



Equity, Diversity and Inclusion Advisory Committee Minutes

**February 7, 2023 at 7:00 p.m.
Town of Petawawa Municipal Office
Council Chambers**

Present:

Deputy Mayor Theresa Sabourin
Councillor Lisa Coutu
Maryse Ahow
Alaina Campbell
Natalie Chaumont
Becky Conroy
Joshua Vardy
Ellen Wong

Also Present:

Colin Howard, Clerk

1. Meet and Greet – Committee Member Introductions

Round table introductions took place.

Colin Howard, Clerk called the inaugural meeting for the Equity, Diversity and Inclusion Advisory Committee to order 7:10 p.m.

Election of Committee Chair

At this point C. Howard called for nominations for the position of Chair. Moved by T. Sabourin and seconded by J. Vardy, that Lisa Coutu be nominated as Chair. C. Howard called for further nominations for the position of Chair. There were no further nominations. Motion to appoint L. Coutu as Chair of the Equity, Diversity and Inclusion Advisory Committee for 2023 was carried.

2. Adoption of Committee Terms of Reference

Moved by N. Chaumont and seconded by E. Wong that the Terms of Reference as presented and approved in ADMIN-17-2022 be adopted as amended. Change to the addition and implementation of a committee vice-chair. Motion carried.

Election of Vice Chair

L. Coutu called for nominations for the position of Vice-Chair. Moved by E. Wong and seconded by B. Conroy, that Natalie Chaumont be nominated as Vice-Chair. L. Coutu called for further nominations for the position of Vice-Chair. There were no further nominations. Motion to appoint N. Chaumont as Vice-Chair of the Equity, Diversity and Inclusion Advisory Committee for 2023 was carried.

3. Adoption of Agenda

Moved by N. Chaumont and seconded by A. Campbell that the agenda be approved as presented. Motion carried.

4. Land Acknowledgement

The land acknowledgement was read.

5. Use of Pronouns for Identification

Discussion occurred on the proper use of pronouns and their importance in the workplace. Further discussion to take place at the next meeting.

6. Meeting Schedule for EDI Committee

As per the approved Terms of Reference, the EDI Committee are to meet a maximum of once per month. Moved by J. Vardy and seconded by A. Campbell that the committee schedule meetings monthly moving forward on the fourth Wednesday of the month commencing at 6:00 p.m. Motion carried
Further discussion occurred on summer schedule, and possibly reduce July and August meetings if needed.

7. EDI Committee Photo

A group photo was taken of the newly formed EDI Committee.

8. Brainstorming

As part of our Committee Goals and Objectives we need to establish our Action Plan for the Town of Petawawa to address inclusivity and diversity barriers faced by our members and the community. We closed our meeting by beginning to brainstorm the issues and initiatives concerning equity, diversity and inclusion in our municipality and give thoughts to more detailed discussion at the next meeting. Some of the topics raised included developing an online survey, creation of a new flag policy for the Town, introducing a healing circle, education and awareness training for the Committee, implementation of Pride Crosswalk, exploring potential Indigenous names for new Town parks and the creation of a confidential drop box for community involvement.

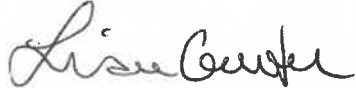
9. Date of Next Meeting

March 29, 2023

10. Adjournment

Moved by A. Campbell and seconded by M. Ahow that the meeting adjourn at 8:44 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.



Signature of the Chair

03/29/2023

Date Minutes Approved