

6:30 p.m.

November 23, 2020

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

**Present:**                    **Mayor Bob Sweet**                    **Deputy Mayor Gary Serviss**  
                                 **Councillor James Carmody**                    **Councillor Matthew McLean**  
                                 **Councillor Tom Mohns**                    **Councillor Murray Rutz**  
                                 **Councillor Theresa Sabourin**

**Also Present:**            **Daniel Scissons**                    **Dawn Recoskie**  
                                 **David Unrau**                    **Karen Cronier**  
                                 **Kelly Williams**                    **Christine Mitchell (7:09 p.m.)**  
                                 **Aimée Hennessy**                    **Brad Sweet**  
                                 **Rudy Kadlec**                    **Patricia Leboeuf**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

Mayor Sweet highlighted the “Light Up the Valley” campaign, which is taking place the month of December. This is a collaborative event sponsored by the Town of Petawawa, City of Pembroke, Township of Laurentian Valley, and Township of Whitewater Region; residents and businesses are encouraged to decorate their homes, yards, and storefronts in seasonal charm to allow people to visit and take in the sights by foot or car from a distance.

**DISCLOSURE OF PECUNIARY INTEREST**

In accordance with Section 5(1) of the *Municipal Conflict of Interest Act*, R.S.O. 1990, c.M.50., as amended, where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council at which the matter is the subject of consideration, the member, (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof; (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

1.     Declaration #2020-03

Mayor Bob Sweet declared a potential deemed indirect pecuniary interest with respect to the Ontario Clean Water Agency Renewal for Operations and Maintenance Services presentation, as his son is employed by OCWA.

**PRESENTATIONS**

At this point, 6:32 p.m., Mayor Bob Sweet vacated the Chair and left the Council Chambers. Deputy Mayor Gary Serviss took the Chair.

1. Ontario Clean Water Agency Renewal for Operations and Maintenance Services – Aimée Hennessy, Business Development Manager

Aimée Hennessy, Business Development Manager for Ontario Clean Water Agency (OCWA), provided an overview of the proposed contract renewal terms between the Town and OCWA for the operation and maintenance of water and wastewater treatment facilities and distribution and collection systems. The current contract expires on December 31, 2020. OCWA is proposing a seven (7) year term with the option to renew for an additional four (4) years.

Deputy Mayor Serviss, on behalf of Council, thanked Ms. Hennessy for her thorough review of the proposed contract renewal terms. A staff report will come forward at a future meeting regarding the contract renewal, for Council's consideration.

At this point, 6:53 p.m., Mayor Sweet returned to the Council Chambers and took the Chair.

### **COMMUNITY SERVICES**

1. CS-04-2020 – Town of Petawawa Tourism Ontario Destination Signs

Kelly Williams, Director of Community Services, provided an overview of the report.

**MOVED BY: Theresa Sabourin**

**SECONDED BY: Murray Rutz**

That Council approves the recommended layout changes as presented in Report CS-04-2020, to the current Tourism Ontario Destination Signs (TODS) located on Highway 17.

**CARRIED**

### **PLANNING AND DEVELOPMENT**

1. Activity Report – October 2020

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier highlighted the active subdivisions, proposed zoning by-law amendments, and site plan applications.

**MOVED BY: Gary Serviss**

**SECONDED BY: James Carmody**

That the Planning and Development activity report for October be accepted as information.

**CARRIED**

2. Building Activity Report – October 2020

Karen Cronier presented the monthly report.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Matthew McLean**

That the Building activity report for October be accepted as information.

**CARRIED**

3. PL-27-2020 – Kevin Serre & Ashley Pardy, Consent Applications B54/20, B55/20 & B56/20, 1080B Rantz Road, Part Lot 5, Concession 9

Karen Cronier provided an overview of the report. Ms. Cronier explained the purpose and effect of the applications is to sever three residential lots that are to front on Shames Road. The proposed consents are designated Rural under the Official Plan and are zoned Rural (RU) under the Zoning By-law. The retained parcel is designated Rural under the Official Plan and attached to it there is a 50 metre buffer identified around the Petawawa River and Black Bay. The zoning for the retained lands is Rural and again has the 50 metre buffer identified around the Petawawa River and Black Bay. The proposed lot sizes are as follows: B54/20 2.32 acres (0.93 ha), B55/20 3.02 acres (1.24 ha), B56/20 3.16 acres (1.27 ha), and the retained lands 63.28 acres (25.61 ha).

**MOVED BY: James Carmody**  
**SECONDED BY: Gary Serviss**

That Council supports the granting of Consent Files B54/20, B55/20, and B56/20 on condition that the severed lots are rezoned to Residential One (R1).

**CARRIED**

4. PL-28-2020 – Sheila S. Whiting, Consent Application B58/20, 912 Doran Road, Part Lot 21, Concession 2

Karen Cronier provided an overview of the report. Ms. Cronier explained the purpose and effect of the application is to sever the property located at 912 Doran Road in order to create two residential lots. Each lot is proposed to be 0.19 ha (0.47 acre) in size with a frontage of approximately 30 metres (98.9 ft). Both the severed and retained lands are designated Rural Residential under the Official Plan and zoned Community Facility pursuant to the Zoning By-law. The property is located on the south east corner of the intersection of Doran Road and Airport Road, the former Grace Evangelical Lutheran School property.

Ms. Cronier explained one letter of objection was received from an adjacent property owner. The resident was concerned about the potential impact on the quality and quantity of water on their dug well, and the resident wanted confirmation of the proposed use on the subject property.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Tom Mohns**

That Council supports the granting of Consent Application B58/20 on the following conditions:

- 1) That both the retained and severed lot are rezoned from Community Facility to Residential One Exception (R1-E) to recognize a reduced lot area;
- 2) That the Town of Petawawa Public Works Department is satisfied with the access to the proposed lots; and
- 3) Prior to the issuance of a demolition permit for the existing building, an asbestos survey and the testing of paint inside the building must be completed to ensure all safety standards are implemented during demolition.

**CARRIED**

5. Budget Reports (Planning, Building, and Economic Development)

Received for information.

6. 2021 Planning Draft Budget

Karen Cronier provided an overview of the draft 2021 budget for Planning.

**MOVED BY: James Carmody**  
**SECONDED BY: Murray Rutz**

That the draft 2021 Planning budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

**CARRIED**

7. 2021 Building Draft Budget

Karen Cronier provided an overview of the draft 2021 budget for Building.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Theresa Sabourin**

That the draft 2021 Building budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

**CARRIED**

8. 2021 Economic Development Draft Budget

Christine Mitchell, Economic Development Officer, provided an overview of the draft 2021 budget for Economic Development.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Murray Rutz**

That the draft 2021 Economic Development budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

**CARRIED**

**PUBLIC WORKS**

1. Monthly Report – November 2020

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, and special projects.

**MOVED BY: Gary Serviss**  
**SECONDED BY: Matthew McLean**

That the Public Works monthly report for November be accepted as information.

**CARRIED**

2. PW-22-2020 – Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream, Local Government Intake

David Unrau provided an overview of the report.

**MOVED BY: James Carmody**  
**SECONDED BY: Murray Rutz**

That Council approves the recommendation from staff to make application under the ICIP: COVID-19 Resilience Infrastructure Stream – Local Government Intake with the following project: construction of an asphalt Multi-Use Pathway along Laurentian Drive from Civic Centre Road to Ravenwood Crescent.

**CARRIED**

3. PW-23-2020 – Sanitary Sewer Works in Conjunction with Portage Landing Development and County of Renfrew

David Unrau provided an overview of the report.

**MOVED BY: Murray Rutz**  
**SECONDED BY: James Carmody**

That Council approves H&H Construction Inc. completing the additional sanitary sewer main replacement in conjunction with their original work at a cost not to exceed \$250,000.00 (excluding HST).

**CARRIED**

4. PW-24-2020 – Bicycle Friendly Community Workshop

David Unrau provided an overview of the report. Mr. Unrau explained Share the Road was engaged to complete a Bicycle Friendly Workshop as part of the 2020 budget. The workshop was scheduled in March, but due to COVID-19 it was postponed and offered in three virtual workshops instead. The first workshop focused on inventory and analyzing current actions/gaps; the second workshop focused on the four E's: Education, Engineering, Encouragement, and Evaluation; and the third workshop focused on identifying highest priorities and creating an action plan.

The draft report prepared following the workshops contains several recommendations for consideration, including the establishment of a part-time Active Transportation Coordinator; creation of a comprehensive wayfinding strategy; creating a “just add bikes” event team; hosting family bike days; and hosting routine community social rides among others. Mr. Unrau reported funding has been included in the draft 2021 Public Works budget to endorse some of the recommendations contained in the draft report.

The report was received for information.

5. PW-25-2020 – Vision Zero

David Unrau provided an overview of Vision Zero, explaining it is a strategy out of Sweden designed to eliminate all traffic fatalities and severe injuries among all road users while increasing safety, healthy, and equitable mobility for all.

**MOVED BY: James Carmody**  
**SECONDED BY: Gary Serviss**

That Council approves staff further investigating Vision Zero and creating a comprehensive report for Council to consider Vision Zero strategies and creating a road map towards Vision Zero.

**CARRIED**

6. Public Works Budget Report

Received for information.

7. Sewage System Budget Report

Received for information.

8. Waterworks Budget Report

Received for information.

9. 2021 Public Works Draft Budget

David Unrau provided an overview of the draft 2021 budget for Public Works.

**MOVED BY: Tom Mohns**

**SECONDED BY: Gary Serviss**

That the draft 2021 Public Works budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

**CARRIED**

10. 2021 Sewage System Draft Budget

David Unrau provided an overview of the draft 2021 budget for the Sewage System.

**MOVED BY: Murray Rutz**

**SECONDED BY: Matthew McLean**

That the draft 2021 Sewage System budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

**CARRIED**

11. 2021 Waterworks Draft Budget

David Unrau provided an overview of the draft 2021 budget for Waterworks.

**MOVED BY: Theresa Sabourin**

**SECONDED BY: James Carmody**

That the draft 2021 Waterworks budget be received for information and brought forward for further discussion at the 2021 Budget Workshop on January 7, 2021.

**CARRIED**

**GENERAL MATTERS**

There was nothing to report.

**CLOSED MEETING**

There was no closed meeting.

**ADJOURNMENT**

**MOVED BY: Gary Serviss**  
**SECONDED BY: Tom Mohns**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 8:48 p.m.



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Clerk