



Town of Petawawa
Regular Meeting of Council Minutes
June 5, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Karen Cronier, Director of Planning and Development
Greg Belmore, Manager of Human Resources, County of Renfrew
Wade Milbury
Luke Notman, myFM

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Lisa Coutu

Seconded by James Carmody

That the agenda for the June 5, 2023 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (May 15, 2023)

Resolution #2

Moved by Lisa Coutu

Seconded by Adam Driscoll

That the minutes of the regular meeting of Council held May 15, 2023 be approved as printed and circulated.

Carried

Presentations

There were no presentations.

By-laws

1. By-law 1593/23 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa

Resolution #3

Moved by Theresa Sabourin

Seconded by Karen Donovan

That By-law 1593/23, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa, be read a first and second time.

Carried

Resolution #4

Moved by Lisa Coutu

Seconded by Murray Rutz

That By-law 1593/23 be read a third and final time and passed.

Carried

2. By-law 1594/23 – being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended

Resolution #5

Moved by James Carmody

Seconded by Karen Donovan

That By-law 1594/23, being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

Carried

Resolution #6

Moved by Adam Driscoll

Seconded by Lisa Coutu

That By-law 1594/23 be read a third and final time and passed.

Carried

Correspondence

There were no items of correspondence.

Minutes

1. Council-In-Committee (May 23, 2023)

Resolution #7

Moved by Murray Rutz

Seconded by Adam Driscoll

That the minutes of the Council-In-Committee meeting held on May 23, 2023 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Public Library Board (February 27, 2023)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #8

Moved by James Carmody

Seconded by Lisa Coutu

That the minutes of the Petawawa Public Library Board meeting held on February 27, 2023 be adopted as information.

Carried

3. Ottawa Valley Waste Management Board (March 30, 2023)

Deputy Mayor Theresa Sabourin provided an overview of the recent activities of the Ottawa Valley Waste Management Board.

Resolution #9

Moved by Theresa Sabourin

Seconded by Murray Rutz

That the minutes of the Ottawa Valley Waste Management Board meeting held on March 30, 2023 be adopted as information.

Carried

Staff Reports

1. ADMIN-13-2023 – Equity, Diversity and Inclusion Advisory Committee Flag Raising Initiative

Colin Howard, Clerk, provided an overview of the report.

Resolution #10

Moved by Lisa Coutu

Seconded by Murray Rutz

That Council approves the raising of the Pride flag on the community flag pole from June 16 to 30, 2023 in recognition of Civic Centre Days celebrations and Pride Month and in support of the goals and objectives of the Equity, Diversity and Inclusion Advisory Committee.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin reported on her participation on the Chief Administrative Officer recruitment panel, including interviews on May 17 and 24, 2023. Deputy Mayor Sabourin also reported she attended the tender opening for the Doran Street infrastructure improvements on May 16, 2023 and the grand opening of Beyond Lashes Aesthetics on June 3, 2023.

Councillor James Carmody reported he attended the Petawawa Heritage Village breakfast on May 27, 2023 and the grand opening of Beyond Lashes Aesthetics on June 3, 2023.

Councillor Lisa Coutu reported she chaired an Equity, Diversity and Inclusion Advisory Committee meeting on May 24, 2023 and attended a Petawawa Public Library Board meeting on May 29, 2023. Councillor Coutu was in attendance at the Progress Flag raising ceremony on Garrison Petawawa on June 2, 2023.

Councillor Adam Driscoll reported he attended the Petawawa Heritage Village breakfast on May 27, 2023.

Councillor Karen Donovan reported she attended Petawawa Accessibility Advisory Committee and Ad-Hoc meetings on May 23 and 25, 2023.

Councillor Murray Rutz reported he attended an information session at the Pembroke and Area Airport on May 18, 2023 and chaired a Festival Hall meeting on May 19, 2023, commenting that the facility will host the upcoming Pembroke Fiddle and Step Dancing Contest from August 28 to September 4, 2023.

Mayor Gary Serviss reported on his participation on the Chief Administrative Officer recruitment panel. Mayor Serviss also reported he attended both the Heritage Village and 2nd Regiment, Royal Canadian Horse Artillery breakfasts in late May, participated in

the Upper Ottawa Valley Chamber of Commerce Golf Tournament on May 29, 2023 and County Council on May 31, 2023. Mayor Serviss attended the Garrison Petawawa Progress Flag raising ceremony and Canadian Nuclear Laboratories Renfrew County Day on June 2, 2023. The Mayor celebrated the grand opening of Beyond Lashes Aesthetics and was in attendance at the Change of Command Ceremony for the Royal Canadian Air Cadets 450 Tactical Helicopter Squadron on June 3, 2023.

Closed Meeting

Resolution #11

Moved by Karen Donovan

Seconded by Theresa Sabourin

That the meeting be closed pursuant to Section 239 (2) (b) and (d) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, to discuss personal matters about an identifiable individual, including municipal or local board employees, and labour relations or employee negotiations regarding the recruitment process for the position of Chief Administrative Officer.

Carried

Council went into closed session at 6:59 p.m.

Council reconvened to open session at 7:38 p.m.

Business Arising from Closed Session

A closed meeting was held. Council discussed the recruitment process and preferred candidate for the position of Chief Administrative Officer.

Council voted on the following resolution in open session:

Resolution #12

Moved by Murray Rutz

Seconded by Adam Driscoll

That Scott Randolph be hired as Chief Administrative Officer effective July 17, 2023.

Carried

Confirming By-law

Resolution #13

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1595/23 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #14

Moved by Adam Driscoll

Seconded by Karen Donovan

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:39 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)