



Petawawa Police Services Board Minutes

March 15, 2023 at 2:30 p.m.

**Town of Petawawa Municipal Office
Boardroom**

Present:

Councillor James Carmody
Sharon Dainty
Ryan McFadden

Also Present:

Colin Howard, Clerk
Inspector Stephan Neufeld, Upper Ottawa Valley OPP
Sergeant S. Darraugh

1. Call to Order

James Carmody, Board Chair for the Petawawa Police Services Board, called the meeting to order at 2:30 p.m.

2. Adoption of Agenda (additions/deletions)

Moved by S. Dainty and seconded by R. McFadden that the agenda be adopted as amended. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) February 22, 2023

Moved by R. McFadden and seconded by S. Dainty, that the minutes previously circulated be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

- (b) 2023 Spring Conference and AGM – May 30 to June 1, 2023, Niagara Falls

Deferred from previous meeting in order for members to confirm their calendars and to further discuss sponsoring or sending one member to the conference. It was noted the location of this conference could be cost prohibitive to attend at this time and unfortunately no members are able to attend the spring conference this year.

- (c) MADD Appreciation Certificate – Yearbook Advertisement

Received for information.

7. Financial Report

- (a) Detailed Budget Trial Balance to March 10, 2023 – provided by Town Treasurer

Moved by S. Dainty and seconded by R. McFadden, that the detailed trial balance to March 10, 2023, which was provided by the Town Treasurer, be approved. Motion carried.

8. Old Business

- (a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 268 active contacts receiving E-Blasts; 4 E-Blasts were circulated in February and 5 E-Blasts have been circulated for the month of March (up to March 10, 2023). J. Carmody reported the PPSB Facebook page has 1,159 likes and 1,290 followers; 4 posts were made in February and as of March 10th, 5 posts have been made.

- (b) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

- (a) Speakers for 2023 PPSB

J. Carmody opened the discussion on potential guest speakers and asked Inspector S. Neufeld for any of his suggested topics the PPSB would be interested in hearing about at future meetings. It was suggested the Board give consideration to the hearing from OPP Drone Personnel on the use of this technology for calls for service, location of missing persons, and large events. Another topic discussed as a potential guest speaker was the OPP Mental Crisis Unit.

(b) Spring Showcase – Scheduling Volunteering over Showcase Weekend

Discussion occurred involving the scheduling of participation for the event and planning of materials to be handed out during showcase.

10. Detachment Commander's Report

(a) Updates/report of policing activities in Petawawa

Inspector S. Neufeld reported on the UOV OPP response to 32 motor vehicle collisions which occurred during one week related to winter driving conditions and also reported on an OPP media release to inform residents of precautionary measures to prevent the theft of their vehicles following recent reports on vehicle theft related to the use of AirTags and Bluetooth technology. Inspector Neufeld also reported that March is fraud prevention month. Many fraudsters are taking advantage of senior population with various online and telephone fraud schemes. Inspector Neufeld highlighted the recent hockey game between the OPP and Valour High School varsity hockey team on March 8, 2023 which saw a large amount of non-perishable food items being donated to the local Petawawa Pantry.

(b) Upcoming Detachment/Provincial initiatives and/or events

Inspector S. Neufeld reported on the Community Safety and Well-Being Plan and commented that the plan is in the final stages of completion. Inspector Neufeld also reported on Project Lifesaver, which is a wandering device used to help locate individuals if needed and on Humanistic Leadership Training which is scheduled for Sergeants and Commanders later this year. Inspector Neufeld commented on the operational assistance the OPP will be providing during the arrival of the President Joe Biden to the Nation's Capital in the coming weeks. Inspector Neufeld also commented on the traffic campaign seat belt initiative scheduled to occur over the Easter Long Weekend.

11. Board Member Input/Report

(a) Closed Meeting Policy 1.9 – Monitoring the Performance of the Detachment Commander

Moved by S. Dainty, and seconded by R. McFadden, that the meeting be closed pursuant to Section 35 (4) of the *Police Services Act, RSO 1990, c. P.15*, as amended, to discuss the performance review of the Detachment Commander and to approve the minutes from the December 20, 2022 Closed Meeting. Motion carried.

The PPSB went into closed session at 3:18 p.m.

The PPSB reconvened to open session at 3:25 p.m.

A closed meeting was held. The performance review of the Detachment Commander was completed and the previous set of Closed Meeting Minutes were approved. There is nothing further to report.

12. Date of Next Meeting

(a) April 12, 2023

13. Adjournment

Moved by S. Dainty and seconded by R. McFadden that the meeting adjourn at 3:29 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair (Original Signed)

Date Minutes Approved (April 12, 2023)