



Petawawa Police Services Board Minutes

**February 16, 2022 at 2:30 p.m.
Town of Petawawa Municipal Office
Electronic Meeting via Zoom**

Present:

Councillor James Carmody
Maria Morena-Church

Regrets:

Sharon Dainty
Inspector Stephan Neufeld, Upper Ottawa Valley OPP
Staff Sergeant MaryAnn MacNeil, Upper Ottawa Valley OPP

Also Present:

Colin Howard, Clerk
Dawn Recoskie, Deputy Clerk

This meeting was held virtually using Zoom Video Communications. This meeting was advertised to the public on the Town of Petawawa's website on the Events Calendar. No requests were received from the public or the media to observe the Zoom meeting. The only participants present at the Town of Petawawa Municipal Office were Colin Howard, Clerk and Dawn Recoskie, Deputy Clerk.

1. Call to Order

James Carmody, Board Chair for the Petawawa Police Services Board, called the meeting to order at 2:30 p.m.

2. Adoption of Agenda (additions/deletions)

Moved by M. Morena-Church and seconded by J. Carmody, that the agenda be adopted as presented. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) January 19, 2022

Moved by J. Carmody and seconded by M. Morena-Church, that the minutes previously circulated be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

(a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

(b) OAPSB 2022 Virtual Spring Conference & AGM – May 26 – 27, 2022

Received for information. The committee made a decision not to participate in the 2022 AGM Virtual Event.

(c) Amendments to the Police Record Checks Reform Act, 2015

Received for information.

7. Financial Report

(a) Detailed Budget Trial Balance to January 31, 2022 – provided by Town Treasurer

No expenses have been recorded for 2022 as of yet. C. Howard reported the OAPSB 2022 membership was paid on January 25, 2022 and will be on the next trial balance for February. Moved by M. Morena-Church and seconded by J. Carmody, that the detailed trial balance to January 31, 2022, which was provided by the Town Treasurer, be approved. Motion carried.

(b) myFM Radio Advertisements – \$1,000.00 + HST

Deferred to next meeting March 16, 2022.

8. Old Business

(a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 276 active contacts receiving E-Blasts; 8 E-Blasts were circulated in January; and 1 E-Blast has been circulated for the month of February (up to February 10, 2022). J. Carmody reported the PPSB Facebook page has 814 likes and 866

followers; 29 posts were made in January; and as of February 10th, 6 posts have been made.

(b) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

(a) Policy 1.1 Review – Policy to govern the proceedings of the Police Services Board meetings

J. Carmody reviewed Policy 1.1 and stated prior to the meeting that S. Dainty emailed her reviewed comments to J. Carmody and highlighted Section 9.2 of the policy for regular meetings of the Board. There were no amendments made to Policy 1.1 following the review.

(b) Cedar Signs Quotation for Flexible Bollards on Laurentian Drive and Community Safety Zone Follow-Up

Deferred for further discussion at the next meeting March 16, 2022 and also review the Motor Vehicle Collison data for Laurentian Drive.

(c) Mega Ride Program – Detachment Area or Petawawa/Pembroke

M. Morena-Church to follow-up with Inspector Stephan Neufeld on hosting one Mega Ride Program in the spring in Petawawa.

(d) E-Cop Review

Deferred review until next meeting March 16, 2022.

10. Detachment Commander's Report

(a) October-December 2021 fourth quarter report

Deferred report until next meeting March 16, 2022.

(b) Updates/report of policing activities in Petawawa

Deferred report until next meeting March 16, 2022.

(c) Upcoming Detachment/Provincial initiatives and/or events

Deferred review of upcoming initiatives and/or events until next meeting March 16, 2022.

11. Board Member Input/Report

(a) M. Morena-Church – nothing to report.

(b) J. Carmody – nothing to report.

12. Date of Next Meeting

(a) March 16, 2022 at 2:30 p.m.

The date of the next in-person meeting was confirmed by the PPSB as noted above.

13. Adjournment

Moved by M. Morena-Church and seconded by J. Carmody that the meeting adjourn at 3:25 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair (original signed)

Date Minutes Approved (March 16, 2022)