



Town of Petawawa
Regular Meeting of Council Minutes
May 1, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Adam Driscoll
Councillor Karen Donovan
Councillor Murray Rutz

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Annette Mantifel, Treasurer
Karen Cronier, Director of Planning and Development
Bob Howell, Veteran and Member, Royal Canadian Legion Branch 517 Petawawa
Scott Howell
Tina Howell
Sarah Howell
Rachel Howell
Elaine Soltys-Wiebe
Joe McDonald
Jody Anne McDonald
Simon Brooks

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Karen Donovan

Seconded by Adam Driscoll

That the agenda for the May 1, 2023 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (April 17, 2023)

Resolution #2

Moved by James Carmody

Seconded by Theresa Sabourin

That the minutes of the regular meeting of Council held April 17, 2023 be approved as printed and circulated.

Carried

Presentations

1. Framed Cenotaph Photograph – Bob Howell, Veteran and Member, Royal Canadian Legion Branch 517 Petawawa

Mayor Gary Serviss welcomed Bob Howell, Veteran and Member of the Royal Canadian Legion Branch 517 Petawawa.

Mr. Howell presented Council with a framed photograph of the Cenotaph taken in the fall of 2016 inset with a picture of the actual unveiling of the Cenotaph that took place in 2014.

Mr. Howell requested that Council receive the photo on behalf of his family and in memory of his late wife Colleen, and display it in the Town Hall in an area of prominence for public viewing.

Mayor Serviss, on behalf of Council, thanked Mr. Howell for his most generous donation and service to the community.

By-laws

1. By-law 1578/23 – being a by-law to amend By-law 1340/20, being a by-law to authorize the Execution of an Agreement with Richard Wharton, O/A Eventure Entertainment, with respect to Management Services for Festival Hall

Report FM-01-2023 – Festival Hall Contract Amendment with Eventure Entertainment

Annette Mantifel, Treasurer, provided an overview of the report. Ms. Mantifel reported that at the February 13, 2023 Council-In-Committee meeting, a resolution was carried approving proposed changes to the financial arrangements for the management of Festival Hall. The modifications to the agreement have now been forwarded to each Council for formal adoption.

Resolution #3

Moved by Lisa Coutu

Seconded by Murray Rutz

That By-law 1578/23, being a by-law to amend By-law 1340/20, being a by-law to authorize the Execution of an Agreement with Richard Wharton, O/A Eventure Entertainment, with respect to Management Services for Festival Hall, be read a first and second time.

Carried

Resolution #4

Moved by Karen Donovan

Seconded by Theresa Sabourin

That By-law 1578/23 be read a third and final time and passed.

Carried

2. By-law 1579/23 – being a by-law to set 2023 Compensation Rates for Members of the Town of Petawawa Volunteer Fire Department.

Resolution #5

Moved by Adam Driscoll

Seconded by Murray Rutz

That By-law 1579/23, being a by-law to set 2023 Compensation Rates for Members of the Town of Petawawa Volunteer Fire Department, be read a first and second time.

Carried

Resolution #6

Moved by Adam Driscoll

Seconded by Lisa Coutu

That By-law 1579/23 be read a third and final time and passed.

Carried

3. By-law 1580/23 – being a by-law to appoint an Acting Deputy Chief Building Official and an Acting Building Official for the Town of Petawawa (RSM Building Consultants Inc.)

Resolution #7

Moved by James Carmody

Seconded by Lisa Coutu

That By-law 1580/23, being a by-law to appoint an Acting Deputy Chief Building Official and an Acting Building Official for the Town of Petawawa (RSM Building Consultants Inc.), be read a first and second time.

Carried

Resolution #8

Moved by Adam Driscoll

Seconded by Murray Rutz

That By-law 1580/23 be read a third and final time and passed.

Carried

4. By-law 1581/23 – being a by-law to appoint a Chief Building Official, Property Standards Officer, and Municipal Law Enforcement Officer for the Town of Petawawa

Resolution #9

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That By-law 1581/23, being a by-law to appoint a Chief Building Official, Property Standards Officer, and Municipal Law Enforcement Officer for the Town of Petawawa, be read a first and second time.

Carried

Resolution #10

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1581/23 be read a third and final time and passed.

Carried

5. By-law 1582/23 – being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 76, Registered Plan 49M-71

Resolution #11

Moved by Theresa Sabourin

Seconded by James Carmody

That By-law 1582/23, being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 76, Registered Plan 49M-71, be read a first and second time.

Carried

Resolution #12

Moved by Adam Driscoll

Seconded by Lisa Coutu

That By-law 1582/23 be read a third and final time and passed.

Carried

6. By-law 1583/23 – being a by-law to authorize the Execution of a Contribution Agreement with His Majesty the King in right of Canada as represented by the Minister of Intergovernmental Affairs, Infrastructure and Communities

Resolution #13

Moved by Murray Rutz

Seconded by Lisa Coutu

That By-law 1583/23, being a by-law to authorize the Execution of a Contribution Agreement with His Majesty the King in right of Canada as represented by the Minister of Intergovernmental Affairs, Infrastructure and Communities, be read a first and second time.

Carried

Resolution #14

Moved by Lisa Coutu

Seconded by Karen Donovan

That By-law 1583/23 be read a third and final time and passed.

Carried

7. By-law 1584/23 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa

Resolution #15

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1584/23, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa, be read a first and second time.

Carried

Resolution #16

Moved by James Carmody

Seconded by Lisa Coutu

That By-law 1584/23 be read a third and final time and passed.

Carried

8. By-law 1585/23 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa

Resolution #17

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That By-law 1585/23, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa, be read a first and second time.

Carried

Resolution #18

Moved by James Carmody

Seconded by Murray Rutz

That By-law 1585/23 be read a third and final time and passed.

Carried

Correspondence

There were no items of correspondence.

Minutes

1. Council-In-Committee (April 24, 2023)

Resolution #19

Moved by Lisa Coutu

Seconded by Murray Rutz

That the minutes of the Council-In-Committee meeting held on April 24, 2023 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Pembroke and Area Airport Commission (February 16, 2023)

Councillor Adam Driscoll provided an overview of the recent activities of the Pembroke and Area Airport Commission.

Resolution #20

Moved by Murray Rutz

Seconded by Adam Driscoll

That the minutes of the Pembroke and Area Airport Commission meeting held on February 16, 2023 be adopted as information.

Carried

Staff Reports

There were no staff reports.

Councillor Reports

Councillor Lisa Coutu declared a Notice of Motion to reconsider Resolution #11 adopted by Council on February 3, 1998. The motion to reconsider will be debated at the May 15, 2023 meeting of Council.

Councillor Coutu reported she attended a Petawawa Public Library Board meeting on April 24, 2023 and chaired an Equity, Diversity and Inclusion Advisory Committee meeting on April 26, 2023. Councillor Coutu also reported she attended an AMO Asset Management Workshop on April 27, 2023 in Eganville.

Deputy Mayor Theresa Sabourin reported she attended the Ontario Small Urban Municipalities Conference in the County of Brant from April 25 to 28, 2023. Deputy Mayor Sabourin also reported she attended Petawawa Showcase on April 30, 2023.

Councillor James Carmody reported he chaired a Petawawa Public Library Board meeting on April 24, 2023 and attended Petawawa Showcase representing both the Police Services Board and the Town on April 28 and 29, 2023.

Councillor Adam Driscoll reported he attended a Pembroke and Area Airport Commission meeting on April 20, 2023, the Outdoor Adventure and Sportsmen's Show and Poutine Feast on April 22, 2023 and the AMO Asset Management Workshop on April 27, 2023. Councillor Driscoll also reported he attended Petawawa Showcase on April 29, 2023 and completed the AMO Foundations in Planning for Elected Officials course on May 1, 2023.

Councillor Karen Donovan reported she attended the Ontario Small Urban Municipalities Conference from April 25 to 28, 2023 and Petawawa Showcase on April 29 and 30, 2023.

Councillor Murray Rutz reported he attended a Pembroke and Area Airport Commission meeting on April 20, 2023 and Petawawa Showcase on April 28, 2023.

Mayor Gary Serviss reported he brought greetings to the Renfrew County Clerks and Treasurers Association meeting at the Civic Centre on April 19, 2023. Mayor Serviss also reported he attended a Public Works meeting to discuss capital projects and utilities on April 21, 2023, Poutine Feast on April 22, 2023 and a flood update with the Emergency Management Control Group on April 24, 2023. The Mayor attended a number of other meetings during the remainder of April on CAO recruitment, business development, equity, diversity and inclusivity and community policing initiatives. Mayor Serviss participated in Development and Property Committee and County Council meetings and attended Petawawa Showcase. Mayor Serviss closed out his report by delivering his monthly update on matters before County Council.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #21

Moved by Lisa Coutu

Seconded by Murray Rutz

That By-law 1586/23 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #22

Moved by Adam Driscoll

Seconded by Karen Donovan

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:14 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)