



Town of Petawawa
Regular Meeting of Council Minutes
October 21, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Melanie Scheer, Director of Planning and Development
Chris Mantha, Director of Public Works
Ted Marcotte, Manager of Civic Properties
Jolan Wong
Sally Mantha
Megan Mantha
Lynn Davenport
Henry Coutu

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Mayor Serviss took a moment to acknowledge the passing of Mitch Stillman, a former Chief Administrative Officer for the Town and a long-time resident. Mayor Serviss offered condolences to the family and asked those in attendance to keep the Stillman family in their thoughts during this difficult time.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Theresa Sabourin

Seconded by Murray Rutz

That the agenda for the October 21, 2024 regular meeting of Council be adopted as amended.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. **Council Meeting (October 7, 2024)**

Resolution #2

Moved by James Carmody

Seconded by Lisa Coutu

That the minutes of the regular meeting of Council held October 7, 2024 be approved as printed and circulated.

Carried

Presentations

1. **Certificate of Recognition – Jolan Wong, Bronze Medalist for Canada in Sitting Volleyball at the Paralympic Games in Paris 2024**

Mayor Serviss welcomed Jolan Wong and recognised her recent achievements at the 2024 Paralympic Games in Paris. Mayor Serviss presented a Certificate of Recognition to Jolan for capturing a bronze medal along with her teammates in sitting volleyball. Ms. Wong provided a brief update on her training and plans to participate in the upcoming Olympics in Los Angeles.

Council broke for a short recess at 6:50 p.m.

Council reconvened at 6:52 p.m.

By-laws

1. By-law 1692/24 – being a by-law for the conveyance of land owned by the municipality to 1000355221 Ontario Inc.

Resolution #3

Moved by Karen Donovan

Seconded by Adam Driscoll

That By-law 1692/24, being a by-law for the conveyance of land owned by the municipality to 1000355221 Ontario Inc., be read a first and second time.

Carried

Resolution #4

Moved by Theresa Sabourin

Seconded by James Carmody

That By-law 1692/24, be read a third and final time and passed.

Carried

2. By-law 1693/24 – being a by-law to authorize a development agreement with 1000355221 Ontario Inc.

Resolution #5

Moved by Murray Rutz

Seconded by Adam Driscoll

That By-law 1693/24, being a by-law to authorize a development agreement with 1000355221 Ontario Inc., be read a first and second time.

Carried

Resolution #6

Moved by Karen Donovan

Seconded by Adam Driscoll

That By-law 1693/24, be read a third and final time and passed.

Carried

3. By-law 1694/24 – being a by-law to amend By-law 1309/19, to appoint a Community Emergency Management Coordinator and members of the Emergency Management Program Committee, to meet requirements under the Emergency Management and Civil Protection Act

Resolution #7

Moved by Murray Rutz

Seconded by Theresa Sabourin

That By-law 1694/24, being a by-law to amend By-law 1309/19, to appoint a Community Emergency Management Coordinator and members of the Emergency Management Program Committee, to meet requirements under the Emergency Management and Civil Protection Act, be read a first and second time.

Carried

Resolution #8

Moved by James Carmody

Seconded by Lisa Coutu

That By-law 1694/24, be read a third and final time and passed.

Carried

Correspondence

1. Increasing Ontario Provincial Police Costs in 2025 – Request from Neil Nicholson, Mayor, Township of Whitewater Region to support a Resolution from the Township of Tweed

Mayor Serviss provided an overview of recent correspondence he received from Mayor Nicholson, regarding the increasing Ontario Provincial Policing costs for 2025.

Resolution #9

Moved by James Carmody

Seconded by Theresa Sabourin

That Council of the Corporation of the Town of Petawawa supports Resolution No. 229 of the Municipality of Tweed and further calls on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities, as amended.

And further, that Council direct staff to circulate this resolution to Premier Doug Ford, Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario and all Municipalities in Ontario.

Carried

Minutes

1. Council-In-Committee Meeting (October 15, 2024)

Resolution #10

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Council-In-Committee meeting held on October 15, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Police Services Board Meeting (May 15, 2024)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

Resolution #11

Moved by James Carmody

Seconded by Theresa Sabourin

That the minutes of the Petawawa Police Services Board meeting held on May 15, 2024, be adopted as information.

Carried

3. Petawawa Public Library Board Meetings (June 24, 2024, July 29, 2024, and August 12, 2024)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #12

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Petawawa Public Library Board meetings held on June 24, 2024, July 29, 2024, and August 12, 2024, be adopted as information.

Carried

4. Festival Hall Committee Meeting (July 9, 2024)

Councillor Murray Rutz provided an overview of the recent activities of the Festival Hall Committee.

Resolution #13

Moved by Murray Rutz

Seconded by Karen Donovan

That the minutes of the Festival Hall Committee meeting held on July 9, 2024, be adopted as information.

Carried

Staff Reports

1. **PW-26-2024 – Community Sport and Recreation Infrastructure Fund – Stream 1: Repair and Rehabilitation**

Chris Mantha, Director of Public Works, welcomed and introduced the Town's new Manager of Civic Properties, Ted Marcotte. Mr. Marcotte provided an overview of the report.

Resolution #14

Moved by Theresa Sabourin

Seconded by James Carmody

That Council approve an application to the Province of Ontario's Community Sport and Recreation Infrastructure Fund – Stream 1: Repair and Rehabilitation for \$264,075.00 to cover 50% of the cost of installing LED lighting at Ball Fields 1, 2 and 3, and approve matching 50% of the cost in the 2025 budget if approved for funding.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin – nothing to report.

Councillor James Carmody – nothing to reported.

Councillor Lisa Coutu reported she attended the Open House for the Renfrew County Legal Clinic on October 1, 2024. Councillor Coutu also reported that she attended the Petawawa Ramble this past weekend and on behalf of the Mayor, she attended an Onam Celebration event at the Petawawa Legion on October 19, 2024.

Councillor Adam Driscoll reported that he also attended the Petawawa Ramble over the weekend, and he was pleased to see how well attended the Ramble was this year. Councillor Driscoll congratulated the staff and volunteers for putting on an excellent event once again.

Councillor Karen Donovan reported she participated in a CNL Seminar on October 10, 2024, and later that same day she attended the Town's Policy Workshop Session. Councillor Donovan also reported she attended the Farm to Trail Event on October 20, 2024. Councillor Donovan commented on Treat Accessibility that the Petawawa Accessibility Advisory Committee is once again happy to support for October 31, 2024, and she reminded kids to get out to Trick and Treat at many of the obstacle-free locations.

Councillor Murray Rutz reported he attended the Petawawa Ramble on October 20, 2024, and he also congratulated the staff and volunteers for putting on an excellent event. Councillor Rutz also reported that the Festival Hall Committee have released the

Request for Proposal for the Management Services of the Hall with a deadline to submit proposals by October 31, 2024.

Mayor Gary Serviss reported he attended a Community Action Team meeting along with the CAO, on October 9, 2024, the Town's Policy Workshop Session on October 10, 2024, a Petawawa Police Services Board meeting on October 15, 2024, and early that same day he attended the County of Renfrew's Development and Property meeting and Renfrew County Housing Corporation and Community Services meeting. Mayor Serviss also reported that he attended a virtual meeting on October 16, 2024, with the Deep River and District Hospital regarding physician recruitment. Mayor Serviss commented on the upcoming 50th Anniversary celebration of the Civic Centre and events that are being discussed for November 16, 2024. Mayor Serviss also reported he attended the Petawawa Ramble on October 17, 2024, the Black and White Pembroke Regional Hospital Gala on October 19, 2024, which raised over \$318,000.00, the Farm to Trail event on October 20, 2024, the Grand Opening on VC Athletic Therapy Centre on October 20, 2024, and he attended a Garrison Petawawa Leadership meeting with the CAO on October 21, 2024.

Closed Meeting

There was no closed session.

Confirming By-law

Resolution #15

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1695/24 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #16


Moved by Murray Rutz


Seconded by Adam Driscoll

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:47 p.m.


Signature of the Mayor


Signature of the Clerk