

6:30 p.m.

November 9, 2020

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Tom Mohns**
 Councillor Murray Rutz **Councillor Theresa Sabourin**

Regrets: **Councillor Matthew McLean**

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Annette Mantifel **Craig Proulx**
 Kelly Williams **Karen Cronier**
 Christine Mitchell (8:15 p.m.)

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – October 2020

Deputy Fire Chief Craig Proulx provided an overview of the report. Deputy Chief Proulx reported one fire alarm, one carbon monoxide, one smell of natural gas, one smoke alarm, one smoke in building, one transformer fire, and one aircraft incident calls for the month of October. Deputy Chief Proulx also highlighted the monthly platoon training which focused on “MAYDAY” transmission procedures.

MOVED BY: **Murray Rutz**
SECONDED BY: **Theresa Sabourin**

That the Fire Department activity report for October be accepted as information.

CARRIED

2. Fire Department Budget Report

Received for information.

3. 2021 Fire Department Draft Budget

Deputy Chief Proulx provided an overview of the draft 2021 budget for the Fire Department.

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the draft 2021 Fire Department budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

CARRIED

COMMUNITY SERVICES

1. Activity Report – October 2020

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported on the various services, programs and rental activities realized over the month. Mr. Williams recognized Jason McRae on receiving his Canadian Playground Safety Institute (CPSI) Playground Inspector Certification. Mr. Williams advised the deer and coureur de bois statues were re-installed on October 3, 2020, and the Centennial Park/Catwalk pond renovations were completed on October 23, 2020.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Community Services monthly report for October be accepted as information.

CARRIED

2. Community Services Budget Report

Received for information.

3. 2021 Community Services Draft Budget

Kelly Williams provided an overview of the draft 2021 budget for Community Services.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the draft 2021 Community Services budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

CARRIED

PLANNING AND DEVELOPMENT

1. PL-26-2020 – Request for Extension of Draft Plan Approval, Radtke Estates Subdivision File 47-T-17001, Part Lots 19 & 20, Concession 6, Parts 1, 2, 3, 5, 6 & 7 Plan 49R-17438, Except Parts 1 & 2 49R-17809, Doran Road

Karen Cronier, Director of Planning and Development, presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That Council supports the extension of Draft Plan Approval for the Radtke Estates Subdivision Phase 2.

CARRIED

FINANCE AND MANAGEMENT

1. Accounts Payable – October 2020

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the general cheque #'s 33181 to 33388 in the amount of \$1,846,325.39 be passed by Council and paid by the Treasurer.

CARRIED

2. ADMIN-23-2020 – Animal Control/By-law Enforcement Activity Report September 2020

Dawn Recoskie, Deputy Clerk, provided an overview of the monthly report.

MOVED BY: Gary Serviss
SECONDED BY: Tom Mohns

That the Animal Control/By-law Enforcement monthly report for September be accepted as information.

CARRIED

3. ADMIN-24-2020 – Animal Control/By-law Enforcement Activity Report October 2020

Dawn Recoskie provided an overview of the monthly report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement monthly report for October be accepted as information.

CARRIED

4. CAO-07-2020 – Meeting Schedule for December 2020

Daniel Scissons, CAO/Clerk, provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That Council approves the meeting schedule for December 2020 as follows:

- Monday, December 7, 2020 – Council Meeting;
- Monday, December 14, 2020 – Council-in-Committee Meeting (All Committees); and
- Monday, December 21, 2020 – Electronic Council Meeting.

CARRIED

5. CAO-08-2020 – Agreement for the Provision of Police Services

Daniel Scissons provided an overview of the report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Corporation of the Town of Petawawa enter into an Agreement for the Provision of Police Services under Section 10 of the *Police Services Act* with Her Majesty the Queen in Right of Ontario as represented by the Solicitor General for the period January 1, 2021 to December 31, 2025.

CARRIED

6. Budget Reports (Administration, Animal Control/Bylaw Enforcement, and Council)

Received for information.

7. 2021 Administration Draft Budget

Annette Mantifel provided an overview of the draft 2021 budget for Administration.

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

That the draft 2021 Administration budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

CARRIED

8. 2021 Animal Control/By-law Enforcement Draft Budget

Annette Mantifel provided an overview of the draft 2021 budget for Animal Control/By-law Enforcement.

MOVED BY: James Carmody

SECONDED BY: Gary Serviss

That the draft 2021 Animal Control/By-law Enforcement budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

CARRIED

9. 2021 Council Draft Budget

Annette Mantifel provided an overview of the draft 2021 budget for Council.

MOVED BY: Theresa Sabourin

SECONDED BY: Tom Mohns

That the draft 2021 Council budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

CARRIED

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That the meeting be closed pursuant to Section 239 (2) (c) of the *Municipal Act, S.O. 2001, c.25* to discuss a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the meeting also be closed pursuant to Section 239 (2) (b) of the *Municipal Act, S.O. 2001, c.25* to discuss personal matters about an identifiable individual, including

municipal or local board employees, to accept resignations from and to review applications for appointment to the Petawawa Business Advisory Network (PBAN).

CARRIED

Council went into closed session at 8:28 p.m.

Council reconvened to open session at 8:41 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. The first item discussed was the potential disposition of municipal property and the second item discussed, was receiving resignations from and considering the qualifications of applicants for appointment to, the Petawawa Business Advisory Network. Direction was given to the CAO/Clerk. There is nothing further to report.

Council voted on the following resolution in open session:

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council accepts the resignations of Ann McIntyre, Danielle Brunette and Barbara Bailey from the Petawawa Business Advisory Network, and that Council appoints Christina McFadden and Richard McNish to the Petawawa Business Advisory Network.

CARRIED

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:43 p.m.



Clerk