



Town of Petawawa
Regular Meeting of Council Minutes
July 22, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Regrets:

Councillor James Carmody

Also Present:

Scott Randolph, CAO/Deputy Clerk
Craig Proulx, Acting Fire Chief
Melanie Scheer, Director of Planning and Development
Chris Mantha, Director of Public Works
Kate Bennett, Coordinator of Legislative Services
Lynn Davenport

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Lisa Coutu

Seconded by Murray Rutz

That the agenda for the July 22, 2024 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. **Council Meeting (July 8, 2024)**

Resolution #2

Moved by Karen Donovan

Seconded by Theresa Sabourin

That the minutes of the regular meeting of Council held July 8, 2024 be approved as printed and circulated.

Carried

By-laws

1. **By-law 1678/24 – being a by-law to provide that Section 50 (5) of the Planning Act no apply to a portion of Block 48 Registered Plan 612**

Resolution #3

Moved by Lisa Coutu

Seconded by Adam Driscoll

That By-law 1678/24, being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to a portion of Block 48 Registered Plan 612, be read a first and second time.

Carried

Resolution #4

Moved by Theresa Sabourin

Seconded by Karen Donovan

That By-law 1678/24 be read a third and final time and passed.

Carried

Correspondence

1. Request for Support for Women's Sexual Assault Centre's Take Back the Night March

Mayor Serviss presented the item of correspondence. A discussion occurred regarding the request for road closures along the march route for Volunteer Way, Civic Centre Road, and Leeder Lane.

Resolution #5

Moved by Adam Driscoll

Seconded by Lisa Coutu

That Council supports the Mayor's Office to draft a letter of support for the Women's Sexual Assault Centre's Take Back the Night March on September 19, 2024, utilizing either the multi-use pathways and sidewalks, or roadways on Volunteer Way, Civic Centre Road and Leeder Lane.

Carried

Minutes

1. Council-In-Committee Meeting (July 15, 2024)

Resolution #6

Moved by Adam Driscoll

Seconded by Theresa Sabourin

That the minutes of the Council-In-Committee meeting held on July 15, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

Staff Reports

1. FD-04-2024 – Award of Tender FD-02-2024, One (1) 2024 or 2025 Four Wheel Drive $\frac{3}{4}$ Ton Truck

Craig Proulx, Acting Fire Chief provided an overview of the report.

Resolution #7

Moved by Murray Rutz

Seconded by Adam Driscoll

That Council approve the award of Tender FD-02-2024, One (1) 2024 Wheel Drive $\frac{3}{4}$ Ton Truck, to Murphy Ford Sales Ltd. in the amount of \$70,000.00 plus HST.

Carried

2. PL-21-2024 – Zoning By-law Amendment Application Z183 DeGeer, Part of Lots 6 and 7, Lake Range, South Shore Drive, Town of Petawawa

Melanie Scheer, Director of Planning and Development provided an overview of the report.

3. PL-22-2024 – Zoning By-law Amendment Application Z182 Silke, Jp2g Consultants Inc. (agent) for Harlyn Silke and Lisa Lariviere-Silke, Part of Lot 13, Range C, 2883-2889 Petawawa Boulevard

Melanie Scheer provided an overview of the report.

4. PW-22-2024 – Proposed Speed Reduction on County Road #51 Petawawa Boulevard between Golf Course Road and Silke Drive in the Town of Petawawa

Chris Mantha, Director of Public Works provided an overview of the report.

Resolution #8

Moved by Lisa Coutu

Seconded by Karen Donovan

That Council requests the County of Renfrew to lower the speed limit on County Road #51 (Petawawa Boulevard) from 80 km/hr to 60 km/hr between Golf Course Road and Silke Drive within the Town of Petawawa.

Defeated

Resolution #9

Moved by Theresa Sabourin

Seconded by Murray Rutz

That Council requests that a traffic study be conducted by the County of Renfrew on County Road #51 Petawawa Boulevard between Golf Course Road and Silke Drive and provide recommendations to the Town of Petawawa.

Carried

5. PW-23-2024 – Dedicated Gas Tax Funds for Public Transportation Program

Chris Mantha provided an overview of the report.

Resolution #10

Moved by Murray Rutz

Seconded by Adam Driscoll

That Council adopts the following resolution to comply with the application process to receive funds under the Dedicated Gas Tax Funds for Public Transportation Program;

Whereas the Town of Petawawa received funding under the Community Transportation Grant Program-Municipal Stream to operate a Community Transportation Service to meet the unmet “Needs of Daily Living” for our vulnerable sectors, specifically seniors, those with disabilities and low income; and

Whereas the door-to-door Community Transportation Service started on April 1, 2019 with a fully equipped 7-seat, 9-passenger vehicle with space to accommodate two clients in wheelchairs, with a fare for service in the defined Petawawa boundary of \$10.00 per return trip or \$5.00 for one way service; and

Whereas the Community Transportation Grant Program-Municipal Stream ends on March 31, 2025; and

Whereas at its meeting of May 27, 2024 Council of the Corporation of the Town of Petawawa approved the sustainability plan to continue operating the Community Transportation Service, after March 31, 2025, through a partnership with Carefor Health and Community Services;

Now Therefore Be It Resolved that Council of the Corporation of the Town of Petawawa supports the Community Transportation Service, and is committed to providing ongoing annual financial support; and

Further That the Town of Petawawa agrees to receiving and being responsible for the Dedicated Gas Tax funds from the Province of Ontario for the Community Transportation Service.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin will provide her report for the month of July at the next scheduled meeting of Council.

Councillor Lisa Coutu reported she received a tour of the Schwanz Road fire station from Acting Deputy Fire Chief Knott and also attended a town rebranding session on July 18, 2024.

Councillor Adam Driscoll reported he attended a tender opening on July 9, 2024.

Councillor Karen Donovan – nothing to report.

Councillor Murray Rutz reported he Chaired a Festival Hall Committee meeting on July 9, 2024 and commented on a busy schedule of programming planned for the coming fall season.

Mayor Serviss reported on July 9, 2024 he participated in a webinar discovery discussion regarding biomass heating and power presented by the Forest Products Association of Canada President/CEO, Derek Nighbor on opportunities in Renfrew

County to attract additional biomass industries to the area in terms of how forest waste products can be recycled to generate heat and electricity. Mayor Serviss also attended the town rebranding session, and the Christmas in July event at the Petawawa Container Market this past weekend. Mayor Serviss attended multiple meetings on July 22, 2024; a groundbreaking ceremony at Garrison Petawawa for the new PMFRC building, a meeting with MP Cheryl Gallant, as well as hosted Parliamentary Secretary to the Minister of National Defense, Marie-France Lalonde to discuss opportunities to enhance the Town's relationship with the Garrison.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #11

Moved by Adam Driscoll

Seconded by Lisa Coutu

That By-law 1679/24 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #12

Moved by Adam Driscoll

Seconded by Theresa Sabourin

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:35 p.m.

Signature of the Mayor (Original Signed)

Signature of the Deputy Clerk (Original Signed)