

6:30 p.m.

December 21, 2020

**TOWN OF PETAWAWA**

**REGULAR MEETING OF COUNCIL**  
**ELECTRONIC MEETING**

**Present:**                    **Mayor Bob Sweet**                    **Deputy Mayor Gary Serviss**  
                                 **Councillor James Carmody**                    **Councillor Matthew McLean**  
                                 **Councillor Tom Mohns**                    **Councillor Murray Rutz**  
                                 **Councillor Theresa Sabourin**

**Also Present:**            **Daniel Scissons**                    **Dawn Recoskie**  
                                 **Annette Mantifel**                    **David Unrau**  
                                 **Peter Simcisko**                    **Shawn Behnke**

**This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet and Dawn Recoskie, Deputy Clerk.**

**CALL TO ORDER** (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA**

**MOVED BY:            James Carmody**  
**SECONDED BY:      Theresa Sabourin**

- (1) That the agenda for the December 21, 2020 electronic meeting of Council be adopted.

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

In accordance with Section 5(1) of the *Municipal Conflict of Interest Act*, R.S.O. 1990, c.M.50., as amended, where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council at which the matter is the subject of consideration, the member, (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof; (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

1. Declaration #2020-05

Mayor Bob Sweet declared a potential deemed indirect pecuniary interest with respect to By-law 1377/20, being a by-law to authorize the execution of a services agreement with Ontario Clean Water Agency, as his son is employed by OCWA.

## **APPROVAL OF MINUTES**

1. Council Meeting (December 7, 2020)

**MOVED BY: Gary Serviss**  
**SECONDED BY: Matthew McLean**

- (2) That the minutes of the regular meeting of Council held December 7, 2020 be approved as printed and circulated.

**CARRIED**

## **PRESENTATIONS**

1. Water Financial Plan (Ontario Regulation 453/07) – Peter Simcisko, Manager, Watson & Associates Economists Ltd.

Mr. Peter Simcisko provided Council with an overview of the water financial plan, which is one of the submission requirements for the renewal of the Town's drinking water license. This financial plan converts the findings of the 2020 Water and Wastewater Rate Study into the prescribed reporting requirements as defined by Ontario Regulation 453/07.

**MOVED BY: Tom Mohns**  
**SECONDED BY: James Carmody**

- (3) That the Town of Petawawa Water Financial Plan prepared by Watson & Associates Economists Ltd. dated December 15, 2020 be approved; and

That notice of availability of the Financial Plan be advertised; and

That the Financial Plan, the Council Resolution approving the Financial Plan, and the Water Rate Study underpinning the Financial Plan be submitted to the Ministry of Municipal Affairs and Housing; and

That the Council Resolution approving the Financial Plan be submitted to the Ministry of the Environment, satisfying the requirements under the Safe Drinking Water Act.

**CARRIED**

## **BY-LAWS**

At this point, 6:45 p.m., Mayor Bob Sweet vacated the Chair and placed his microphone on mute due to his declared pecuniary interest. Deputy Mayor Serviss took the Chair.

1. By-law 1377/20 – being a by-law to authorize the execution of a services agreement with Ontario Clean Water Agency

**MOVED BY: Theresa Sabourin**

**SECONDED BY: Tom Mohns**

- (4) That By-law 1377/20, being a by-law to authorize the execution of a services agreement with Ontario Clean Water Agency, be read a first and second time.

**CARRIED**

**MOVED BY: James Carmody**

**SECONDED BY: Matthew McLean**

- (5) That By-law 1377/20, be read a third time and passed.

**CARRIED**

At this point, 6:47 p.m., Mayor Bob Sweet unmuted his microphone and resumed the Chair.

### CORRESPONDENCE

There were no items of correspondence.

### MINUTES

1. Council-in-Committee Meeting (December 14, 2020)

**MOVED BY: Murray Rutz**

**SECONDED BY: Matthew McLean**

- (6) That the minutes of the Council-in-Committee meeting held on December 14, 2020 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

**CARRIED**

2. Petawawa Business Advisory Network (November 10, 2020)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Business Advisory Network.

**MOVED BY: Theresa Sabourin**

**SECONDED BY: Gary Serviss**

- (7) That the minutes of the Petawawa Business Advisory Network meeting held on November 10, 2020 be adopted as information.

**CARRIED**

3. Petawawa Police Services Board (November 18, 2020)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

**MOVED BY: Matthew McLean**

**SECONDED BY: James Carmody**

- (8) That the minutes of the Petawawa Police Services Board meeting held on November 18, 2020 be adopted as information.

**CARRIED**

**STAFF REPORTS**

Daniel Scissons, CAO/Clerk, advised Council that staff will be reviewing the new guidelines imposed by Premier Ford today regarding the province-wide lockdown, scheduled to begin on December 26, 2020, in response to the increasing positive cases of COVID-19.

Mayor Bob Sweet recognized the recent passing of Lois Marion Reinert, mother of Mark Reinert, Parks and Facilities Supervisor.

**COUNCILLOR REPORTS**

Deputy Mayor Gary Serviss reported he attended the soft opening of McGuire's Donuts Food Truck on December 18, 2020 and a meeting of the Petawawa Public Library Board on December 21, 2020. Deputy Mayor Serviss wished Council, staff, and residents a Merry Christmas and a much happier 2021.

Councillor James Carmody reported he also attended the soft opening of McGuire's Donuts Food Truck and the Petawawa Public Library Board meeting. Councillor Carmody wished everyone a Merry Christmas and a happy and prosperous 2021.

Councillor Theresa Sabourin reported she also attended the soft opening of McGuire's Donuts Food Truck. Councillor Sabourin reminded residents there is still time to register for the Christmas Angels luncheon that will occur on Christmas Day via takeout and delivery. Councillor Sabourin wished all residents a Merry Christmas.

Councillor Tom Mohns wished all residents a very Merry Christmas.

Councillor Matthew McLean – nothing to report.

Councillor Murray Rutz reported he attended the soft opening of McGuire's Donuts Food Truck on December 18, 2020. Councillor Rutz also highlighted Festival Hall's New Year's Eve virtual celebration. Councillor Rutz wished everyone a Merry Christmas and a happy New Year.

Mayor Bob Sweet reported he participated in several different meetings during December regarding such topics as delegated authority for consent approvals for the Township of Whitewater Region; Deep River and District Hospital; Canadian Nuclear Laboratories; COVID-19 vaccine; Algonquin Trail Advisory Committee; and County Council. Mayor Sweet thanked the members of the Petawawa Accessibility Advisory Committee and the Petawawa Police Services Board for their service to the municipality. Mayor Sweet highlighted the “Light Up the Valley” initiative and thanked Petawawa residents for participating. Mayor Sweet commended residents and municipal staff for following the COVID-19 guidelines to reduce the spread of the virus. Mayor Sweet thanked the media for their fair and accurate reporting of Council’s activities throughout the year; Mayor Sweet also thanked Shawn Behnke for coordinating the electronic meetings for Council. Mayor Sweet wished Council, staff, and all residents a Merry Christmas and happy New Year.

**CLOSED MEETING**

There was no closed meeting.

**CONFIRMING BY-LAW**

**MOVED BY: James Carmody**  
**SECONDED BY: Murray Rutz**

(9) That By-law 1378/20 be read a first, second and third time and passed.

**CARRIED**


**ADJOURNMENT**

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Tom Mohns**

(10) That the meeting adjourn to the call of the Mayor.

**CARRIED**

The meeting adjourned at 7:04 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk