

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Matthew McLean**
 Councillor Murray Rutz **Councillor Theresa Sabourin**

Regrets: **Councillor Tom Mohns**

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Craig Proulx **Annette Mantifel**
 Kelly Williams **Angela Schutt**
 Wayne Bando **Rudy Kadlec**

The Council-in-Committee meeting was opened by the Mayor at 6:31 p.m.

Mayor Bob Sweet took a moment to acknowledge the passing of Ken Pleadwell on Sunday. Ken served both the Village of Petawawa and the Town of Petawawa for 26 consecutive years, as both Deputy Reeve and Councillor.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. 2019 Audited Financial Statements – Angela Schutt, Welch LLP

Angela Schutt presented the 2019 audited financial statements for the Town of Petawawa.

MOVED BY: **Murray Rutz**
SECONDED BY: **Gary Serviss**

That the Consolidated Financial Statements for 2019 be accepted by Council.

CARRIED

FIRE DEPARTMENT

1. Activity Report – July 2020

Deputy Fire Chief Craig Proulx provided an overview of the report. Deputy Chief Proulx reported nine incidents in March; nine incidents in April; 14 incidents in May; 12 incidents in June; and 17 incidents in July. Deputy Chief Proulx highlighted the structure fires that occurred in April (Danny’s Restaurant); May

(house and garage on Michael Crescent; deck and house on Spruce Street; and two houses on Riverstone Trail); and July (house on Jan Drive; and house on Limestone Trail struck by lightning). Deputy Chief Proulx reported fire fatalities have increased by 65% in Ontario in 2020 between January and May, compared to fire fatalities reported in 2019 for the same time period – there is some speculation that this increase could be associated with the COVID-19 pandemic, since people are home more often now compared to pre-pandemic. Deputy Chief Proulx also reported swift water rescue training was conducted in May and 16 personnel are now qualified to perform swift water rescues.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Fire Department activity report covering the months of March to July be accepted as information.

CARRIED

2. Fire Department Budget Report

Received for information.

COMMUNITY SERVICES

1. Activity Report – July 2020

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams recognized the retirement of Sandy Kreutz, Departmental Secretary, on July 31, 2020. Mr. Williams reported the Community Services Office re-opened its doors on July 27, 2020; the Catwalk project will be proceeding this fall; the deer and coureur de bois statues will be re-installed the week of August 17th; and summer day camps in July and August have been altered due to COVID-19 and capped at 16 participants per camp.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Community Services monthly report for July be accepted as information.

CARRIED

Mr. Williams presented the Community Services COVID-19 Pandemic Re-Start Timeline and the Community Services Operational Summary for March to June 2020. Both reports were received for information.

Mr. Williams presented a request from the Renfrew County ATV Club for ATV access on Black Bay Road on Saturday, September 5, 2020 for the club's Rally in the Valley special event.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That Council grants a one day permission to the Renfrew County ATV Club (RCATV) for use of Black Bay Road for the purpose of accessing the Algonquin Trail and RCATV Trail #28 as part of a planned RCATV event (Rally in the Valley) on September 5, 2020. And that a by-law be brought forward at the next Council meeting to formally approve the request.

CARRIED

2. Community Services Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – March – July 2020

Annette Mantifel, Treasurer, presented the report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the general cheque #'s 31975 to 32845 in the amount of \$11,544,004.61, for the months of March to July, be passed by Council and paid by the Treasurer.

CARRIED

2. ADMIN-12-2020 – Taxi Licence Applications 2020

Dawn Recoskie, Deputy Clerk, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council approves the taxi licence application in accordance with the current taxi by-law.

CARRIED

3. Animal Control/By-law Enforcement Activity Reports (ADMIN-13-2020; ADMIN-14-2020; ADMIN-15-2020; and ADMIN-16-2020)

Dawn Recoskie provided an overview of the activity reports for the months of March to June.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement activity reports for the months of March to June, be accepted as information.

CARRIED

4. ADMIN-17-2020 – COVID-19 Economic Recovery Act, 2020 (Bill 197) – Amendments to Section 238 of the Municipal Act, 2001

Dawn Recoskie provided an overview of the report. Ms. Recoskie explained that Council adopted By-law 1338/20 on May 25, 2020 to amend Procedural By-law 550/09 to permit Council to meet electronically during a declared emergency under Section 4 or 7.0.1 of the *Emergency Management and Civil Protection Act*. The adoption of *Bill 197* has removed the authority for Council of the Corporation of the Town of Petawawa to meet electronically during a declared emergency, thus making By-law 1338/20 null and void. Should Council wish to participate in electronic meetings in the future; the Procedural By-law 550/09 will need to be amended as such. A draft by-law was provided for Council's consideration suggesting that Council would like to have the option of holding its meetings electronically should the COVID-19 pandemic continue long-term or should other extenuating circumstances occur where it would be advisable to meet electronically.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That the draft by-law be amended to allow for delegations to participate electronically similar to the section regarding Legislated Public Meetings. And that the revised by-law be presented for adoption at the August 17, 2020 meeting of Council.

CARRIED

5. ADMIN-18-2020 – Award RFP# ADMIN-02-2020 – Animal Control Services

Dawn Recoskie provided an overview of the report.

MOVED BY: James Carmody

SECONDED BY: Gary Serviss

That staff be authorized to enter into negotiations with PRO-TEC 5 Inc. for the provision of Animal Control Services for a three year contract period, with the option to renew for an additional two year period.

CARRIED

6. ADMIN-19-2020 – Award RFP# ADMIN-03-2020 – By-law and Parking Enforcement Services

Dawn Recoskie provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That staff be authorized to enter into negotiations with The Canadian Corps of Commissionaires (Ottawa Division) for the provision of By-law and Parking Enforcement Services for a three year contract period, with the option to renew for an additional two year period.

CARRIED

7. Budget Reports (Administration, Animal Control/Bylaw Enforcement, and Council)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: Matthew McLean

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:42 p.m.



Clerk