



Town of Petawawa
Regular Meeting of Council Minutes
November 4, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Regrets:

Councillor James Carmody

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Christine Leon, Director of Finance
Chris Mantha, Director of Public Works
Wayne Bando
Colton Kyle
Lynn Davenport
Joe McDonald
Jack Lapierre
Jody Anne McDonald

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Adam Driscoll

Seconded by Murray Rutz

That the agenda for the November 4, 2024 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. **Council Meeting (October 21, 2024)**

Resolution #2

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That the minutes of the regular meeting of Council held October 21, 2024 be approved as printed and circulated.

Carried

Presentations

1. **Black Bay Quarry Haul Route – Wayne Bando, Petawawa Resident**

Mayor Serviss welcomed Wayne Bando.

Mr. Bando provided an overview of his presentation. Mr. Bando highlighted what he feels to be an oversight in the transportation planning and designated haul routes from the Black Bay Quarry. Mr. Bando provided background on the estimated volume of aggregate that is to be produced from the quarry, and he equated the average tonnage per truck to the number of annual quarry truck traffic that will be hauling on the designated routes.

Mr. Bando provided a summary of his suggested revisions to the haul routes and requested the Town consider his revisions as the work has yet to commence at the quarry.

A discussion occurred amongst Council and Chris Mantha, Director of Public Works, provided feedback to Council on the actual volumes of aggregate extracted from the quarry this past year and on the haul routes utilized to and from the Black Bay Quarry.

By-laws

1. By-law 1696/24 – being a by-law providing for the Erection of Stop Signs at Intersections

Resolution #3

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That By-law 1696/24, being a by-law providing for the erection of stop signs at intersections, be read a first and second time.

Carried

Resolution #4

Moved by Karen Donovan

Seconded by Adam Driscoll

That By-law 1696/24, be read a third and final time and passed.

Carried

2. By-law 1697/24 – being a by-law to authorize a development agreement with 1000671679 Ontario Ltd. (Dr. Michelle Scantland)

Resolution #5

Moved by Lisa Coutu

Seconded by Murray Rutz

That By-law 1697/24, being a by-law to authorize a development agreement with 1000671679 Ontario Ltd. (Dr. Michelle Scantland), be read a first and second time.

Carried

Resolution #6

Moved by Theresa Sabourin

Seconded by Adam Driscoll

That By-law 1697/24, be read a third and final time and passed.

Carried

3. By-law 1698/24 – being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 60 and Block 61 in Registered Plan 49M-50

Resolution #7

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1698/24, being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 60 and Block 61 in Registered Plan 49M-50, be read a first and second time.

Carried

Resolution #8

Moved by Lisa Coutu

Seconded by Karen Donovan

That By-law 1698/24, be read a third and final time and passed.

Carried

Correspondence

1. Good Roads Board of Directors – Establishment of an Ontario Rural Road Safety Program, Scott Butler, Executive Director

Mayor Serviss provided an overview of recent correspondence the Town received from Scott Butler, Executive Director, regarding the establishment of an Ontario Rural Road Safety Program.

Resolution #9

Moved by Murray Rutz

Seconded by Theresa Sabourin

That Council of the Corporation of the Town of Petawawa supports the Good Roads Board of Directors recommended resolution and be it resolved that the Town of Petawawa requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

Further That a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, Hon. Sylvia Jones, Minister of Health, and Good Roads; and

Further That this resolution be circulated to all municipalities in Ontario requesting their support.

Carried

Minutes

1. Council-In-Committee Meeting (October 28, 2024)

Resolution #10

Moved by Lisa Coutu

Seconded by Adam Driscoll

That the minutes of the Council-In-Committee meeting held on October 28, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Ottawa Valley Waste Management Board Meeting (April 25, 2024)

Councillor Murray Rutz provided an overview of the recent activities of the Ottawa Valley Waste Management Board.

Resolution #11

Moved by Murray Rutz

Seconded by Theresa Sabourin

That the minutes of the Ottawa Valley Waste Management Board meeting held on April 25, 2024, be adopted as information.

Carried

3. Petawawa Accessibility Advisory Committee Meeting (September 19, 2024)

Councillor Karen Donovan provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

Resolution #12

Moved by Karen Donovan

Seconded by Adam Driscoll

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on September 19, 2024, be adopted as information.

Carried

4. Equity, Diversity and Inclusion Advisory Committee Meeting (September 25, 2024)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee.

Resolution #13

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meeting held on September 25, 2024, be adopted as information.

Carried

Staff Reports

1. **FIN-17-2024 – 2024 Year-to-Date Financial Results**

Christine Leon, Director of Finance, provided an overview of the report.

Resolution #14

Moved by Murray Rutz

Seconded by Adam Driscoll

That Council receive this report as information.

Carried

2. **PW-29-2024 – Installation of a Remembrance Crosswalk on Canadian Forces Drive at Petawawa Boulevard**

Chris Mantha, Director of Public Works, provided an overview of the report.

Resolution #15

Moved by Adam Driscoll

Seconded by Lisa Coutu

That Council approves the installation of a “Remembrance” crosswalk on Canadian Forces Drive at Petawawa Boulevard, as amended, with the exclusion of the poppy.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin reported she took part in the Town of Petawawa’s Truth and Reconciliation Ceremony on October 1, 2024, attended the Town’s Policy Workshop Session on October 10, 2024, and a Petawawa Police Services Board meeting on October 15, 2024. Deputy Mayor Sabourin also reported that she attended the Petawawa Ramble and the Farm to Trail event this past month, an Equity, Diversity and Inclusion Advisory Committee meeting on October 23, 2024, and she was pleased to be an accessible destination for Treat Accessibility on October 31, 2024. Deputy Mayor Sabourin reminded residents of the upcoming Christmas Angels Turkey Dinner, and she also thanked all residents for their generous food donations to the Petawawa Pantry this past month.

Councillor Lisa Coutu reported she attended the Petawawa Ramble Business Harvest Display Awards on October 23, 2024, and later that same day she Chaired an Equity, Diversity and Inclusion Advisory Committee meeting. Councillor Coutu also reported that took in the Haunting on Selkirk on October 26, 2024, and she thanked the community for their amazing support for this event. Councillor Coutu reported she also attended a Petawawa Public Library Board meeting on October 28, 2024.

Councillor Adam Driscoll reported he attended an Emergency Management Seminar in Arnprior on October 30, 2024, and he attended the Town's Halloween Treat Accessibility destinations with his family on October 31, 2024.

Councillor Karen Donovan reported she attended the Petawawa Ramble Business Harvest Display Awards on October 23, 2024, a Petawawa Accessibility Advisory Committee meeting on October 24, 2024, a CNL Environmental Stewardship Council meeting on October 31, 2024, and later that same day she participated in the Town's Treat Accessibility event. Councillor Donovan also reported that she attended a Senior Advisory Committee meeting on November 1, 2024.

Councillor Murray Rutz reported he attended an Ottawa Valley Waste Management Board meeting on October 24, 2024. Councillor Rutz provided an update on Festival Hall and commented on the full calendar of events scheduled for the fall and he confirmed that management services have been working well with the Acting Manager.

Mayor Gary Serviss reported he attended the EOSSAA Cross Country Championships at the Petawawa Golf Course on October 24, 2024, a physician recruitment meeting with Deep River and District Hospital on October 25, 2024, and a special meeting on County Council on October 28, 2024, that highlighted changes to the Warden's length of term and committee of the whole structure. Mayor Serviss also reported that he attended a Mayor/CAO meeting with neighbouring municipalities on October 29, 2024, a 50th Petawawa Civic Centre Anniversary meeting on October 31, 2024, and later that same day an Algonquin Forestry meeting. Mayor Serviss also reported he attended the Grand Opening of the new Eganville Paramedic Base on November 1, 2024, a Garrison Petawawa meeting on November 4, 2024, and he had scheduled class visits this past week at Valour School.

Closed Meeting

Resolution #16

Moved by Lisa Coutu

Seconded by Murray Rutz

That the meeting be closed pursuant to Section 239 (2) (e) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, to discuss litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried

Council went into closed session at 8:11 p.m.

Council reconvened to open session at 8:53 p.m.

Business Arising From Closed Session

A closed meeting was held. Council discussed a legal matter that may have potential to affect the municipality following a recent investigation.

Direction was provided to staff regarding a legal matter and no further action is required.

Confirming By-law

Resolution #17

Moved by Theresa Sabourin

Seconded by Karen Donovan

That By-law 1699/24 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #18

Moved by Adam Driscoll

Seconded by Murray Rutz

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 8:56 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)