



Appendix “B” to By-law 1590/23

Entrance Way Specifications

1. Where drainage is provided by existing roadside gutters, entrances may be constructed so as to fall to the gutter line, subject to an approved profile.
2. Except as in Section 1 (above), each entrance must be designed, constructed and maintained in such a manner as to prevent the discharge of surface water from the entrance way or from private property onto the travelled portion of the road.
3. Commercial entrances shall be constructed in accordance with the “Commercial Site Access Standards”, established by the Ministry of Transportation.
4. Concrete curbing will not be permitted within 20 feet/6 metres of the edge of the travelled portion of the road, except where it ties into an existing roadway concrete curb and in such cases, the grade line of the curbing must be approved before installation.
5. Drainage structures must be designed and constructed according to Ministry of Transportation standards.
6. Pipe grade lines shall be such as not to impede the flow of water through them.
7. In all cases, design and construction is subject to the approval of the Director of Public Works or designate.
8. A minimum thickness of six (6) inches of crushed granular material shall be placed as a driving surface on all entrance ways. Subject to written approval from the Director of Public Works or designate, a bituminous surface may be applied.
9. During construction of the entrance, the drainage structure shall be protected from either denting or scouring of the galvanized coating.
10. Cut and fill side slopes shall have a minimum fall of one (1) vertical to two (2) horizontal.
11. The construction of entrance pillars is not permitted on Town road allowances.
12. Permits will not be issued for culvert headwalls. Headwalls removed by the Town during the course of maintenance or construction operations, will not be replaced by the Town.
13. Any concrete surfaces, interlocking brick, or other decorative surfaces on road allowances that are removed by the Town during the course of maintenance or construction operations, will not be replaced by the Town. The Town will install an asphalt surface on the road allowance following the conclusion of maintenance/construction operations.