



**Town of Petawawa**  
**Regular Meeting of Council Minutes**  
**January 3, 2023 at 6:30 p.m.**

**Present:**

Mayor Gary Serviss  
Deputy Mayor Theresa Sabourin  
Councillor James Carmody  
Councillor Lisa Coutu  
Councillor Karen Donovan  
Councillor Adam Driscoll  
Councillor Murray Rutz

**Also Present:**

Daniel Scissons, CAO  
Colin Howard, Clerk

**Call to Order**

The Mayor called the meeting to order at 6:30 p.m.

**Land Acknowledgement**

The land acknowledgement was read.

**Moment of Silent Reflection**

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

**Approval of Agenda**

Resolution #1

**Moved by James Carmody**

**Seconded by Theresa Sabourin**

That the agenda for the January 3, 2023 regular meeting of Council be adopted.

**Carried**

**Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **Approval of Minutes**

1. Council Meeting (December 19, 2022)

### Resolution #2

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That the minutes of the regular meeting of Council held December 19, 2022 be approved as printed and circulated.

**Carried**

## **Presentations**

There were no presentations.

## **By-laws**

1. By-law 1552/23 – being a by-law to set remuneration and expenses for members of Council, persons appointed to local boards and committees and members of staff when on municipal business

### Resolution #3

**Moved by Adam Driscoll**

**Seconded by Lisa Coutu**

That By-law 1552/23, being a by-law to set remuneration and expenses for members of Council, persons appointed to local boards and committees and members of staff when on municipal business, be read a first and second time.

**Carried**

### Resolution #4

**Moved by Adam Driscoll**

**Seconded by Theresa Sabourin**

That By-law 1552/23 be read a third time and passed.

**Carried**

2. By-law 1553/23 – being a by-law to establish a salary grid and set 2023 compensation rates

### Resolution #5

**Moved by Lisa Coutu**

**Seconded by Adam Driscoll**

That By-law 1553/23, being a by-law to establish a salary grid and set 2023 compensation rates, be read a first and second time.

**Carried**

Resolution #6

**Moved by James Carmody**

**Seconded by Theresa Sabourin**

That By-law 1553/23 be read a third time and passed.

**Carried**

3. By-law 1554/23 – being a by-law to provide for an interim tax levy and to provide for the payment of taxes

Resolution #7

**Moved by Murray Rutz**

**Seconded by Lisa Coutu**

That By-law 1554/23, being a by-law to provide for an interim tax levy and to provide for the payment of taxes, be read a first and second time.

**Carried**

4. By-law 1555/23 – being a by-law to authorize temporary borrowing

Resolution #8

**Moved by James Carmody**

**Seconded by Adam Driscoll**

That By-law 1554/23 be read a third time and passed.

**Carried**

Resolution #9

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That By-law 1555/23, being a by-law to authorize temporary borrowing, be read a first and second time.

**Carried**

Resolution #10

**Moved by Theresa Sabourin**

**Seconded by Adam Driscoll**

That By-law 1555/23 be read a third time and passed.

**Carried**

**Correspondence**

1. 2023 Ontario Community Infrastructure Fund Allocation – John Yakabuski, MPP  
Daniel Scissons, CAO, provided an overview of correspondence received from MPP Yakabuski confirming the Town's approved 2023 allocation through the Ontario Community Infrastructure Fund.  
  
Received for information.

## **Minutes**

### 1. Petawawa Police Services Board (November 16, 2022)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

#### Resolution #11

**Moved by James Carmody**

**Seconded by Murray Rutz**

That the minutes of the Petawawa Police Services Board meeting held on November 16, 2022 be adopted as information.

**Carried**

## **Staff Reports**

There were no staff reports.

## **Councillor Reports**

Deputy Mayor Sabourin reported she participated in an Ottawa Valley Waste Recovery Center tour facilitated by Sue McCrae, General Manager. Deputy Mayor Sabourin reported on the annual Christmas Angels Luncheon which provided 344 meals to residents of Petawawa on December 25, 2022. Deputy Mayor Sabourin thanked the volunteers who helped make the luncheon a success.

Councillor James Carmody reported he chaired a Petawawa Police Services Board meeting on December 20, 2022. Councillor Carmody also attended the Town's New Year's Eve celebrations at the Civic Centre.

Councillor Lisa Coutu reported she attended the Indigenous Hub in Pembroke and participated in a reconciliation circle and gifting ceremony.

Councillor Adam Driscoll wished residents a happy, healthy and safe New Year.

Councillor Karen Donovan also wished residents a happy, prosperous and safe New Year.

Councillor Murray Rutz reported that Festival Hall had a busy program schedule the past few months. He advised that two new representatives from the Township of Laurentian Valley and City of Pembroke will be joining him on the Committee in the new year. Councillor Rutz participated in the Town's New Year's Eve celebrations at the Civic Centre and extended best wishes to everyone for a safe and healthy 2023.

Mayor Gary Serviss reported he attended a special session of County Council on December 21, 2022 to review Official Plan Amendment 35. Mayor Serviss met with Mike Blackmore, Director of Long Term Care, for an overview of the County's Long Term Care facilities. Mayor Serviss reported he volunteered for the Christmas Angels

Luncheon and thanked Deputy Mayor Sabourin for organizing this successful initiative once again this year.

### **Closed Meeting**

#### **Resolution #12**

**Moved by Karen Donovan**

**Seconded by Lisa Coutu**

That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, 2001, S.O. 2001, c.25*, to discuss personal matters about an identifiable individual, including municipal or local board employees, to review applications for appointments to various boards and committees.

**Carried**

Council went into closed session at 7:11 p.m.

Council reconvened to open session at 7:43 p.m.

### **Business Arising from Closed Session**

A closed meeting was held. Council considered the qualifications of applicants for appointment to the Petawawa Business Advisory Network, the Petawawa Equity, Diversity and Inclusion Advisory Committee, the Petawawa Accessibility Advisory Committee, the Petawawa Public Library Board, the Ottawa Valley Waste Recovery Public Liaison Committee, and the Petawawa Police Services Board.

Council voted on the following resolutions in open session:

#### **Resolution #13**

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That the following persons be appointed to the Petawawa Business Advisory Network for a term concurrent with Council:

- William Grandy;
- Gerald Hoffman;
- Val Hyska;
- Jillian McLellan;
- Richard McNish;
- Jamie Moody;
- Zoe Nolan;
- Christina Schramm; and
- Cindy Sell.

**Carried**

Resolution #14

**Moved by Lisa Coutu**

**Seconded by Theresa Sabourin**

That the following persons be appointed to the Petawawa Equity, Diversity and Inclusion (EDI) Advisory Committee for a term concurrent with Council:

- Maryse Ahow;
- Alaina Campbell;
- Natalie Chaumont;
- Becky Conroy;
- Josh Vardy; and
- Ellen Wong-Gallant.

**Carried**

Resolution #15

**Moved by Karen Donovan**

**Seconded by Theresa Sabourin**

That the following persons be appointed to the Petawawa Accessibility Advisory Committee for a term concurrent with Council:

- Sheila M. Clarke;
- Leah Cuffe;
- Lynn Davenport;
- Alison Morris; and
- Athena Tefoglou.

**Carried**

Resolution #16

**Moved by Lisa Coutu**

**Seconded by James Carmody**

That the following persons be appointed to the Petawawa Public Library Board for a term concurrent with Council, and that a by-law be brought forward to the January 16, 2023 Council meeting to make the appointments in accordance with By-law 36/98 and the *Public Libraries Act*:

- Brenda Bryan;
- Sharon Dainty;
- Osama Ghani;
- Daniel Hunton; and
- Jeff Iles.

**Carried**

Resolution #17

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That Ernest Lafrance be appointed to the Ottawa Valley Waste Recovery Public Liaison Committee for a term concurrent with Council.

**Carried**

Resolution #18

**Moved by James Carmody**

**Seconded by Lisa Coutu**

That Ryan McFadden be appointed to the Petawawa Police Services Board in accordance with Section 27 (4) (b) of the *Police Services Act, R.S.O. 1990, c. P. 15* for a term concurrent with Council.

**Carried**

**Confirming By-law**

Resolution #19

**Moved by Lisa Coutu**

**Seconded by Karen Donovan**

That By-law 1556/22 be read a first, second and third time and passed.

**Carried**

**Adjournment**

Resolution #20

**Moved by Murray Rutz**

**Seconded by James Carmody**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 7:48 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)