



Petawawa Police Services Board Minutes

June 15, 2022 at 2:30 p.m.

**Town of Petawawa Municipal Office
Council Chambers**

Present:

Councillor James Carmody
Sharon Dainty
Maria Morena-Church (2:43 p.m.)

Also Present:

Colin Howard, Clerk
Dawn Recoskie, Deputy Clerk
Inspector Stephan Neufeld, Upper Ottawa Valley OPP
Staff Sergeant MaryAnn MacNeil, Upper Ottawa Valley OPP

1. Call to Order

James Carmody, Board Chair for the Petawawa Police Services Board, called the meeting to order at 2:31 p.m.

2. Adoption of Agenda (additions/deletions)

Moved by S. Dainty and seconded by J. Carmody that the agenda be adopted as presented. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) May 25, 2022

Moved by S. Dainty and seconded by J. Carmody, that the minutes previously circulated be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

- (b) Petawawa Spring Showcase 2023

The Board reviewed the correspondence in regards to early bird registration and payment for the Petawawa Spring Showcase 2023.

Moved by S. Dainty and seconded by J. Carmody that the Board reserve the early bird registration and authorize payment for 2023 Petawawa Spring Showcase. Motion carried.

- (c) Ottawa Chapter of MADD Canada 9-1-1 Signs

The Board reviewed the MADD Canada 911 Signs correspondence letter in regards to bolstering impaired driving countermeasures with cooperation from PPSB to install two double sided "Call 911" signs at Laurentian Drive and Limestone Trail and along Petawawa Boulevard near Airport Road. C. Howard contacted MADD Canada for more information on the size of signs, whether two sided is an option and MADD being a liaison with MTO.

The Board approved the sign size as 24" x 36", double-sided, and authorized MADD to be the liaison with MTO.

7. Financial Report

- (a) Detailed Budget Trial Balance to June 8, 2022 – provided by Town Treasurer

Moved by S. Dainty and seconded by J. Carmody, that the detailed trial balance to June 8, 2022, which was provided by the Town Treasurer, be approved. Motion carried.

At this point, 2:43 p.m., M. Morena-Church entered the Council Chambers to attend the meeting.

- (b) Safety Vests and Supplies for Mega RIDE

Moved by S. Dainty and seconded by J. Carmody, that M. Morena-Church be reimbursed for the purchase of four safety vests and other supplies for the Mega RIDE Program, in the amount of \$112.89 including HST. Motion carried.

8. Old Business

- (a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 274 active contacts receiving E-Blasts; 3 E-Blasts were circulated in May; and 4 E-Blasts have been circulated for the month of June (up to June 7, 2022). J. Carmody reported the PPSB Facebook page has 975 likes and 1,054 followers; 11 posts were made in May; and as of June 7th, 6 posts have been made.

At this point, 2:56 p.m., C. Howard left the Council Chambers to attend a different meeting.

(b) Review of 2022 Board Goals

The Board reviewed the 2022 goals adopted at its meeting of January 19, 2022. The Board is on track to successfully achieve its goals for 2022. Received for information.

(c) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

(a) Policy 1.4 – No revisions made only review date changed

Received for information.

(b) Policy 1.5 Review – A policy for the review of the Detachment Commander’s administration of the complaints system under Part V of the *Police Services Act*.

J. Carmody reviewed Policy 1.5. It was recommended that “(monthly)” be replaced with “(quarterly)”. No other amendments were suggested. The reviewed date will be updated.

Moved by J. Carmody and seconded by M. Morena-Church, that Policy 1.5 be amended as follows: under Policy, Item 1, (monthly) be replaced with (quarterly) to reflect current practice of quarterly reporting. Motion carried.

(c) Community Safety & Well-Being Plan

J. Carmody reviewed the Risk Factor Ranking with the Board and a discussion occurred on the top five risk factors the PPSB would like to have included in the CSWB Plan.

The Board agreed on the following top five risk factors:

1. Mental Health;
2. Drug Addiction;
3. Appropriate Housing;
4. Domestic Violence; and

5. Poverty.

J. Carmody to communicate the list to the Consultant for the CSWB Plan.

10. Detachment Commander's Report

(a) Updates/report of policing activities in Petawawa

Inspector S. Neufeld reported on two recent arrests of Petawawa residents involving possession of cocaine; highlighted an armed robbery threat; participated in a radio interview with CBC regarding the successful application to receive funds, approximately \$139,000, through the Victim Support Grant to provide support to victims of intimate partner violence and human trafficking.

Inspector S. Neufeld was pleased to report there were zero false alarms recorded in Petawawa for the month of May. Several focused patrols occurred on Laurentian Drive resulting in the issuance of speeding infractions and most recently an ATV driver was charged with impaired while driving his ATV illegally on Laurentian Drive.

(b) Upcoming Detachment/Provincial initiatives and/or events

Inspector S. Neufeld reported that as of June 13, 2022 all criminal record checks will be conducted online at www.opp.ca/recordchecks. A cyber protection program for seniors will be introduced shortly, while two officers with the UOVOP will be focusing their efforts on online scams/fraud.

11. Board Member Input/Report

(a) S. Dainty – commented on the upcoming 25th Anniversary celebration for the Town of Petawawa.

(b) M. Morena-Church – commented on the success of the Mega RIDE program and spoke highly of the OPP and Military police officers assigned to the program.

(c) J. Carmody – commented on the success of the Mega RIDE program.

12. Date of Next Meeting

(a) July 20, 2022 at 2:30 p.m.

The date of the next meeting was confirmed by the PPSB as noted above. The August meeting is cancelled and the Board will resume its regular meeting schedule in September.

13. Adjournment

Moved by M. Morena-Church and seconded by S. Dainty that the meeting adjourn at 4:06 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard and D. Recoskie.

Signature of the Chair (original signed)

Date Minutes Approved (July 20, 2022)