



Town of Petawawa
Regular Meeting of Council Minutes
June 3, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Chris Mantha, Director of Public Works
Melanie Scheer, Director of Planning and Development
Teddy Suckow, Manager of Public Works
Inspector Stephan Neufeld, Upper Ottawa Valley Ontario Provincial Police
Sharon Dainty
Ryan McFadden
Lynn Davenport
Emma Butler, myFM

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by James Carmody

Seconded by Murray Rutz

That the agenda for the June 3, 2024 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (May 21, 2024)

Resolution #2

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That the minutes of the regular meeting of Council held May 21, 2024 be approved as printed and circulated.

Carried

Presentations

1. Petawawa Police Services Board 2023 Year End Report – Councillor James Carmody, Chair, Petawawa Police Services Board

Councillor James Carmody, Chair of the Petawawa Police Services Board (PPSB), introduced Board members Sharon Dainty, Provincial Appointee, and Community Appointees, Ryan McFadden and Michelle Chapin and Council member, Deputy Mayor Theresa Sabourin.

Councillor Carmody provided a presentation regarding the activities of the PPSB for 2023. Chair Carmody touched on items such as the legislated mandate of police services boards; the Board/UOVOPP joint action plan; Radar Speed Awareness Monitors; the MADD Canada partnership to promote impaired driving countermeasures; the Community Safety and Well-Being Plan and public awareness campaigns regarding the Good Samaritan Drug Overdose Act and Fraud Prevention.

Mayor Gary Serviss thanked Councillor Carmody for providing a detailed summary of the activities of the PPSB for 2023.

2. Upper Ottawa Valley Ontario Provincial Police 2023 Year in Review – Inspector Stephan Neufeld, Detachment Commander

Mayor Serviss welcomed Inspector Stephan Neufeld.

Inspector Stephan Neufeld expressed his appreciation to the Council for providing him with the opportunity to present the UOVOPP 2023 year-end report. Inspector Neufeld commented on the OPP's people, work and community priorities and commitments. Inspector Neufeld reported on the launch of the Victim Specialist Position in 2023, with the hiring of Jackie Pearson. Inspector Neufeld also reported on the responsive and evolving work of the Upper Ottawa Valley Detachments Collision Report in Centre which has helped better utilize staff resources for minor vehicle collisions as officers are able to respond to additional calls for service.

Inspector Neufeld highlighted programs for 2023 which included the UOV MCRT Program which is in its fourth year and has expanded to a second officer to handle the increase in mental health awareness calls, and the work of the soon to be expanding UOV Fraud Investigation program that has laid 30 fraud charges for investigations stemming from calls for service in the previous year.

Mayor Gary Serviss thanked Inspector Neufeld for providing a detailed summary of the activities of the Upper Ottawa Valley Ontario Provincial Police Detachment for 2023.

By-laws

1. By-law 1664/24 – being a by-law to amend By-law 1597/23, being a by-law to regulate and govern the operation of All-Terrain, Multi-Purpose and Recreational Off-Road Vehicles (ORVs) on highways under the jurisdiction of the Corporation of the Town of Petawawa

Resolution #3

Moved by James Carmody

Seconded by Murray Rutz

That By-law 1664/24, being a by-law to amend By-law 1597/23, being a by-law to regulate and govern the operation of All-Terrain, Multi-Purpose and Recreational Off-Road Vehicles (ORVs) on highways under the jurisdiction of the Corporation of the Town of Petawawa, be read a first and second time.

Carried

Resolution #4

Moved by Theresa Sabourin

Seconded by Karen Donovan

That By-law 1664/24 be read a third and final time and passed.

Carried

2. By-law 1665/24 – being a by-law to establish a highway

Resolution #5

Moved by Lisa Coutu

Seconded by Adam Driscoll

That By-law 1665/24, being a by-law to establish a highway, be read a first and second time.

Carried

Resolution #6

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1665/24 be read a third and final time and passed.

Carried

Correspondence

There was no correspondence.

Minutes

1. Council-In-Committee Meeting (May 27, 2024)

Resolution #7

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the Council-In-Committee meeting held on May 27, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Public Library Board Meeting (April 22, 2024)

Councillor Carmody provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #8

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Petawawa Pubic Library Board meeting held on April 22, 2024, be adopted as information.

Carried

3. Equity, Diversity and Inclusion Advisory Committee Meeting (April 24, 2024)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee.

Resolution #9

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meeting held on April 24, 2024, be adopted as information.

Carried

Staff Reports

1. PW-19-2024 – Award of Tender PW-07-2024, One (1) Articulated Four Wheel Drive Front End Loader

Chris Mantha, Director of Public Works, and Teddy Suckow, Manager of Public Works, provided an overview of the report.

Resolution #10

Moved by Adam Driscoll

Seconded by Murray Rutz

That Council approve the award of Tender PW-07-2024, One (1) Articulated Four Wheel Drive Front End Loader, to JR Brisson Equipment in the amount of \$269,474.00 plus HST.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin reported she attended an Equity, Diversity and Inclusion Advisory Committee meeting on May 22, 2024, and a Petawawa Police Services Board meeting on May 15, 2024. Deputy Mayor Sabourin also reported she represented the Mayor on two occasions this past month, once for the May Day Early Child Education Event and the second for the National Accessibility Community Flag Raising Ceremony.

Councillor James Carmody reported he chaired a Petawawa Police Services Board meeting on May 15, 2024, and a Petawawa Public Library Board meeting on May 27, 2024. Councillor Carmody also reported that the Library Board has contracted the services of TCI Management Group to complete the Strategic Plan for the Petawawa Public Library. Councillor Carmody reported he took part in the retirement luncheon for Karen Cronier on May 30, 2024, the Pride Community Flag Raising Ceremony on June 1, 2024, the Grand Opening of Law and Orders Petawawa on June 3, 2024, Discovery Day at the Petawawa Library and a General Meeting for the Renfrew County ATV Club both on June 8, 2024.

Councillor Lisa Coutu reported she chaired an Equity, Diversity and Inclusion Advisory Committee meeting on May 22, 2024, and she attended a Petawawa Public Library Board meeting on May 27, 2024. Councillor Coutu also reported she took part in

National Accessibility Community Flag Raising Ceremony on May 26, 2024, the retirement luncheon for Karen Cronier on May 30, 2024, the Pride Community Flag Raising Ceremony on June 1, 2024, and the Grand Opening of Law and Orders Petawawa on June 3, 2024.

Councillor Adam Driscoll – nothing to report.

Councillor Karen Donovan reported she participated in a Renfrew County ATV Club trail tour with the executives from the Club on May 22, 2024. Councillor Donovan also reported she attended a Petawawa Accessibility Advisory Committee (PAAC) meeting on May 23, 2024, a Government Frameworks presentation meeting on May 24, 2024, the National Accessibility Community Flag Raising Ceremony on May 26, 2024, the retirement luncheon for Karen Cronier on May 30, 2024, and a Legacy of Hope exhibit in Deep River on May 31, 2024.

Councillor Murray Rutz reported he attended a Petawawa Sports and Entertainment Hall of Fame meeting on May 29, 2024, and he chaired a Festival Hall Committee meeting on May 31, 2024. Councillor Rutz expressed his best wishes to Law and Orders Petawawa on the businesses successful Grand Opening.

Mayor Gary Serviss took a moment to thank Deputy Mayor Sabourin for representing him on a couple occasions this past month. Mayor Serviss reported he participated in a Renfrew County ATV Club trail tour along with Councillor Donovan and executives from the Club on May 22, 2024. Mayor Serviss also reported he attended a County Council meeting on May 29, 2024, and a Petawawa Sports and Entertainment Hall of Fame meeting later that same day. Mayor Serviss reported he took part in the retirement luncheon for Karen Cronier on May 30, 2024, the Pride Community Flag Raising Ceremony on June 1, 2024, and the Grand Opening of Law and Orders Petawawa on June 3, 2024. Mayor Serviss reminded those in attendance of the upcoming Petawawa Civic Centre Days scheduled to begin on Thursday, June 13, 2024.

Closed Meeting

Resolution #11

Moved by Murray Rutz

Seconded by Adam Driscoll

That the meeting be closed pursuant to Section 239 (2) (b) and (d) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, to discuss personal matters about an identifiable individual, including municipal or local board employees, and labour relations or employee negotiations.

Carried

Council went into closed session at 8:12 p.m.

Council reconvened to open session at 9:10 p.m.

Business Arising From Closed Session

A closed meeting was held. Council discussed and considered the hiring of another Senior Planner position.

Council voted on the following resolution in open session.

Resolution #12

Moved by Lisa Coutu

Seconded by James Carmody

That Council approve the hiring of a second Senior Planner.

Carried

Confirming By-law

Resolution #13

Moved by Lisa Coutu

Seconded by Karen Donovan

That By-law 1666/24 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #14

Moved by Adam Driscoll

Seconded by James Carmody

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 9:13 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)