



Town of Petawawa
Regular Meeting of Council Minutes
August 26, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Colin Howard, Director of Legislative Services/Clerk
Mary McCaw, Director of Community Services
Lisa Worobec, Chief Executive Officer, Petawawa Public Library
Matthew Bourque
Tristyn Bowden
Tyson Davenport
Aiden George
Kevin Chaisson
Mike Bourque
Alex George
Lynn Davenport

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by Adam Driscoll

That the agenda for the August 26, 2024 regular meeting of Council be adopted as amended.

Carried

Item #1 under Correspondence will be deferred until the next meeting of Council.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. **Council Meeting (August 12, 2024)**

Resolution #2

Moved by Theresa Sabourin

Seconded by James Carmody

That the minutes of the regular meeting of Council held August 12, 2024 be approved as printed and circulated.

Carried

Presentations

1. **2024 Canadian Senior Little League Championship – Petawawa Members of the Upper Ottawa Valley Little League Senior River Cats**

Mayor Serviss recognised the achievements of the senior boy's little league baseball team and presented Certificates of Recognition for their outstanding efforts by winning the Provincial Championships and later capturing the bronze medal at the Senior National Championship. Four Petawawa players represented on the Upper Ottawa Valley River Cats team and their three coaches are:

- Matthew Bourque
- Tristyn Bowden
- Tyson Davenport
- Aiden George

- Kevin Chiasson
- Mike Bourque
- Alex George

2. Petawawa Public Library – 2022-2023 Community Report – Lisa Worobec, Chief Executive Officer

Mayor Serviss introduced and welcomed Lisa Worobec.

Ms. Worobec presented the library's annual community report and highlighted the newly appointed Board members for 2022 and 2023. Ms. Worobec commented on the library usage and the trends increasing over 2022 and strategic initiatives, including enhanced technology, redesign of space and a focus on internal culture. The number of patrons visiting the library in 2022 totalled 58,283 and in 2023 that total raised to 72,573 with over 92,664 physical items and 14,412 digital items borrowed. Ms. Worobec highlighted the various programs that the library conducted in 2022 and 2023, including one-on-one tech assistance for seniors, summer reading program, writers circle, youth paint battle, science with Sarah, and LGBTQ2s+ youth and adult programming to name a few of the programs. Ms. Worobec also commented on some of the library's highlights such as the launch of the new logo and website design, and the implementation of the library's new Strategic Plan.

Mayor Serviss thanked Ms. Worobec for her thorough presentation and acknowledged the efforts of the Board and staff in providing outstanding service to the community.

By-laws

1. By-law 1685/24 – being a by-law to establish a Procurement and Asset Disposal Policy for the Town of Petawawa

Resolution #3

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1685/24, being a by-law to establish a Procurement and Asset Disposal Policy for the Town of Petawawa, be read a first and second time.

Carried

Resolution #4

Council sought clarification over the revised wording in Section 30 of Schedule A and requested a motion to table third and final reading.

Moved by Theresa Sabourin

Seconded by Murray Rutz

That the third and final reading of By-law 1685/24 be tabled until the next Regular meeting of Council of September 16, 2024.

Carried

Correspondence

1. Cunningham, Swan, Carty, Little and Bonham LLP – Code of Conduct Complaint Letter, Tony Fleming, LSO Certified Specialist in Municipal Law

Deferred until the next Regular Meeting of Council.

Minutes

1. Council-In-Committee Meeting (August 19, 2024)

Resolution #5

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Council-In-Committee meeting held on August 19, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

Staff Reports

1. CS-07-2024 – 2024/2025 Community Services Department Rental Rates

Mary McCaw, Director of Community Services provided an overview of the report.

Resolution #6

Moved by James Carmody

Seconded by Lisa Coutu

That Council approves the staff recommendation to adjust annual recreational service fees of 7.1% commencing September 1, 2024, by factors as established in this report.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin – nothing to report.

Councillor James Carmody reported he attended Petawawa Public Library Strategic Planning meetings during the past month, and he participated in a meeting to discuss the upcoming interior painting of the library as well as he took part in the library staff appreciation day.

Councillor Lisa Coutu reported she took part in the Algonquins of Pikwakanagan First Nation Pow Wow on August 17, 2024. Councillor Coutu also reported she attended the library staff appreciation day, and she attended the Legacy of Hope Opening Ceremony held at the Garrison Petawawa Military Museum on August 24, 2024.

Councillor Adam Driscoll – nothing to report.

Councillor Karen Donovan reported she attended the Youth Entrepreneur Market held at the Petawawa Container Market on August 16, 2024. Councillor Donovan also reported she attended the Great Cycling Challenge fundraising event for the fight against kids' cancer on August 21, 2024, a Petawawa Accessibility Advisory Committee meeting on August 22, 2024, and the Opening Ceremony of the Legacy of Hope exhibit on August 24, 2024.

Councillor Murray Rutz – nothing to report.

Mayor Gary Serviss reported he attended a County of Renfrew Development and Property Committee meeting held at Miramichi Lodge on August 13, 2024, and a Renfrew County Housing Corporation and Community Services meeting on August 14, 2024. Mayor Serviss also reported he attended the Youth Entrepreneur Market and a Garrison Petawawa Base Commander meeting both on August 16, 2024, and he participated in the Water and Dirt Triathlon on August 18, 2024, the fundraising cycling event for kids' cancer on August 21, 2024, and the Legacy of Hope Opening Ceremony and Garrison Family Day both on August 24, 2024.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #7

Moved by Adam Driscoll

Seconded by Karen Donovan

That By-law 1686/24 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #8

Moved by Murray Rutz

Seconded by James Carmody

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:33 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)