



Town of Petawawa
Regular Meeting of Council Minutes
April 2, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Murray Rutz

Regrets:

Councillor Adam Driscoll

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Christine Leon, Director of Finance/Treasurer
Chris Gorr
Kevin Holm
Henry Coutu
William Coutu
Colton Kyle
Leah Cuffe, Petawawa Accessibility Advisory Committee Member
Lynn Davenport, Petawawa Accessibility Advisory Committee Member
Danielle LeBlanc, Petawawa Accessibility Advisory Committee Member
Emma Butler, myFM

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Mayor Serviss took a moment to acknowledge World Autism Awareness Day. Mayor Serviss remarked on this day being a time to promote the need for equal human rights and fundamental freedoms for autistic people. Progress has been made thanks to many advocates and we must continue to raise awareness and promote acceptance and appreciation of autistic people and their contributions to society.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by James Carmody

That the agenda for the April 2, 2024 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. **Council Meeting (March 18, 2024)**

Resolution #2

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the regular meeting of Council held March 18, 2024 be approved as printed and circulated.

Carried

Presentations

1. **Petawawa Accessibility Advisory Committee 2023 Year End Report, Karen Donovan, Council Representative, and Lynn Davenport, PAAC Member**

Councillor Karen Donovan presented an overview of the 2023 Year End Report and the activities of the Petawawa Accessibility Advisory Committee.

Councillor Donovan introduced committee members Lynn Davenport, Leah Cuffe, and Danielle LeBlanc. Councillor Donovan sent regrets for Sheila Clarke, Committee Chair, who unfortunately was unable to attend.

Councillor Donovan proceeded to explain the committee's responsibilities to fulfill the minimum standards set out in the Accessibility for Ontarians with Disabilities Act (AODA) for the Town of Petawawa and remarked on the purpose of AODA and the goal for the Province of Ontario to be fully accessible by 2025. Councillor

Donovan highlighted the activities of the Committee over the past year, such as site plan recommendations, establishing a new multi-year workplan, barrier-free workplace audits and promoting new events to spread awareness and inclusion, as well as completing the legal obligation under the AODA to file the provincial accessibility compliance report.

Mayor Gary Serviss thanked Councillor Donovan and PAAC Member Lynn Davenport for providing a detailed summary of the activities of the PAAC for 2023.

By-laws

1. By-law 1643/24 – being a by-law to establish a highway

Resolution #3

Moved by Murray Rutz

Seconded by Theresa Sabourin

That By-law 1643/24, being a by-law to establish a highway, be read a first and second time.

Carried

Resolution #4

Moved by James Carmody

Seconded by Karen Donovan

That By-law 1643/24 be read a third and final time and passed.

Carried

2. By-law 1644/24 – being a by-law to authorize a development agreement with Waterfront Inn (Sault) Ltd. (Whitewater Restaurant)

Resolution #5

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1644/24, being a by-law to authorize a development agreement with Waterfront Inn (Sault) Ltd. (Whitewater Restaurant), be read a first and second time.

Carried

Resolution #6

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That By-law 1644/24 be read a third and final time and passed.

Carried

3. By-law 1645/24 – being a by-law to amend By-law 1583/23, being a by-law to authorize the execution of a contribution agreement with His Majesty the King in right of Canada as represented by the Minister of Intergovernmental Affairs, Infrastructure and Communities

Resolution #7

Moved by Murray Rutz

Seconded by Lisa Coutu

That By-law 1645/24, being a by-law to amend By-law 1583/23, being a by-law to authorize the execution of a contribution agreement with His Majesty the King in right of Canada as represented by the Minister of Intergovernmental Affairs, Infrastructure and Communities, be read a first and second time.

Carried

Resolution #8

Moved by James Carmody

Seconded by Lisa Coutu

That By-law 1645/24 be read a third and final time and passed.

Carried

Correspondence

1. Request for Proclamation of National Public Safety Telecommunicators Week

Mayor Serviss provided an overview of the request he received from the Ontario Public Service Employees Union (OPSEU) to proclaim the week of April 14 to 20, 2024 as National Public Safety Telecommunicators Week.

Resolution #9

Moved by Lisa Coutu

Seconded by James Carmody

That Council for the Corporation of the Town of Petawawa proclaims the week of April 14 to 20, 2024 as National Public Safety Telecommunicators Week; and

That Council for the Corporation of the Town of Petawawa supports the resolution provided by OPSEU Local 449.

Carried

Minutes

1. Council-In-Committee Meeting (March 25, 2024)

Resolution #10

Moved by Karen Donovan

Seconded by Lisa Coutu

That the minutes of the Council-In-Committee meeting held on March 25, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

Staff Reports

1. FIN-04-2024 – 2023 Council Remuneration

Christine Leon, Director of Finance, provided an overview of the report.

Resolution #11

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the report numbered FIN-04-2024 entitled “2023 Council Remuneration” be received as information.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin reported she attended a training session hosted by the Upper Ottawa Valley OPP on the new Community Safety and Policing Act on March 20, 2024. Deputy Mayor Sabourin also reported she attended an Ottawa Valley Waste Management Board meeting on March 7, 2024, and an Equity, Diversity and Inclusion Advisory Committee meeting on March 27, 2024.

Councillor James Carmody reported he attended the public works tender openings on March 19, 2024, and he also attended the training session for the new Community Safety and Policing Act on March 20, 2024. Councillor Carmody also reported that he participated in the UOV OPP Chili Fest Fundraising Luncheon on March 27, 2024, and he Chaired a Petawawa Public Library Board meeting on March 25, 2024.

Councillor Lisa Coutu reported she chaired an Equity, Diversity and Inclusion Advisory Committee meetings on March 13 and 27, 2024, and she attended a Petawawa Public Library Board meeting on March 25, 2024.

Councillor Karen Donovan reported she participated in a Canadian Nuclear Laboratories webinar on March 14, 2024, and she attended the CNL Environmental Stewardship Council meeting on March 21, 2024, and a Petawawa Accessibility Advisory Committee meeting on March 22, 2024, to prepare the year end report for Council.

Councillor Murray Rutz reported he has been reviewing Ottawa Valley Waste Management Board minutes in preparation for his appointment to the Committee as the Town’s representative and he Chaired a Festival Hall Committee meeting in March.

Mayor Gary Serviss reported he attended County of Renfrew meetings for the Algonquin Forestry Authority and Ottawa Valley Forest in March, and he attended a County Council meeting on March 27, 2024. Mayor Serviss also reported he attended a meeting with the CAO and the Silver Threads Senior's Club, a Garrison Petawawa meeting on March 22, 2024 regarding the ongoing strike, a meeting with Canada Post representatives and the Town's CAO to discuss Petawawa Civic addresses, a retirement luncheon for the Chief Executive Officer at Chalk River Laboratories and he took in the festivities at the 80s Dance Party at the Civic Centre on March 30, 2024.

Closed Meeting

Resolution #12

Moved by Murray Rutz

Seconded by Lisa Coutu

That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, to discuss personal matters about an identifiable individual, including municipal or local board employees.

Carried

Council went into closed session at 7:21 p.m.

Council reconvened to open session at 8:10 p.m.

Business Arising From Closed Session

A closed meeting was held. Council considered the qualifications for appointment to the Petawawa Public Library Board.

Council voted on the following resolution in open session:

Resolution #13

Moved by Lisa Coutu

Seconded by James Carmody

That following closed session, Council passes a resolution to appoint Karly Regier to the Petawawa Public Library Board for the remainder of the term concurrent with Council.

Carried

Confirming By-law

Resolution #14

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1646/24 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #15

Moved by Theresa Sabourin

Seconded by Murray Rutz

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 8:13 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)