



Town of Petawawa
Regular Meeting of Council Minutes
November 6, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Clerk
Henry Coutu
William Coutu

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Mayor Serviss acknowledged the passing of Bryon Morris, a long-time resident of Petawawa and Trustee for the Renfrew County District School Board. Mayor Serviss offered condolences to his family.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by James Carmody

That the agenda for the November 6, 2023 regular meeting of Council be adopted.
Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (October 16, 2023)

Resolution #2

Moved by Theresa Sabourin

Seconded by Karen Donovan

That the minutes of the regular meeting of Council held October 16, 2023 be approved as printed and circulated.

Carried

Presentations

There were no presentations.

By-laws

There were no by-laws.

Correspondence

There were no items of correspondence.

Minutes

1. Council-In-Committee (October 23, 2023)

Resolution #3

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Council-In-Committee meeting held on October 23, 2023, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Police Services Board Meeting (September 20, 2023)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

Resolution #4

Moved by James Carmody

Seconded by Murray Rutz

That the minutes of the Petawawa Police Services Board meeting held on September 20, 2023, be adopted as information.

Carried

3. Equity, Diversity and Inclusion Advisory Committee Meeting (September 27, 2023)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee.

Resolution #5

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meeting held on September 27, 2023, be adopted as information.

Carried

Staff Reports

1. CAO-04-2023 – Strategic Plan 2024 - 2026

Scott Randolph, CAO, provided an overview of the report.

Resolution #6

Moved by Murray Rutz

Seconded by Theresa Sabourin

That Council approves and adopts the Strategic Plan 2024 – 2026 as presented.

Carried

2. ADMIN-21-2023 – Human Resources Coordinator

Colin Howard, Clerk, provided an overview of the report.

Resolution #7

Moved by Lisa Coutu

Seconded by Murray Rutz

That Council gives early budget approval to hire a Human Resources Coordinator at a cost of no higher than \$115,000 (\$86,600 salary/\$28,000 benefits) per year in 2024.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin reported she attended an Equity, Diversity and Inclusion Advisory Committee meeting on October 25, 2023, and a Seniors Outdoor Recreation Space Stakeholder meeting on October 27, 2023.

Councillor James Carmody reported he chaired a Petawawa Public Library Board meeting on October 23, 2023, and a Petawawa Police Services Board meeting on October 24, 2023.

Councillor Lisa Coutu reported she attended a Petawawa Public Library Board meeting on October 23, 2023, and she chaired an Equity, Diversity and Inclusion Advisory Committee meeting on October 25, 2023. Councillor Coutu also reported that she participated in Cultural Awareness training hosted by the Algonquins of Pikwakanagan First Nation along with EDI Committee members Theresa Sabourin and Maryse Ahow, Clerk, Colin Howard, and Councillor Adam Driscoll on October 20, 2023.

Councillor Adam Driscoll reported he also participated in the Cultural Awareness training on October 20, 2023, and he attended a Pembroke and Area Airport Commission meeting on October 24, 2023.

Councillor Karen Donovan reported she attended an Association of Municipalities of Ontario (AMO) New Councillor training session on October 20, 2023, a Petawawa Accessibility Advisory Committee meeting on October 26, 2023, a Seniors Outdoor Recreation Space Stakeholder meeting on October 27, 2023, and the Master Fire Plan tender closing and Treat Accessibility at the Town Hall both on October 31, 2023. Councillor Donovan also reported she completed her Standard of Care - Safe Drinking Water Act course.

Councillor Murray Rutz reported he chaired a Festival Hall Committee meeting, and he attended a virtual Pembroke and Area Airport Commission meeting both on October 18, 2023.

Mayor Gary Serviss reported he attended County Council and Development and Property Committee meetings on October 25, 2023, and he coordinated a stakeholder meeting attended to by CAO Scott Randolph with Hydro One Inc. on the same day. Mayor Serviss also reported that he attended a City Liaison Committee meeting and a Merry and Bright event meeting both on October 30, 2023, Treat Accessibility on October 31, 2023, the Leliefontein Parade at Garrison Petawawa on November 4, 2023 and a Staff Association meeting on November 6, 2023.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #8

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1614/23 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #9

Moved by Theresa Sabourin

Seconded by Adam Driscoll

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:24 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)