



## **Petawawa Police Services Board Minutes**

**May 25, 2022 at 2:02 p.m.**

**Town of Petawawa Municipal Office  
Council Chambers**

### **Present:**

Councillor James Carmody  
Sharon Dainty  
Maria Morena-Church

### **Regrets:**

Inspector Stephan Neufeld, Upper Ottawa Valley OPP

### **Also Present:**

Colin Howard, Clerk  
Dawn Recoskie, Deputy Clerk  
Staff Sergeant MaryAnn MacNeil, Upper Ottawa Valley OPP

### **1. Call to Order**

James Carmody, Board Chair for the Petawawa Police Services Board, called the meeting to order at 2:02 p.m.

### **2. Adoption of Agenda (additions/deletions)**

The agenda was amended by adding the following items:

#6 (e) – Garrison Petawawa Community Bike Rodeo – June 5, 2022

#9 (d) – CAMSafe Outreach

Moved by S. Dainty and seconded by M. Morena-Church that the agenda be adopted as amended. Motion carried.

### **3. Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

#### **4. Adoption of Minutes**

(a) April 20, 2022

Moved by J. Carmody and seconded by S. Dainty, that the minutes previously circulated be adopted as presented. Motion carried.

#### **5. Presentations**

There were no presentations.

#### **6. Correspondence**

(a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

(b) OAPSB Zone 2 upcoming 2022 Meetings

The committee reviewed the OAPSB Zone 2 upcoming 2022 meetings schedule for June and September 2022 and decided not to attend the either meeting.

(c) OAPSB New Executive Director Annoucement

Received for information.

(d) Ottawa Chapter of MADD Canada 9-1-1 Signs

The committee reviewed the MADD Canada 911 Signs correspondence letter in regards to bolstering impaired driving countermeasures with cooperation from PPSB to install "Call 911" signs. Discussion occurred and the PPSB agreed to consider installation of two double sided signs at Laurentian Drive and Limestone Trail and along Petawawa Boulevard near Airport Road. C. Howard to contact MADD Canada for more information and report back to the committee at the next meeting.

(e) Garrison Petawawa Community Bike Rodeo – June 5, 2022

Discussion occurred involving the request for volunteer assistance for the event. J. Carmody to provide a response to the Manager of Community Recreation for Garrison Petawawa that the PSB members are unable to volunteer as they have a previous scheduled event on the same date planned.

#### **7. Financial Report**

(a) Detailed Budget Trial Balance to May 17, 2022 – provided by Town Treasurer

Moved by S. Dainty and seconded by M. Morena-Church, that the detailed trial balance to May 17, 2022, which was provided by the Town Treasurer, be approved. Motion carried.

- (b) myFM Mental Health Awareness Month Advertisements - \$249.00 plus HST  
Discussion occurred and PPSB agreed due to insufficient time remaining in the month to decline radio advertisements at this time.

## **8. Old Business**

- (a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 275 active contacts receiving E-Blasts; 5 E-Blasts were circulated in April; and 3 E-Blasts have been circulated for the month of May (up to May 17, 2022). J. Carmody reported the PPSB Facebook page has 956 likes and 1,031 followers; 15 posts were made in April; and as of May 17<sup>th</sup>, 8 posts have been made.

- (b) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

## **9. New Business**

- (a) Policy 1.3 and Policy 1.15 – Review suggested revisions from last meeting

Received for information.

- (b) Policy 1.4 Review – A protocol for the participation in the selection of the Detachment Commander

J. Carmody reviewed Policy 1.4. There were no amendments suggested to be made to Policy 1.4 following the review.

- (c) Mega Ride Program Update

M. Morena-Church updated the Board that this year's sponsor McDougall Insurance will be assisting with the upcoming Mega Ride Program on June 3, 2022 along with Garrison Petawawa Military Police. Discussion occurred and PPSB agreed to meet at the Civic Centre parking lot at 4:00 p.m. D. Recoskie to contact OPP to send out media release.

- (d) CAMSafe Outreach

J. Carmody provided an update on CAMSafe advertising from the Pembroke Police Services Board. Discussion occurred and the PPSB agreed to look into including an insert with the upcoming tax billing to promote the CAMSafe Program. C. Howard to contact Sergeant J. Ashley to confirm the CAMSafe Program is fully operational and also confirm the insert can be included in the tax billing and report back to the committee at the next meeting.

## **10. Detachment Commander's Report**

### **(a) Updates/report of policing activities in Petawawa**

Staff Sergeant M. MacNeil reported on a successful Canada Road Safety week "Big 4" campaign held between May 17 to 23, 2022 which included increased safety seatbelt compliance, distracted driving, impaired driving and speeding. Staff Sergeant M. MacNeil also reported on a recent traffic stop on April 28, 2022 that resulted in charges for cocaine trafficking.

### **(b) Upcoming Detachment/Provincial initiatives and/or events**

Staff Sergeant M. MacNeil reported that the Coroner's inquest into the 2015 Borutski triple-homicide is scheduled to begin June 6, 2022 in Pembroke. Staff Sergeant M. MacNeil suggested the Biesenthal Road and Portage Road as next areas to consider for Black Cat Speed Awareness monitoring.

## **11. Board Member Input/Report**

(a) J. Carmody – nothing to report.

(b) S. Dainty – provided an overview of the Showcase event which she attended on Friday, April 29, 2022. S. Dainty suggested getting more ID kits for future showcase events to be handed out and thanked D. Recoskie for providing the print outs for the Showcase event.

(c) M. Morena-Church – provided an overview of the Showcase Event which she attended on Saturday, April 30, 2022 and reported on a few of the concerns she received during the event from attendees that stopped by the PPSB booth.

## **12. Date of Next Meeting**

(a) June 15, 2022 at 2:30 p.m.

The date of the next meeting was confirmed by the PPSB as noted above.

## **13. Adjournment**

Moved by M. Morena-Church and seconded by S. Dainty that the meeting adjourn at 3:49 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair (original signed)

Date Minutes Approved (June 15, 2022)