



**Town of Petawawa**  
**Regular Meeting of Council Minutes**  
**July 8, 2024 at 6:30 p.m.**

**Present:**

Mayor Gary Serviss  
Deputy Mayor Theresa Sabourin  
Councillor James Carmody  
Councillor Lisa Coutu  
Councillor Karen Donovan  
Councillor Adam Driscoll  
Councillor Murray Rutz

**Also Present:**

Scott Randolph, CAO  
Colin Howard, Director of Legislative Services/Clerk  
Christine Leon, Director of Finance/Treasurer  
Christine McElligott  
Floralie Montpetit  
Peter Moss  
Ann Turcotte  
Colton Kyle  
Lynn Davenport

**Call to Order**

The Mayor called the meeting to order at 6:30 p.m.

**Land Acknowledgement**

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

**Moment of Silent Reflection**

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

## **Approval of Agenda**

Resolution #1

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That the agenda for the July 8, 2024 regular meeting of Council be adopted.

**Carried**

## **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **Approval of Minutes**

1. Special Council Meeting (June 20, 2024)

Resolution #2

**Moved by James Carmody**

**Seconded by Lisa Coutu**

That the minutes of the special meeting of Council held June 20, 2024 be approved as printed and circulated.

**Carried**

## **Presentations**

1. Request for Exception to the Animal Control By-law 174/2001 – Christine McElligott

Mayor Serviss welcomed Christine McElligott.

Ms. McElligott provided an overview of her presentation and highlighted the key points from her submission to Council. Ms. McElligott confirmed she is seeking a request for a waiver or an exception to the Animal Control By-law 174/2001. Ms. McElligott provided Council with a history of her family's life with their two mini pigs, highlighted truths and myths about mini pigs, the difference between a mini pig and a livestock pig, and she provided comparisons to owning a mini pig to that of a licenced dog.

A discussion occurred, and direction was provided to staff to report back to Council on the request to amend the Animal Control By-law.

## **By-laws**

1. By-law 1674/24 – being a by-law to appoint additional Acting Building Official for the Town of Petawawa (RSM Building Consultants Inc.)

Resolution #3

**Moved by James Carmody**

**Seconded by Murray Rutz**

That By-law 1674/24, being a by-law to appoint additional Acting Building Official for the Town of Petawawa, be read a first and second time.

**Carried**

Resolution #4

**Moved by Theresa Sabourin**

**Seconded by Lisa Coutu**

That By-law 1674/24 be read a third and final time and passed.

**Carried**

2. By-law 1675/24 – being a by-law for the imposition of Development Charges

Resolution #5

**Moved by Murray Rutz**

**Seconded by Lisa Coutu**

That By-law 1675/24, being a by-law for the imposition of Development Charges, be read a first and second time.

**Carried**

Resolution #6

**Moved by Karen Donovan**

**Seconded by Lisa Coutu**

That By-law 1675/24 be read a third and final time and passed.

**Carried**

3. By-law 1676/24 – being a by-law to authorize a municipal funding agreement on the Canada Community-Building Fund with the Association of Municipalities of Ontario

Resolution #7

**Moved by Lisa Coutu**

**Seconded by Murray Rutz**

That By-law 1676/24, being a by-law to authorize a municipal funding agreement on the Canada Community-Building Fund with the Association of Municipalities of Ontario, be read a first and second time.

**Carried**

Resolution #8

**Moved by Adam Driscoll**

**Seconded by Lisa Coutu**

That By-law 1676/24 be read a third and final time and passed.

**Carried**

### **Correspondence**

1. Pembroke and Area Airport Commission 2024 Budget

Resolution #9

Christine Leon, Director of Finance, presented the Pembroke and Area Airport Commission budget.

**Moved by Murray Rutz**

**Seconded by Adam Driscoll**

That Council approves the Town of Petawawa's portion of the Pembroke and Area Airport Commission's 2024 budget in the amount of \$33,702.97.

**Carried**

**Minutes**

1. Council-In-Committee Meeting (June 24, 2024)

Resolution #10

**Moved by Theresa Sabourin**

**Seconded by Murray Rutz**

That the minutes of the Council-In-Committee meeting held on June 24, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

**Carried**

2. Equity, Diversity and Inclusion Advisory Committee Meeting (May 22, 2024)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee.

Resolution #11

**Moved by Lisa Coutu**

**Seconded by James Carmody**

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meeting held on May 22, 2024, be adopted as information.

**Carried**

3. Petawawa Accessibility Advisory Committee Meeting (May 23, 2024)

Councillor Karen Donovan provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

Resolution #12

**Moved by Karen Donovan**

**Seconded by Theresa Sabourin**

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on May 23, 2024, be adopted as information.

**Carried**

4. Petawawa Public Library Board Meeting (May 27, 2024)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #13

**Moved by James Carmody**

**Seconded by Lisa Coutu**

That the minutes of the Petawawa Public Library Board meeting held on May 27, 2024, be adopted as information.

**Carried**

5. Petawawa Business Advisory Network Meeting (June 4, 2024)

Councillor Adam Driscoll provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #14

**Moved by Murray Rutz**

**Seconded by Adam Driscoll**

That the minutes of the Petawawa Business Advisory Network meeting held on June 4, 2024, be adopted as information.

**Carried**

Staff Reports

There were no staff reports.

Councillor Reports

Deputy Mayor Theresa Sabourin reported she took part in Civic Centre Days festivities and the Pride Flag raising ceremony, and she participated in the Grand Opening of Law and Orders Petawawa. Deputy Mayor Sabourin also reported she attended a Petawawa Business Advisory Committee meeting on June 3, 2024, a Policy Workshop meeting on June 20, 2024, an Equity, Diversity and Inclusion Advisory Committee meeting on June 26, 2024, and she participated in Garrison Petawawa Pride and Petawawa's Fill the Pantry events in the month of June.

Councillor James Carmody reported he chaired a Petawawa Public Library Board meeting on June 24, 2024, and he attended a few Strategic Planning meetings for the library over the past two weeks.

Councillor Lisa Coutu reported she attended a Policy Workshop meeting on June 20, 2024, and a Petawawa Public Library Board meeting on June 24, 2024. Councillor Coutu also reported she chaired an Equity, Diversity and Inclusion Advisory Committee meeting on June 24, 2024, and she participated in the Canada Day celebrations on July 1, 2024, and shared the responsibility of grilling hotdogs during the festivities.

Councillor Adam Driscoll reported he attended a Policy Workshop meeting and a Pembroke and Area Airport Commission meeting on June 20, 2024, and a Petawawa Business Advisory Network meeting on July 4, 2024. Councillor Driscoll also reported he took part in the Canada Day celebrations and proudly served up hotdogs with his fellow Council members.

Councillor Karen Donovan reported she attended a Renfrew County Housing Strategic Planning session of June 18, 2024, a Policy Workshop meeting on June 20, 2024, a CNL Environmental Stewardship Council meeting on June 27, 2024, and a Town Times Committee meeting July 8, 2024. Councillor Donovan also reported she participated in the Canada Day celebrations, and she thanked the Parks and Recreation staff for coordinating the festivities.

Councillor Murray Rutz reported he attended a Policy Workshop meeting and a Pembroke and Area Airport Commission meeting on June 20, 2024, and a virtual Festival Hall Committee meeting on June 25, 2024. Councillor Rutz also reported that he participated in the Jason Blaine Celebrity Charity Golf Classic on June 26, 2024, and he was also responsible for grilling hotdogs during the Canada Day festivities, and he thanked all those in attendance for making it a successful event once again this year.

Mayor Gary Serviss thanked his fellow Council members for providing their support throughout the Community, and particularly this past weekend during the Canada Day celebrations. Mayor Serviss reported he attended a Christmas Trail of Lights meeting on June 18, 2024, a Policy Workshop meeting on June 20, 2024, a County Council meeting on June 26, 2024, a virtual Strategic Planning meeting for the Petawawa Public Library and the Valour High School Graduation Ceremony both on June 27, 2024, and a Change of Command Ceremony at the 2 Canadian Mechanized Brigade Group at Garrison Petawawa on June 28, 2024. Mayor Serviss also reported he took part in Canada Day celebrations and the grilling of hotdogs with his fellow Council members, and he toured the community with Judy Hill, Executive Director of the Petawawa Centennial Health Centre and a potential new doctor that is interested in establishing a practice in Petawawa. Mayor Serviss reported he participated in the Petawawa Pantry Golf Tournament on July 6, 2024, and he attended another Change of Command at Garrison Petawawa on July 8, 2024, for Formation Sergeant Major, Chief Warrant Officer Todd Buchanan.

### **Closed Meeting**

There was no closed meeting.

### **Confirming By-law**

Resolution #15

**Moved by Lisa Coutu**

**Seconded by James Carmody**

That By-law 1677/24 be read a first, second and third time and passed.  
**Carried**

**Adjournment**

Resolution #16

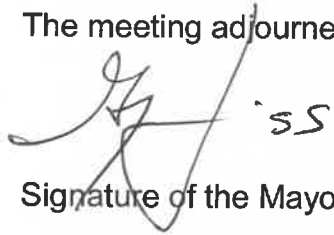
**Moved by Karen Donovan**

**Seconded by Murray Rutz**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 7:23 p.m.

A handwritten signature in black ink, appearing to be 'G. S.', written over a horizontal line.

Signature of the Mayor

A handwritten signature in blue ink that reads 'Col. Howard'.

Signature of the Clerk