



Town of Petawawa
Regular Meeting of Council Minutes
March 6, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Adam Driscoll
Councillor Karen Donovan
Councillor Murray Rutz

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Karen Cronier, Director of Planning and Development
John Felix, Director of Public Works
Kim Charlebois, Status Project Coordinator, Women's Sexual Assault Centre
Robyn Lush, Communications Coordinator, Women's Sexual Assault Centre
Patricia Leboeuf, Petawawa Post

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by James Carmody

Seconded by Murray Rutz

That the agenda for the March 6, 2023 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. **Council Meeting (February 21, 2023)**

Resolution #2

Moved by Lisa Coutu

Seconded by Adam Driscoll

That the minutes of the regular meeting of Council held February 21, 2023 be approved as printed and circulated.

Carried

Presentations

1. **Women and Gender Equality (WAGE) Project – Kim Charlebois, Status Project Coordinator and Robyn Lush, Communications Coordinator, Women's Sexual Assault Centre Renfrew County**

Mayor Gary Serviss introduced Kim Charlebois, Status Project Coordinator and Robyn Lush, Communications Coordinator, both from the Women's Sexual Assault Centre in Renfrew County.

Ms. Charlebois provided an overview of the Women and Gender Equality (WAGE) Project and the yearly awareness campaign entitled "We Stand with Survivors" that is expanding throughout Renfrew County. Ms. Charlebois reported on the additional support this awareness campaign has received from a number of municipalities and businesses in the County, and on the positive response it has garnered. Ms. Charlebois commented on a recent donation from Canadian Nuclear Laboratories which permits expansion of the campaign to Petawawa. With this donation, the campaign now has an extra banner that can be displayed during the awareness month of May. Ms. Charlebois indicated to Council that at a previous meeting held with Mayor Serviss, options for advertising were discussed and one suggestion was for the banner to be displayed on the side of the Petawawa Civic Centre. Ms. Charlebois commented on this central location having high visibility within the Town.

Ms. Charlebois expressed her appreciation to Council for providing her with the opportunity to appear and stated she would be happy to take any questions.

Council expressed their support for this awareness campaign and advertising of the banner at the Civic Centre.

Mayor Serviss, on behalf of Council, thanked Ms. Charlebois and Ms. Lush for their informative presentation. Mayor Serviss indicated Council would receive the presentation for information at this time and that staff will be directed to consider how the promotion of this awareness campaign can be implemented.

By-laws

1. By-law 1565/23 – being a by-law prohibiting or regulating signs and any other advertising devices within the Town of Petawawa

Karen Cronier, Director of Planning and Development, provided an update on a minor administrative change to the sign type referenced under Section 8.1.7 Home Occupation/Home Industry Signs.

Resolution #3

Moved by Murray Rutz

Seconded by Lisa Coutu

That By-law 1565/23, being a by-law prohibiting or regulating signs and any other advertising devices within the Town of Petawawa, be read a first and second time.

Carried

Resolution #4

Moved by Theresa Sabourin

Seconded by Karen Donovan

That By-law 1565/23 be read a third time and passed.

Carried

2. By-law 1566/23 – being a by-law to authorize a development agreement with Lantern Developments (Pembroke) Inc. (Limestone Trail Apartments)

Resolution #5

Moved by James Carmody

Seconded by Theresa Sabourin

That By-law 1566/23, being a by-law to authorize a development agreement with Lantern Developments (Pembroke) Inc. (Limestone Trail Apartments), be read a first and second time.

Carried

Resolution #6

Moved by Karen Donovan

Seconded by Adam Driscoll

That By-law 1566/23 be read a third time and passed.

Carried

Correspondence

There were no items of correspondence.

Minutes

1. Council-In-Committee (February 27, 2023)

Resolution #7

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Council-In-Committee meeting held on February 27, 2023 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Accessibility Advisory Committee (September 12, 2022 and October 27, 2022)

Deputy Mayor Theresa Sabourin provided an overview of the activities of the Petawawa Accessibility Advisory Committee at the culmination of the previous Council term.

Resolution #8

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That the minutes of the Petawawa Accessibility Advisory Committee meetings held on September 12, 2022 and October 27, 2022 be adopted as information.

Carried

3. Ottawa Valley Waste Management Board (October 27, 2022)

Deputy Mayor Sabourin provided an overview of the activities of the Ottawa Valley Waste Management Board at the culmination of the previous Council term.

Resolution #9

Moved by Murray Rutz

Seconded by Lisa Coutu

That the minutes of the Ottawa Valley Waste Management Board meeting held on October 27, 2022 be adopted as information.

Carried

4. Petawawa Police Services Board (December 20, 2022)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

Resolution #10

Moved by James Carmody

Seconded by Murray Rutz

That the minutes of the Petawawa Police Services Board meeting held on December 20, 2022 be adopted as information.

Carried

5. Pembroke & Area Airport Commission (January 19, 2023)

Councillor Murray Rutz provided an overview of the recent activities of the Pembroke & Area Airport Commission.

Resolution #11

Moved by Murray Rutz

Seconded by Adam Driscoll

That the minutes of the Pembroke & Area Airport Commission meeting held on January 19, 2023 be adopted as information.

Carried

Staff Reports

1. PW-01-2023 – Award of Tender PW-01-2023, For the Supply and Delivery of Line Painting Services for 2023 and 2024

John Felix, Director of Public Works, provided an overview of the report.

Resolution #12

Moved by James Carmody

Seconded by Lisa Coutu

That Council approves the award of Tender PW-01-2023, for the Supply and Delivery of Line Painting Services for 2023 and 2024 to A1 Carp Pavement Marking Ltd. in the amount of \$28,858.54 plus HST.

Carried

2. PW-02-2023 – Award of Tender PW-02-2023, Concrete Works

John Felix provided an overview of the report.

Resolution #13

Moved by Theresa Sabourin

Seconded by Karen Donovan

That Council approves the award of Tender PW-02-2023, Concrete Works, to the lowest bidder being H & H Construction Inc. Council acknowledges that this award will be lower than the amount bid to adhere to the adopted 2023 budget.

Carried

3. PW-03-2023 – Award of Tender PW-03-2023, Hot Mix Asphalt

John Felix provided an overview of the report.

Resolution #14

Moved by Murray Rutz

Seconded by Adam Driscoll

That Council approves the award of Tender PW-03-2023, Hot Mix Asphalt, to the lowest bidder being H & H Construction Inc. Council acknowledges that this award will be lower than the amount bid to adhere to the adopted 2023 budget.

Carried

4. PW-04-2023 – Award of Tender PW-04-2023, Hot Mix Asphalt Resurfacing

John Felix provided an overview of the report.

Resolution #15

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That Council approves the award of Tender PW-04-2023, Hot Mix Asphalt Resurfacing, to the lowest bidder being H & H Construction Inc. Council acknowledges that this award will be lower than the amount bid to adhere to the adopted 2023 budget.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin reported she attended the inaugural meeting of the Equity, Diversity and Inclusion Advisory Committee on February 7, 2023. Deputy Mayor Sabourin thanked Councillor Rutz for attending in her absence, the Ottawa Valley Waste Management Board meeting on February 16, 2023.

Councillor James Carmody reported he chaired a Petawawa Public Library Board meeting on February 27, 2023 and announced the receipt of a grant from the Small Projects Component of the Enabling Accessibility Fund which will go towards circulation desk improvements, flooring and tiling repairs and electrical upgrades.

Councillor Lisa Coutu reported she also attended the February 27, 2023 Petawawa Public Library Board meeting and confirmed that the Board voted in favour of permanently adopting their fine free policy.

Councillor Adam Driscoll reported he attended a virtual Ontario Power Generation meeting on February 22, 2023, participated in a tour of the Des Joachims Generating Station and attended the four Public Works tender openings between February 28 and March 1, 2023.

Councillor Karen Donovan reported she completed the second part of her tour of Community Services facilities on February 7, 2023.

Councillor Murray Rutz – nothing to report.

Mayor Gary Serviss delivered his summarized monthly County Council report. Mayor Serviss reported he attended County of Renfrew Budget Workshop meetings on February 22 and 23, 2023 resulting in an upper tier tax levy increase of 2.5%. Mayor Serviss participated in a winter control ride along with Public Works Lead Hand Peter Lapointe on February 28, 2023, attended the County Council meeting on March 1, 2023, a virtual Renfrew County and District Health Unit meeting on March 2, 2023 for Mayors and CAOs and meetings on March 3 and 6, 2023 with Town and County Public Works personnel to discuss Murphy Road reconstruction, Petawawa Boulevard traffic congestion, and future design and urbanization of Doran Road.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #16

Moved by Murray Rutz

Seconded by Lisa Coutu

That By-law 1567/23 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #17

Moved by Karen Donovan

Seconded by James Carmody

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:32 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)