

6:30 p.m.

September 28, 2020

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Gary Serviss
Councillor James Carmody Councillor Tom Mohns
Councillor Murray Rutz Councillor Theresa Sabourin

Regrets: Councillor Matthew McLean

Also Present: Daniel Scissons Dawn Recoskie
David Unrau Karen Cronier
Annette Mantifel Peter Simcisko
Wayne Bando Patricia Leboeuf

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Water and Wastewater Rate Study – Peter Simcisko, Manager, Watson & Associates Economists Ltd.

Mr. Peter Simcisko, of Watson & Associates Economists Ltd., provided a water and wastewater rate study update, highlighting legislative requirements and a financial plan. Mr. Simcisko indicated the study considered customer consumption, new customer impacts, forecasted operating needs, and capital infrastructure expenses over a ten year period.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That Council provides for the recovery of all water and wastewater costs through full cost recovery rates and maintains reserve funds for water and wastewater services;

That Council approves the 2021 water and wastewater rates as shown in Chapter 6 of the study, and directs staff to review the Rate Study in five years; and

That Council approves the Rate Study and directs staff to prepare the Water Financial Plan in the format required under *O. Reg. 453/07* and submit the plan to the Province to maintain the Town's Municipal Drinking Water Licence.

CARRIED

2. Deputation – Potential Quarry Operations on Summers Road – Wayne Bando

Mr. Wayne Bando addressed Council regarding the August 24, 2020 Planning and Development Report PL-14-2020 which outlined the potential quarry operation by McCrea Excavating on Summers Road. Mr. Bando advised that his company Petawawa Pine Forest Services Inc. submitted an Official Plan Amendment and Zoning By-law Amendment to the Town in December 2019 with reference to his proposed quarry operation on land next to McCrea Excavating. Mr. Bando advised in October 2016 a draft access agreement had been prepared by the solicitors for Mr. McCrea and Petawawa Pine Forest Services Inc. To complete the December 2019 Zoning By-Law Amendment application, Mr. Bando advised a revised schedule is being prepared detailing the access road and the revised application will then need to be signed by Mr. McCrea. Mr. Bando stated his company is prepared to enter into a road improvement/maintenance agreement with the Town to have Summers Road improved/maintained to the access point from the McCrea property.

On behalf of Council, Mayor Sweet thanked Mr. Bando for providing clarification regarding Petawawa Pine Forest Services Inc. official plan and zoning by-law amendment applications. Mayor Sweet advised Mr. Bando these applications are still deemed incomplete by the Planning and Development Department. Mayor Sweet also discussed the recent changes implemented by the Provincial Policy Statement.

PUBLIC WORKS

1. Monthly Report – September 2020

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, and special projects. Mr. Unrau reported the following capital projects have been completed: municipal office parking lot and Biesenthal Road; the new trackless machine should be received this week and the new one-ton truck should be delivered in November.

MOVED BY: Theresa Sabourin

SECONDED BY: Gary Serviss

That the Public Works monthly report for September be accepted as information.

CARRIED

2. PW-17-2020 – Award of Tender # PW-10-2020, Winter Sand

David Unrau provided an overview of the report.

MOVED BY: James Carmody

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That Council approves the award of Tender # PW-10-2020 – Winter Sand, to RGT Clouthier Construction Ltd. in the amount of \$25,620.00 + HST.

CARRIED

3. PW-18-2020 – Award of Tender # PW-11-2020, Snow Plowing at Municipal Buildings 2020-2021

David Unrau provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council approves the award of Tender # PW-11-2020, Snow Plowing at Municipal Buildings 2020-2021, to G.P. Splinter Forest Products Ltd. in the amount of \$840.00 + HST per service.

CARRIED

4. PW-19-2020 – Award of Tender # PW-12-2020, Equipment Quotation for Snow Removal 2020-2021

David Unrau provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That Council approves the award of Tender # PW-12-2020, Equipment Quotation for Snow Removal 2020-2021, to G.P. Splinter Forest Products Ltd. in the amount of \$18,760.00 + HST.

CARRIED

5. Public Works Budget Report

Received for information.

6. Sewage System Budget Report

Received for information.

7. Waterworks Budget Report

Received for information.

PLANNING AND DEVELOPMENT

1. Activity Report – August 2020

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier highlighted the active subdivisions and proposed zoning by-law amendment and site plan applications. Ms. Cronier reported Phase 2 of the Radtke Estates Subdivision has proposed 280 building lots.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That the Planning and Development activity report for August be accepted as information.

CARRIED

2. Building Activity Report – August 2020

Karen Cronier presented the monthly report.

MOVED BY: Theresa Sabourin

SECONDED BY: Gary Serviss

That the Building activity report for August be accepted as information.

CARRIED

3. PL-20-2020 – Zoning By-law Amendment Application, Brian Eichstaedt, Part of Lot 12, Concession 6, Murphy Road

Karen Cronier provided an overview of the report. Ms. Cronier explained the purpose and effect of the zoning by-law amendment is to rezone the severed lands in Consent Application Files B108/19 and B109/19 from Rural (RU) to Residential One (R1) as a condition of consent. All other provisions of the Zoning By-law would apply.

A public meeting for this application will be scheduled in November. The report was received for information.

4. Budget Reports (Planning, Building, and Economic Development)

Received for information.

GENERAL MATTERS

Mayor Sweet reported nominations are being accepted for the Warden's Community Service Awards.

Mayor Sweet highlighted a teleconference that occurred this morning with Hydro One, which outlined the Circuit D6 Project (Transmission Line Refurbishment). Beginning October 13, 2020 residents and businesses in Petawawa will be supplied with hydro through generators placed strategically in the municipality, so work can commence to refurbish the transmission line. There will be two scheduled power outages, one on October 24, 2020 and the other on October 30, 2020. These power outages are to occur between 7:00 a.m. and 8:00 a.m. and should only last approximately 20 minutes. Hydro One will be sending out a community notice next week to notify customers of the work.

Councillor Tom Mohns inquired about sand/salt mix for rural properties. The CAO/Clerk reported he will have the Director of Public Works contact Councillor Mohns regarding his inquiry.

CLOSED MEETING

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the meeting be closed pursuant to Section 239 (2) (d) of the *Municipal Act, S.O. 2001, c.25* to discuss labour relations or employee negotiations, regarding the hiring of a Building Inspector;

And that the meeting also be closed pursuant to Section 239 (2) (c) of the *Municipal Act, S.O. 2001, c.25* to discuss a proposed or pending acquisition of land by the municipality, regarding property on Norman Street.

CARRIED

Council went into closed session at 8:17 p.m.

Council reconvened to open session at 8:31 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. Council considered the hiring of a Building Inspector and purchasing vacant land on Norman Street. Direction was given to the CAO/Clerk to obtain an appraisal of the subject property with the goal to make an offer and purchase the land. Council voted on the following resolution in open session:

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Samuel Buttle be hired as Building Inspector with the effective start date in early October 2020.

CARRIED

ADJOURNMENT

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:32 p.m.



Clerk