



Town of Petawawa
Regular Meeting of Council Minutes
May 6, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Karen Cronier, Director of Planning and Development
Chris Mantha, Director of Public Works
Melanie Scheer, Senior Planner
Anthony Hommik, Planner, Jp2g Consultants Inc.
Dr. Michelle Scantland
Terry Weinert
Lynne Weinert
Alex Riopelle
Jordan Kathnelson
Lynn Davenport
Brent Pemberton
Faith Policarpio
Jeric Policarpio
Emma Butler, myFM

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by Adam Driscoll

That the agenda for the May 6, 2024 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (April 15, 2024)

Resolution #2

Moved by Theresa Sabourin

Seconded by James Carmody

That the minutes of the regular meeting of Council held April 15, 2024 be approved as printed and circulated.

Carried

Public Meeting

1. Zoning By-law Amendment (from General Industrial-Exception Five (GM-E5) to General Industrial-Exception Eight (GM-E8), Part of Lot 22, Concession 5, Water Tower Road

The Public Meeting was opened by the Mayor at 6:33 p.m. Karen Cronier, Director of Planning and Development, introduced the zoning by-law amendment application for rezoning the subject lands to permit a veterinary hospital and to permit the reduction in frontage from 30 metres to 24.9 metres. Ms. Cronier advised that the Notice of the Public Meeting had been provided as required under the *Planning Act*.

Mayor Serviss asked if any written comments have been received regarding the application. Ms. Cronier confirmed that one written submission was received from Enbridge Gas Inc., of whom had no concerns regarding the application.

Ms. Cronier briefly explained the purpose of the amendment is to rezone the subject property from General Industrial-Exception Five (GM-E5) to General Industrial-Exception Eight (GM-E8). The lands currently zoned Open Space (OS) are not affected. The lands are located within Part of Lot 22, Concession 5, and comprise an area of approximately 1.346 ha (3.33 acres) of land with the total land area.

Mayor Serviss asked to hear comments from the applicant. The applicant, Dr. Michelle Scantland, and Anthony Hommik of Jp2g Consultants Inc. came forward and provided some background information and rationale for the zoning by-law amendment request.

Mayor Serviss asked to hear comments from members of the public. Alex Riopelle commented on the amount of forest was planned to be removed and Terry Weinert commented on the planned property lighting. Anthony Hommik provided a reply to both questions, stating that the forest tree line would remain to the adjacent properties and that the lighting would only be on the building and parking area and not pointing towards adjacent properties. Jordon Kathnelson commented on what the Industrial Park plan looked liked for future business. Brent Pemberton spoke in support of the development.

Mayor Serviss asked to hear comments from members of Council. Ms. Cronier explained the 20-day appeal process.

Mayor Serviss declared the Public Meeting closed at 6:52 p.m.

By-laws

1. By-law 1653/24 – being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended

Resolution #3

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1653/24, being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, be read a first and second time.

Carried

Resolution #4

Moved by James Carmody

Seconded by Theresa Sabourin

That By-law 1653/24 be read a third and final time and passed.

Carried

2. By-law 1654/24 – being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 5 Registered Plan 49M-118

Resolution #5

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1654/24, being a by-law to provide that Section 50 (5) of the Planning Act not apply to Block 5 Registered Plan 49M-118, be read a first and second time.

Carried

Resolution #6

Moved by Karen Donovan

Seconded by Adam Driscoll

That By-law 1654/24 be read a third and final time and passed.

Carried

Correspondence

There was no correspondence.

Minutes

1. Council-In-Committee Meeting (April 22, 2024)

Resolution #7

Moved by Lisa Coutu

Seconded by Murray Rutz

That the minutes of the Council-In-Committee meeting held on April 22, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Police Services Board Meeting (February 21, 2024)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

Resolution #8

Moved by James Carmody

Seconded by Theresa Sabourin

That the minutes of the Petawawa Police Services Board meeting held on February 21, 2024, be adopted as information.

Carried

3. Equity, Diversity and Inclusion Advisory Committee Meetings (March 13, 2024, and March 27, 2024)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee.

Resolution #9

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meetings held on March 13, 2024, and March 27, 2024, be adopted as information.

Carried

4. Petawawa Public Library Board Meeting (March 25, 2024)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #10

Moved by James Carmody

Seconded by Lisa Coutu

That the minutes of the Petawawa Public Library Board meeting held on March 25, 2024, be adopted as information.

Carried

Staff Reports

1. PL-16-2024 – Declaration of Surplus Lands – Upper Ottawa Valley Veterinary Professional Corporation, Part of Lot 22, Concession 5, being Part 1 on 49R-20323, Water Tower Road, Town of Petawawa

Karen Cronier, Director of Planning and Development provided an overview of the report.

Resolution #11

Moved by Murray Rutz

Seconded by Karen Donovan

That Part of Lot 22, Concession 5 with an area of 1.346 hectares (3.326 acres) and described as Part 1 on Plan 49R-20323 be declared surplus to be sold to the Upper Ottawa Valley Veterinary Professional Corporation (Dr. Michelle Scantland) at a price of \$33,260.00 (\$10,000.00 per acre).

Carried

2. PL-17-2024 – Declaration of Surplus Lands – 1000355221 Ontario Inc., Part of Lot 22, Concession 5, being Part 1 on 49R-20051, Water Tower Road, Town of Petawawa

Karen Cronier provided an overview of the report.

Resolution #12

Moved by Lisa Coutu

Seconded by James Carmody

That Part of Lot 22, Concession 5 with an area of 1.493 hectares (3.689 acres) and described as Part of Lot 22, Concession 5, being Part 1 on Registered Reference Plan 49R-20051 be declared surplus to be sold to 1000355221 Ontario Inc. (William Sons) at a price of \$36,890.00 (\$10,000.00 per acre).

Carried

3. PW-13-2024 – Proposed Pedestrian Crossover at the intersection of Murphy Road and Roy Street

Chris Mantha, Director of Public Works, provided an overview of the report.

Resolution #13

Moved by Adam Driscoll

Seconded by Theresa Sabourin

That Council of the Corporation of the Town of Petawawa requests permission from the County of Renfrew to install a new Pedestrian Crossover (PXO) (Level 2 Type B in accordance with Ontario Traffic Manual Book 15) at the intersection of Murphy Road (CR-37) and Roy Street; and

That Council of the Corporation of the Town of Petawawa shall be responsible for all costs associated with the initial installation of the Pedestrian Crossing, including signage and pavement markings associated with the crossing, as well as the replacement of the Pedestrian Crossing; and

That the County of Renfrew shall be responsible for the costs associated with the annual operation and maintenance of the Pedestrian Crossing and signage; with the Town of Petawawa being responsible for the annual pavement markings associated with the crossing.

Carried

4. PW-14-2024 – Proposed Amendments to Off-Road Vehicle By-law 1597/23

Chris Mantha provided an overview of the report.

Resolution #14

Moved by Adam Driscoll

Seconded by Murray Rutz

That Council approves the draft by-law to amend By-law 1597/23, being a by-law to regulate and govern the operation of All-Terrain, Multi-Purpose and Recreational Off-Road Vehicles (ORVs) on Highways under the Jurisdiction of the Corporation of the Town of Petawawa, as presented; and

That a by-law be brought forward to a future meeting of Council, subject to the County of Renfrew adopting a corresponding by-law, to officially adopt the amendments to By-law 1597/23.

A recorded vote was requested by Councillor Lisa Coutu.

Name	For	Against
Gary Serviss	X	
Theresa Sabourin	X	
James Carmody	X	
Lisa Coutu		X
Karen Donovan	X	
Adam Driscoll	X	
Murray Rutz	X	
Carried 6 to 1		

5. Strategic Plan Quarterly Report

Scott Randolph, CAO, provided a quarterly report update on the Town's Strategic Plan priorities.

Received for information.

Councillor Reports

Deputy Mayor Theresa Sabourin reported she attended her first Petawawa Police Services Board meeting on April 16, 2024, a Silver Threads Seniors Club meeting on April 17, 2024, the Elton Ron Tribute show at Festival Hall on April 21, 2024, an Equity, Diversity and Inclusion Advisory meeting on April 24, 2024, and she participated in the Petawawa Showcase on April 26, 2024, and April 27, 2024. Deputy Mayor Sabourin also reported she attended the Ontario Small Urban Municipalities (OSUM) Conference from May 1 to 3, 2024.

Councillor James Carmody reported he Chaired a Petawawa Police Services Board meeting on April 16, 2024, and he participated in the Petawawa Showcase working the Town booth and Police Services booth on April 26 and 27, 2024.

Councillor Lisa Coutu reported she attended the Elton Ron Tribute show at Festival Hall on April 21, 2024, and she Chaired an Equity, Diversity and Inclusion Advisory Committee meeting on April 24, 2024. Councillor Coutu also reported that she attended

the Petawawa Showcase on April 28, 2024, and the Petawawa Container Market kick-off on May 4, 2024, and she participated in the Red Dress Day walk on May 5, 2024.

Councillor Adam Driscoll reported he attended the Ontario Federation of Agriculture Good Roads Conference from April 21 to April 23, 2024, and he participated in the Petawawa Showcase on April 27, 2024.

Councillor Karen Donovan reported she attended a Petawawa Accessibility Advisory Committee meeting on April 11, 2024, and she commented on the upcoming National Accessibility Community Flag Raising event scheduled for May 26, 2024. Councillor Donovan also reported she attended the Silver Threads Seniors Club meeting on April 17, 2024, participated in Petawawa Showcase on April 27, 2024, and she attended the OSUM Conference from May 1 to 3, 2024.

Councillor Murray Rutz reported he attended a Pembroke and Area Airport Commission meeting on April 18, 2024, the Elton Ron Tribute show at Festival Hall on April 21, 2024, an Ottawa Valley Waste Management Board meeting on April 25, 2024, and he participated in the Petawawa Showcase on April 26, 2024.

Mayor Gary Serviss reported he attended a Silver Threads Seniors Club meeting on April 17, 2024, the Elton Ron Tribute show on April 21, 2024, and County Council meeting on April 24, 2024. Mayor Serviss also reported that he and Scott Randolph, CAO, attended a Pembroke Regional Hospital and Petawawa Centennial Family Health Centre meeting with Judy Hill, Executive Director, on April 25, 2024. Mayor Serviss reported that he participated in the Petawawa Showcase on April 26, 2024, he attended the Petawawa Container Market kick-off on May 4, 2024, a Memorial Service on Garrison Petawawa on May 5, 2024, and he and the CAO attended Garrison Council meeting on May 6, 2024. Mayor Serviss commented on an upcoming meeting planned between RCD Leeuwarden and the Town to discuss a twinning partnership between municipalities.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #15

Moved by Lisa Coutu

Seconded by Murray Rutz

That By-law 1655/24 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #16

Moved by Theresa Sabourin

Seconded by Karen Donovan

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 8:15 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)