



Town of Petawawa
Regular Meeting of Council Minutes
February 3, 2025 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Adam Driscoll
Councillor Murray Rutz

Regrets:

Councillor Karen Donovan

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Chris Mantha, Director of Public Works
Bonnie Schryer, Parents' Lifelines of Eastern Ontario, Family Peer Supporter
Colton Kyle

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Mayor Serviss took a moment to acknowledge former Mayor Bob Sweet, entertainer Gillan Rutz and retired Master Corporal Mike Trauner, three members of our community that were recipients of King Charles III Coronation Medals for outstanding achievements

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by Lisa Coutu

That the agenda for the February 3, 2025 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (January 20, 2025)

Resolution #2

Moved by Theresa Sabourin

Seconded by Adam Driscoll

That the minutes of the regular meeting of Council held January 20, 2025, be approved as printed and circulated.

Carried

Presentations

1. Parents' Lifeline of Eastern Ontario (PLEO) – Bonnie Schryer, Family Peer Supporter

Mayor Serviss welcomed Bonnie Schryer, Family Peer Supporter with Parents' Lifeline of Eastern Ontario (PLEO). Ms. Schryer thanked Council for the opportunity to present this evening. Ms. Schryer proceeded to highlight the PLEO website, and she provided background on the history of how PLEO got started over 25 years ago. Ms. Schryer informed Council of the referral process for parents and children and she commented on the available methods to which parents and children can access the services offered through PLEO.

Mayor Serviss on behalf of Council, thanked Ms. Schryer for her informative presentation.

By-laws

1. By-law 1721/25 – being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 6 and Block 7 Registered Plan 49M-118

Resolution #3

Moved by Murray Rutz

Seconded by Theresa Sabourin

That By-law 1721/25, being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 6 and Block 7 Registered Plan 49M-118, be read a first and second time.

Carried

Resolution #4

Moved by James Carmody

Seconded by Lisa Coutu

That By-law 1721/25, be read a third and final time and passed.

Carried

Correspondence

There was no correspondence.

Minutes

1. Council-In-Committee Meeting (January 27, 2025)

Resolution #5

Moved by James Carmody

Seconded by Murray Rutz

That the minutes of the Council-In-Committee meeting held on January 27, 2025, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Equity, Diversity and Inclusion Advisory Committee Meeting (November 27, 2024)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee.

Resolution #6

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meeting held on November 27, 2024, be adopted as information.

Carried

3. Petawawa Accessibility Advisory Committee Meeting (November 27, 2024)

Mayor Serviss commented on Councillor Karen Donovan having previously provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee during her Councillor reports, and should Council have any further questions on the minutes, that Councillor Donovan could address upon her return.

Resolution #7

Moved by Theresa Sabourin

Seconded by Adam Driscoll

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on November 27, 2024, be adopted as information.

Carried

4. Pembroke and Area Warming Centre Committee Meetings (October 22, 2024, November 18, 2024, and December 9, 2024)

Mayor Serviss commented on Councillor Karen Donovan having previously provided an overview of the recent activities of the Pembroke and Area Warming Centre Committee during her Councillor reports, and should Council have any further questions on the minutes, that Councillor Donovan could address upon her return.

Resolution #8

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Pembroke and Area Warming Centre Committee Meetings on October 22, 2024, November 18, 2024, and December 9, 2024, be adopted as information.

Carried

Staff Reports

1. PW-02-2025 – County Road 51 (Petawawa Boulevard) Community Safety Zone

Chris Mantha, Director of Public Works provided an overview of the report.

Resolution #9

Moved by Murray Rutz

Seconded by Theresa Sabourin

That Council approves to implement a 1.3-kilometre Community Safety Zone on County Road 51 (Petawawa Boulevard) extending from 2175 Petawawa Boulevard to 2427 Petawawa Boulevard; and

That staff is directed to communicate this decision to the County of Renfrew.

Carried

2. LEG-02-2025 – Electronic Participation for Council Meetings

Colin Howard, Director of Legislative Services, provided an overview of the report.

Resolution #10

Moved by James Carmody

Seconded by Theresa Sabourin

That Council endorses the attached proposed Schedule “D” to Procedural Bylaw 1701/24, and direct that a bylaw be presented at the next Council meeting for formal adoption of Schedule “D” as amended.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin – nothing to report.

Councillor James Carmody – nothing to report.

Councillor Lisa Coutu reported she attended a Petawawa Public Library Board meeting on January 27, 2025, and she chaired an Equity, Diversity and Inclusion Advisory Committee meeting on January 29, 2025.

Councillor Adam Driscoll reported he attended the Community Health and Wellbeing roundtable session hosted by the Town on January 16, 2025.

Councillor Murray Rutz reported on the launch of the Town’s Business Retention and Expansion Program. Councillor Rutz commented that this initiative is funded in part through the Ontario Ministry of Agriculture, Food and Agribusiness and that it is designed to strengthen the local business climate and foster growth. Councillor Rutz thanked Jennifer Layman for her outstanding work assisting with marketing the Pembroke and Area Airport and he reminded residents to please consider shopping local.

Mayor Gary Serviss reported he attended the Community Health and Wellbeing roundtable session on January 16, 2025, the Rural Ontario Municipal Association (ROMA) Conference from January 18 to 20, 2025, a Garrison Petawawa Commander meeting on January 24, 2025, and he took part in the Homelessness and Addiction

Recovery Treatment (HART) Hub application announcement on January 27, 2025. Mayor Serviss also reported that he attended the Petawawa Boulevard and Doran Road roundabout announcement at the County of Renfrew on January 28, 2025, a planning meeting to discuss the upcoming Leeuwarden event on January 31, 2025, an awards ceremony for retired Master Corporal Mike Trauner of February 1, 2025, the Presbyterian Church breakfast as part of Cabin Fever on February 2, 2025, and a meeting with Welch LLP to discuss the recent audit on February 3, 2025.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #11

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1722/25 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #12

Moved by Murray Rutz

Seconded by Adam Driscoll

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:36 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)