



Petawawa Police Services Board Minutes

March 16, 2022 at 2:30 p.m.

**Town of Petawawa Municipal Office
Council Chambers**

Present:

Councillor James Carmody
Sharon Dainty
Maria Morena-Church

Regrets:

Inspector Stephan Neufeld, Upper Ottawa Valley OPP

Also Present:

Colin Howard, Clerk
Dawn Recoskie, Deputy Clerk
Staff Sergeant MaryAnn MacNeil, Upper Ottawa Valley OPP

1. Call to Order

James Carmody, Board Chair for the Petawawa Police Services Board, called the meeting to order at 2:36 p.m.

2. Adoption of Agenda (additions/deletions)

Moved by S. Dainty and seconded by M. Morena-Church that the agenda be adopted as presented. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) February 16, 2022

Moved by M. Morena-Church and seconded by J.Carmody, that the minutes previously circulated be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

- (b) OAPSB 2022 “Now Hybrid” Spring Conference & AGM – May 26 – 27, 2022

Received for information. The committee made a decision to not participate in the now hybrid spring conference and AGM.

- (c) OAPSB Zone 2 Membership Fee

Received for information. Zone 2 executive confirmed the membership fee for 2022 of \$100.00 has been waived.

7. Financial Report

- (a) Detailed Budget Trial Balance to February 28, 2022 – provided by Town Treasurer

Moved by M. Morena-Church and seconded by S. Dainty, that the detailed trial balance to February 28, 2022, which was provided by the Town Treasurer, be approved. Motion carried.

- (b) myFM Radio Advertisements – \$1,000.00 + HST

Discussion occurred and PPSB agreed to decline radio advertisements at this time.

8. Old Business

- (a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 276 active contacts receiving E-Blasts; 1 E-Blast was circulated in February; and 2 E-Blasts have been circulated for the month of March (up to March 11, 2022). J. Carmody reported the PPSB Facebook page has 856 likes and 908 followers; 12 posts were made in February; and as of March 11th, 6 posts have been made.

- (b) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

- (a) Policy 1.2 Review – A policy regarding the preparations of an action/business plan in accordance with Section 30 of the Adequacy and Effectiveness of Police Services Regulations.

J. Carmody reviewed Policy 1.2. There were amendments suggested to be made to Policy 1.2 following the review. However, a discussion occurred whether the PPSB is required to prepare a business plan. PPSB discussed and agreed to bring forward at the next meeting for further review.

- (b) Cedar Signs Quotation for Flexible Bollards on Laurentian Drive and Community Safety Zone Follow-Up

J. Carmody commented on the quote and also reviewed the Motor Vehicle Collision data. J. Carmody is in support of flexible delineators being added along Laurentian Drive.

Moved by S. Dainty and seconded by M. Morena-Church that the PPSB agree to spend \$3,000.00 on flexible delineators. Motion carried.

The remainder of the cost from the quotation to be coordinated with the Public Works department.

J. Carmody reviewed the Motor Vehicle Collision and Traffic Complaints data for Laurentian Drive. A total of 13 collisions were reported directly on Laurentian Drive in the past 5 years.

- (c) Mega Ride Program – Detachment Area or Petawawa/Pembroke

Discussion occurred on Mega Ride Program and whether to host in Detachment Area or Petawawa/Pembroke. PPSB agreed to host on June 3, 2022 in the Detachment Area. M. Morena-Church to coordinate with OPP and approach area businesses for Ride Sponsorship, and report back to PPSB at the next meeting.

- (d) E-Cop Review

Discussion occurred involving the value of E-Cop and PPSB agreed to maintain E-Cop for current year.

10. Detachment Commander's Report

- (a) October-December 2021 fourth quarter report

Staff Sergeant M. MacNeil provided a summary of the 2021 fourth quarter report highlighting a slight decrease in calls for service overall for 2021

compared to 2020. (1,433 calls for service in 2021 and 1,452 calls for service in 2020). Staff Sergeant MacNeil reported that although Violent Criminal Code and Property Crime violations were decreased in 2021, other Criminal Code and Statutes & Acts were up significantly over 2020. Staff Sergeant MacNeil noted the pandemic and COVID restrictions attributed to the increase in these code violations.

(b) Updates/report of policing activities in Petawawa

Staff Sergeant M. MacNeil updated the board on the January 18, 2022 Valour High School call for service and reported how successful that call was handled by all involved. Staff Sergeant MacNeil reported three new recruits arrived in January to the Upper Ottawa Valley Detachment and have been assigned to area Platoons.

(c) Upcoming Detachment/Provincial initiatives and/or events

Staff Sergeant M. MacNeil reported that Sergeant Jeremy Ashley of the Belleville Police Department is currently working on the CAMSafe Program and has requested a few pictures of Petawawa to be added to the cover page of the program. C. Howard to coordinate providing the pictures to Sergeant Ashley.

Staff Sergeant MacNeil reported that March is anti-fraud month and informed the PPSB of two current scams, one involving Publishers Clearing House prize money and the other related to a text for a refund from the MTO.

11. Board Member Input/Report

(a) S. Dainty – nothing to report.

(b) M. Morena-Church – reported she participated in the Police Governance in Crisis webinar on March 3, 2022 and highlighted the panel of experts on the webinar were divided on such topics as training of larger Police Services Board members, creation of a Center of Excellence and diversity within the Police Services Boards.

(c) J. Carmody – nothing to report.

12. Date of Next Meeting

(a) April 20, 2022 at 2:30 p.m.

The date of the next meeting was confirmed by the PPSB as noted above.

13. Adjournment

Moved by M. Morena-Church and seconded by S. Dainty that the meeting adjourn at 4:13 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair (original signed)

Date Minutes Approved (April 20, 2022)