



Town of Petawawa
Regular Meeting of Council Minutes
April 15, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Karen Cronier, Director of Planning and Development
Jodie Gervais, Human Resources Coordinator
Kevin Holm
Jack Lapierre
Colton Kyle
Emma Butler, myFM

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by James Carmody

Seconded by Lisa Coutu

That the agenda for the April 15, 2024 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (April 2, 2024)

Resolution #2

Moved by Murray Rutz

Seconded by Karen Donovan

That the minutes of the regular meeting of Council held April 2, 2024 be approved as printed and circulated.

Carried

Public Meeting

1. Zoning By-law Amendment (from Rural to Rural - Exception Eighteen (RU-E18), Part of Lot 9, Concession Lake Range, Sack Road

The Public Meeting was opened by the Mayor at 6:34 p.m. Karen Cronier, Director of Planning and Development, introduced the zoning by-law amendment application submitted by Mr. Emerson Sack for rezoning lands that are located within Lot 9 Lake Range. Ms. Cronier advised that the Notice of the Public Meeting had been provided as required under the *Planning Act*.

Mayor Serviss asked if any written comments have been received regarding the application. Ms. Cronier confirmed that no comments have been received.

Ms. Cronier briefly explained the purpose of the amendment is to rezone the retained lands in Consent Application B55/22 from Rural to Rural-Exception Eighteen. The lot addition consists of 26.65 ha of vacant land added to a 0.56 ha lot with an existing dwelling that fronts on Gutzman Road. The retained lands have a frontage of 20 m on Sack Road and therefore requires an amendment to the zoning by-law to permit a reduced frontage from 30 m to 20 m within a Rural zone.

Mayor Serviss asked to hear comments from the applicant and then the public. The applicant was not present, and no comments were received from the public.

Mayor Serviss asked to hear comments from members of Council. Ms. Cronier explained the appeal process.

Mayor Serviss declared the Public Meeting closed at 6:36 p.m.

By-laws

1. By-law 1647/24 – being a by-law to set remuneration and expenses for members of Council, persons appointed to local boards and committees and members of staff when on municipal business

Resolution #3

Moved by Murray Rutz

Seconded by Adam Driscoll

That By-law 1647/24, being a by-law to set remuneration and expenses for members of Council, persons appointed to local boards and committees and members of staff when on municipal business, be read a first and second time.

Carried

Resolution #4

Moved by Karen Donovan

Seconded by Theresa Sabourin

That By-law 1647/24 be read a third and final time and passed.

Carried

2. By-law 1648/24 – being a by-law to appoint members to the Petawawa Public Library Board

Resolution #5

Moved by Adam Driscoll

Seconded by Lisa Coutu

That By-law 1648/24, being a by-law to appoint members to the Petawawa Public Library Board, be read a first and second time.

Carried

Resolution #6

Moved by James Carmody

Seconded by Theresa Sabourin

That By-law 1648/24 be read a third and final time and passed.

Carried

3. By-law 1649/24 – being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended

Resolution #7

Moved by Lisa Coutu

Seconded by Karen Donovan

That By-law 1649/24, being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

Carried

Resolution #8

Moved by James Carmody

Seconded by Murray Rutz

That By-law 1649/24 be read a third and final time and passed.

Carried

4. By-law 1650/24 – being a by-law to adopt the update to the Town of Petawawa Official Plan

Resolution #9

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1650/24, being a by-law to adopt the update to the Town of Petawawa Official Plan, be read a first and second time.

Carried

Resolution #10

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That By-law 1650/24 be read a third and final time and passed.

Carried

5. By-law 1651/24 – being a by-law to authorize an amending development agreement with P.J. L. Investments Inc. and James W. Lapointe Motor Holdings Inc.

Resolution #11

Moved by Murray Rutz

Seconded by James Carmody

That By-law 1651/24, being a by-law to authorize an amending development agreement with P.J.L. Investments Inc. and James W. Lapointe Motor Holdings Inc., be read a first and second time.

Carried

Resolution #12

Moved by Adam Driscoll

Seconded by Lisa Coutu

That By-law 1651/24 be read a third and final time and passed.

Carried

Correspondence

There was no correspondence.

Minutes

1. Council-In-Committee Meeting (April 8, 2024)

Resolution #13

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Council-In-Committee meeting held on April 8, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Business Advisory Network Meeting (February 6, 2024)

Councillor Murray Rutz provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #14

Moved by Murray Rutz

Seconded by Adam Driscoll

That the minutes of the Petawawa Business Advisory Network meeting held on February 6, 2024, be adopted as information.

Carried

3. Petawawa Accessibility Advisory Committee Meeting (February 22, 2024)

Councillor Karen Donovan provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

Resolution #15

Moved by Karen Donovan

Seconded by Adam Driscoll

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on February 22, 2024, be adopted as information.

Carried

Staff Reports

There were no staff reports.

Councillor Reports

Deputy Mayor Theresa Sabourin – nothing to report.

Councillor James Carmody reported he attended Poutine Feast and the Ottawa Valley Outdoor Adventure and Sportsmen's Show this past weekend.

Councillor Lisa Coutu reported she attended the Renfrew County Affordable Housing Summit on April 4, 2024 at the new myFM Centre in Renfrew. Councillor Coutu reported she was asked to speak to Grade 12 students at Valour JK-12 School and that she also attended Poutine Feast and Ottawa Valley Outdoor Adventure and Sportsmen's Show.

Councillor Adam Driscoll reported he attended Poutine Feast and Ottawa Valley Outdoor Adventure and Sportsmen's Show on April 13, 2024.

Councillor Karen Donovan reported she attended a meeting with Town staff from the Accessibility Committee, Public Works, and Community Services on April 9, 2024, at the Petawawa Point regarding accessible parking.

Councillor Murray Rutz reported he Chaired a Festival Hall Committee meeting on April 5, 2024, and commented on a busy schedule of programming planned for the remainder of the year.

Mayor Gary Serviss reported he attended a groundbreaking ceremony at the Deep River and District Hospital for the new Primary Care Building on April 3, 2024, and the Renfrew County Affordable Housing Summit on April 4, 2024. Mayor Serviss participated in a County of Renfrew Development and Property Committee meeting on April 9, 2024, a Renfrew Housing Corporation and Community Services meeting on April 10, 2024, and the 1st Annual CEO Breakfast Event for the Pembroke Regional Hospital on April 11, 2024. Mayor Serviss also participated in Safe Arena Refrigeration Plant Owner/Operator (SARPO) training with the CAO at the Civic Centre on April 12, 2024, attended Poutine Feast and the Ottawa Valley Outdoor Adventure and Sportsmen's Show on April 13, 2024, and he attended the Royal Canadian Dragoons 79th Anniversary of the Liberation of Leeuwarden Ceremony at Garrison Petawawa on April 15, 2024.

Closed Meeting

Resolution #16

Moved by Lisa Coutu

Seconded by James Carmody

That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, to discuss personal matters about an identifiable individual, including municipal or local board employees.

Carried

Council went into closed session at 6:58 p.m.

Council reconvened to open session at 7:48 p.m.

Business Arising From Closed Session

A closed meeting was held. Council provided direction to the CAO on a personnel matter involving a municipal employee.

There is nothing further to report at this time.

Confirming By-law

Resolution #17

Moved by Theresa Sabourin

Seconded by James Carmody

That By-law 1652/24 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #18

Moved by Adam Driscoll

Seconded by Murray Rutz

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:51 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)