

3:00 p.m.

May 25, 2020

TOWN OF PETAWAWA

SPECIAL MEETING OF COUNCIL
EMERGENCY ELECTRONIC MEETING

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Matthew McLean**
 Councillor Tom Mohns **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Annette Mantifel **David Unrau**
 Karen Cronier **Shawn Behnke**

This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet; Daniel Scissons, CAO/Clerk; and Dawn Recoskie, Deputy Clerk.

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 3:26 p.m.

Mayor Sweet addressed viewers indicating this is an historic meeting for the Town of Petawawa due to the continued COVID-19 pandemic. On behalf of Council and staff, Mayor Sweet recognized and thanked the community at large for adhering to the restrictions and the guidance of the Province of Ontario and in particular the Renfrew County and District Health Unit under the guidance of Dr. Bob Cushman. Mayor Sweet thanked all first responders, service stations, grocery stores, and other employees working on the front lines for helping residents to get through this pandemic.

APPROVAL OF AGENDA

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (1) That the agenda for the May 25, 2020 special meeting of Council, emergency electronic meeting, be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Special Meeting of Council (March 19, 2020)

MOVED BY: Theresa Sabourin

SECONDED BY: Gary Serviss

- (2) That the minutes of the special meeting of Council held March 19, 2020 be approved as printed and circulated.

CARRIED

PRESENTATIONS

There were no presentations.

BY-LAWS

1. By-law 1338/20 – being a by-law to amend By-law 550/09, being the Procedural By-law of the Corporation of the Town of Petawawa (to allow emergency electronic meetings)

MOVED BY: Murray Rutz

SECONDED BY: James Carmody

- (3) That By-law 1338/20, being a by-law to amend By-law 550/09, being the Procedural By-law of the Corporation of the Town of Petawawa, be read a first and second time.

CARRIED

MOVED BY: Theresa Sabourin

SECONDED BY: Matthew McLean

- (4) That By-law 1338/20, be read a third time and passed.

CARRIED

2. By-law 1339/20 – being a by-law to establish the rates of taxation and charges for waste management services for the year 2020

MOVED BY: Matthew McLean

SECONDED BY: James Carmody

- (5) That By-law 1339/20, being a by-law to establish the rates of taxation and charges for waste management services for the year 2020, be read a first and second time.

CARRIED

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

- (6) That By-law 1339/20, be read a third time and passed.

CARRIED

3. By-law 1340/20 – being a by-law to authorize the execution of an agreement with Richard Wharton, O/A Eventure Entertainment, with respect to management services for Festival Hall

Report #CAO-04-2020 – Festival Hall Management Services

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

- (7) That By-law 1340/20, being a by-law to authorize the execution of an agreement with Richard Wharton, O/A Eventure Entertainment, with respect to management services for Festival Hall, be read a first and second time.

CARRIED

MOVED BY: Matthew McLean
SECONDED BY: Theresa Sabourin

- (8) That By-law 1340/20, be read a third time and passed.

CARRIED

4. By-law 1341/20 – being a by-law to authorize the execution of a Subdivision Agreement with Laurentian Highlands Inc. and Harbouredge Mortgage Investment Corporation (Laurentian Highlands Phase 2C)

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

- (9) That By-law 1341/20, being a by-law to authorize the execution of a Subdivision Agreement with Laurentian Highlands Inc. and Harbouredge Mortgage Investment Corporation, be read a first and second time.

CARRIED

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

- (10) That By-law 1341/20, be read a third time and passed.

CARRIED

5. By-law 1342/20 – being a by-law to authorize the execution of a Subdivision Agreement with Allan Shames, Laura Shames, Jane Shames and Nancy Shames and Toronto Dominion Bank (Shames Subdivision)

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

- (11) That By-law 1342/20, being a by-law to authorize the execution of a Subdivision Agreement with Allan Shames, Laura Shames, Jane Shames and Nancy Shames and Toronto Dominion Bank, be read a first and second time.

CARRIED

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

- (12) That By-law 1342/20, be read a third time and passed.

CARRIED

CORRESPONDENCE

1. Pembroke & Area Airport Commission 2020 Budget

Councillor Tom Mohns presented the Pembroke & Area Airport Commission budget.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (13) That Council approves the Town of Petawawa's portion of the Pembroke & Area Airport Commission's 2020 budget in the amount of \$26,777.65.

CARRIED

MINUTES

There were no minutes.

STAFF REPORTS

1. PW-09-2020 – Request for installation of water services on Golf Course Road by Township of Laurentian Valley

David Unrau, Director of Public Works, provided an overview of the report. Mr. Unrau explained the Township of Laurentian Valley has submitted a request for permission to connect their residents' on Golf Course Road to the Town's water supply during its reconstruction.

Mr. Unrau further explained if Council approves the request from the Township of Laurentian Valley there will be further negotiations with the municipality to enter into a formal agreement outlining the responsibilities regarding maintenance of the water lines, repair of the water lines, monetary responsibility for repairs, frozen water line protocol etc.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (14) That Council of the Corporation of the Town of Petawawa hereby approves the request from the Township of Laurentian Valley to connect the Township's residents' on Golf Course Road to the Town's water supply during the reconstruction of Golf Course Road; and

That the Township of Laurentian Valley will be 100% financially responsible for any increased costs to install the water service connections in conjunction with the shared tender, between the Town of Petawawa and the Township of Laurentian Valley, to reconstruct Golf Course Road; and

That the Treasurer is hereby authorized to bill the Township of Laurentian Valley directly for the residential water rate for each Laurentian Valley residence connected to the Town's water network, on an annual basis.

CARRIED

2. FM-05-2020 – 2019 Wastewater Budget Funds

Annette Mantifel, Treasurer, provided an overview of the report.

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

- (15) That 2019 budgeted transfers from reserves/reserve funds be amended as follows:

Development Charges – Sewage from \$190,527.00 to \$142,488.96 re: Wastewater Treatment Plant expansion.

CARRIED

COUNCILLOR REPORTS

Councillor Theresa Sabourin reported the Petawawa Business Advisory Network (PBAN) held a recent meeting via Zoom with all members participating. Councillor Sabourin thanked Christine Mitchell, Economic Development Officer, for her efforts in supporting the Petawawa business community during the COVID-19 pandemic by keeping them up-to-date with the many changing provincial orders and financial programs.

Deputy Mayor Gary Serviss reported the Petawawa Public Library Board held a recent meeting via Zoom to plan the re-opening of the Library which is set to take place later this week by offering curbside pick-up. Deputy Mayor Serviss thanked all residents for respecting social distancing to help stop the spread of the coronavirus.

Councillor Tom Mohns reported the Ottawa Valley Waste Management Board (OVWMB) held a Zoom meeting on April 29, 2020. The OVWMB cancelled the recent in-person Environmental Days. Councillor Mohns reported this week is the large item collection, and he asked residents to be careful and to not pick through any of the items out for pick-up due to the coronavirus.

Councillor Murray Rutz reported he participated in the RFP process for Festival Hall management services, and congratulated Rick Wharton O/A Eventure Entertainment on being awarded the contract. Councillor Rutz reported the Community Policing Committee is in the processing of putting something together for the local youth later in the year. Councillor Rutz also reported the Pembroke and Area Airport has remained open during the COVID-19 pandemic. Councillor Rutz volunteered with the local food bank by assisting with shopping and deliveries for isolated residents. Councillor Rutz also participated in the Global First Power Town Hall information session on May 20, 2020. Councillor Rutz thanked Town staff and local business owners and residents for a job well done during the COVID-19 crisis; and further thanked the Petawawa Fire Department for their responses to the recent structure fires in the municipality.

Mayor Bob Sweet reported he is a member of the Economic Development Recovery Task Force with the County of Renfrew, which was formed to develop strategies to try and kick-start the economy when it is safe to do so following guidance from the health unit and Province of Ontario. Mayor Sweet thanked Garrison Petawawa for the recent helicopter fly-by in support of first responders. Mayor Sweet suggested the pandemic is far from over and offered the following: "I don't feel stuck at home, I feel safe at home", and encouraged residents to continue to wash their hands, social distance, and wear a mask to help stop the spread of COVID-19.

CLOSED MEETING

There was no closed meeting.

CONFIRMING BY-LAW

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

(16) That By-law 1343/20 be read a first, second and third time and passed.

CARRIED

ADJOURNMENT

MOVED BY: Theresa Sabourin

SECONDED BY: Gary Serviss

(17) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 4:08 p.m.



Mayor



Clerk