



**Town of Petawawa**  
**Regular Meeting of Council Minutes**  
**July 4, 2023 at 6:30 p.m.**

**Present:**

Mayor Gary Serviss  
Deputy Mayor Theresa Sabourin  
Councillor James Carmody  
Councillor Lisa Coutu  
Councillor Karen Donovan  
Councillor Adam Driscoll  
Councillor Murray Rutz

**Also Present:**

Colin Howard, Clerk  
Karen Cronier, Director of Planning and Development  
Colton Kyle  
Luke Notman, myFM

**Call to Order**

The Mayor called the meeting to order at 6:30 p.m.

**Land Acknowledgement**

The land acknowledgement was read.

**Moment of Silent Reflection**

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

**Approval of Agenda**

Resolution #1

**Moved by James Carmody**

**Seconded by Murray Rutz**

That the agenda for the July 4, 2023 regular meeting of Council be adopted.

**Carried**

## **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **Approval of Minutes**

1. Council Meeting (June 19, 2023)

Resolution #2

**Moved by Lisa Coutu**

**Seconded by Theresa Sabourin**

That the minutes of the regular meeting of Council held June 19, 2023 be approved as printed and circulated.

**Carried**

## **Presentations**

There were no presentations.

## **By-laws**

1. By-law 1597/23 – being a by-law to regulate and govern the operations of All-Terrain, Multi-Purpose and Recreational Off-Road Vehicles (ORVs) on highways under the jurisdiction of the Corporation of the Town of Petawawa

Resolution #3

**Moved by James Carmody**

**Seconded by Karen Donovan**

That By-law 1597/23, being a by-law to regulate and govern the operations of All-Terrain, Multi-Purpose and Recreational Off-Road Vehicles (ORVs) on highways under the jurisdiction of the Corporation of the Town of Petawawa, be read a first and second time.

**Carried**

Resolution #4

**Moved by Murray Rutz**

**Seconded by Adam Driscoll**

That By-law 1597/23 be read a third and final time and passed.

**Carried**

2. By-law 1598/23 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa

Resolution #5

**Moved by Lisa Coutu**

**Seconded by Theresa Sabourin**

That By-law 1598/23, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa, be read a first and second time.

**Carried**

Resolution #6

**Moved by Karen Donovan**

**Seconded by Murray Rutz**

That By-law 1598/23 be read a third and final time and passed.

**Carried**

3. By-law 1599/23 – being a by-law to authorize a development agreement with 1723635 Ontario Inc.

Resolution #7

**Moved by Murray Rutz**

**Seconded by Adam Driscoll**

That By-law 1599/23, being a by-law to authorize a development agreement with 1723635 Ontario Inc., be read a first and second time.

**Carried**

Resolution #8

**Moved by James Carmody**

**Seconded by Lisa Coutu**

That By-law 1599/23 be read a third and final time and passed.

**Carried**

4. By-law 1600/23 – being a by-law to authorize an agreement between the Town of Petawawa and James W. Lapointe

Resolution #9

**Moved by Theresa Sabourin**

**Seconded by Murray Rutz**

That By-law 1600/23, being a by-law to authorize an agreement between the Town of Petawawa and James W. Lapointe, be read a first and second time.

**Carried**

Resolution #10

**Moved by Lisa Coutu**

**Seconded by Adam Driscoll**

That By-law 1600/23 be read a third and final time and passed.

**Carried**

**Correspondence**

There were no items of correspondence.

**Minutes**

1. Council-In-Committee (June 26, 2023)

Resolution #11

**Moved by Karen Donovan**

**Seconded by Lisa Coutu**

That the minutes of the Council-In-Committee meeting held on June 26, 2023 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

**Carried**

2. Petawawa Public Library Board (March 27, 2023, April 24, 2023 and May 29, 2023)

Councillor Lisa Coutu provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #12

**Moved by Lisa Coutu**

**Seconded by James Carmody**

That the minutes of the Petawawa Public Library Board meetings held on March 27, 2023, April 24, 2023 and May 29, 2023 be adopted as information.

**Carried**

3. Petawawa Police Services Board (April 12, 2023)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

Resolution #13

**Moved by James Carmody**

**Seconded by Murray Rutz**

That the minutes of the Petawawa Police Services Board meeting held on April 12, 2023 be adopted as information.

**Carried**

4. Pembroke and Area Airport Commission (April 20, 2023)

Councillor Adam Driscoll provided an overview of the recent activities of the Pembroke and Area Airport Commission.

Resolution #14

**Moved by Murray Rutz**

**Seconded by Adam Driscoll**

That the minutes of the Pembroke and Area Airport Commission meeting held on April 20, 2023 be adopted as information.

**Carried**

## **Staff Reports**

There were no staff reports.

## **Councillor Reports**

Deputy Mayor Theresa Sabourin reported she attended the Pride Flag Raising Event as part of Petawawa Civic Centre Days on June 16, 2023, and took part in a number of events throughout that weekend. Deputy Mayor Sabourin also reported she attended the Algonquins of Greater Golden Lake First Nation strategic plan meeting on June 17, 2023 and the Violence against Women event on June 28, 2023 to mark the 1<sup>st</sup> Anniversary of the Culleton, Kuzyk, and Warmerdam Inquest.

Councillor James Carmody reported he attended the Canada Day celebrations on July 1, 2023 and shared in the responsibility of grilling hotdogs during the festivities.

Councillor Lisa Coutu reported she attended the Algonquins of Pikwakangan Healing Circle consultation meeting on June 22, 2023 and took part in the Canada Day festivities and hot dog grilling.

Councillor Adam Driscoll reported he attended the Petawawa Civic Centre Days festivities, participated in the 10 km Algonquin Trail Race on June 17, 2023, attended a Town Times meeting on June 30, 2023, and also shared in the responsibility of grilling hot dogs on Canada Day with his fellow Council members.

Councillor Karen Donovan reported she attended a Petawawa Accessibility Advisory Committee meeting on June 21, 2023, a CNL Environmental Stewardship Council meeting on June 22, 2023 and a Town Times meeting on June 30, 2023. Councillor Donovan also attended the Canada Day celebrations and proudly served the delicious cupcakes to the attendees during the festivities.

Councillor Murray Rutz reported he attended the Canada Day celebrations on July 1, 2023 and shared in the responsibility of grilling hotdogs during the festivities. Councillor Rutz thanked the Parks and Recreation staff for coordinating the Canada Day festivities and he also thanked the members of the Petawawa Fire Department for their efforts dealing with the fire earlier today on Petawawa Boulevard.

Mayor Gary Serviss reported he attended the Town of Petawawa Official Plan Stakeholder meeting on June 20, 2023, a memorial ceremony at Garrison Petawawa on June 23, 2023, brought greetings to the Regional Development Advisors Culture and Sports meeting held at the Petawawa Civic Centre on June 26, 2023 and to the Ending Violence against Women vigil on June 27, 2023. Mayor Serviss also reported he attended a County Council meeting on June 28, 2023, brought greetings to Valour JK12 Graduation Ceremonies on June 29, 2023 and attended a Christmas Trail Lighting meeting and a Town Times meeting on June 30, 2023.

**Closed Meeting**

There was no closed meeting.

**Confirming By-law**

Resolution #15

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That By-law 1601/23 be read a first, second and third time and passed.

**Carried**

**Adjournment**

Resolution #16

**Moved by Lisa Coutu**

**Seconded by James Carmody**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 7:08 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)