction to the CAO regarding a personnel matter involving a municipal employee.

There is nothing further to report at this time.

Adjournment

Moved by Murray Rutz
Seconded by Adam Driscoll

That the meeting be adjourned.

Carried

The meeting adjourned at 8:05 p.m.

Signature of the Clerk (Original Signed)